

**UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
31 JULY 2012**

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2012

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UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

REFERENCE AND ADMINISTRATIVE DETAILS OF THE UNION, ITS TRUSTEES AND ADVISERS

FOR THE YEAR ENDED 31 JULY 2012

Trustees

Sabbatical Trustees

Samuel Ling, (President) (appointed 1 July 2011)
Shane Murphy (appointed 1 July 2011)
Sasha Watson (appointed 1 July 2011)
Chloe Green (appointed 1 July 2012)
Dean Jones (appointed 1 July 2012)
David Gilani (appointed 1 July 2012)
Jonathan Brooks-Bartlett (appointed 1 July 2011, term concluded 30 June 2012)
Francesca Fry (appointed 1 July 2010, term concluded 30 June 2012)
Joseph McLoughlin (appointed 1 July 2011, term concluded 30 June 2012)
Simon Protheroe (appointed 1 July 2011, resigned 31 October 2011)

Student Trustees

Zack Young (appointed 1 July 2012)
Emily Miles (appointed 1 July 2012)
Peter Ward (appointed 1 July 2012)
Rupert Bailey (appointed 1 July 2012)
Joshua Cox (appointed 1 July 2012)
Li (Amanda) Li (appointed 1 July 2012)
Joshua Davies (appointed 1 July 2011, term concluded 30 June 2012)
Andreas Day (appointed 1 July 2011, term concluded 30 June 2012)
Alexander Houghton (appointed 1 July 2011, term concluded 30 June 2012)
Emily-Jane Sheldrake (appointed 1 July 2011, term concluded 30 June 2012)
Chloe Green (appointed 1 July 2011, term concluded 30 June 2012)

External Trustees

Michael Snell, External Trustee (appointed 16 March 2009)
Mark Beattie, External Trustee (appointed 6 February 2012)
Nigel Coopey, External Trustee (appointed 14 May 2012)

Principal office

University of Southampton Students' Union, Southampton, Hampshire, SO17 1BJ

Senior Management

General Manager - Jaki Booth
Head of Finance - John Mills
Head of Membership Services and Engagement - Erica Hussey (until 26 August 2012)
Head of Commercial Development - Anthony Addison
Head of Communications, Media and Technology - Alex Barfield (until 9 November 2012)
Head of People Development - Gemma Beardsmore

Auditors

Crowe Clark Whitehall, Aquis House, 49-51 Blagrove Street, Reading, RG1 1PL

Bankers

Lloyds Group Plc. 1st Floor, Town Quay, Southampton, Hampshire, SO14 2AQ
National Westminster Plc. PO Box 309, Chandlers Ford, Eastleigh SO53 3UD

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JULY 2012

The University of Southampton Students' Union incorporated as a company limited by guarantee on 17 April 2012. During the financial year ended July 2012 all transactions were processed through the previous unincorporated association and as such these accounts are prepared in line with the requirements of the Union's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

The Trustees present their annual report together with the audited financial statements of University of Southampton Students' Union (SUSU) for the year ended 31 July 2012.

Structure, governance and management

a) Constitution

The Union was first established in the Charter of the University of Southampton Charter which specifies that "there shall be a Union of Students of the University". During the course of the year, SUSU has significantly changed its governance structures; incorporating as a company limited by guarantee and registering as a charity. However, for the reporting period contained in these accounts, the Union operated as an unincorporated association and in order to pursue its aims, worked within a constitution comprising of Laws and Standing Orders which determine the structure of the organisation and its rules. The Laws can only be amended by Union Council and the University, and with effect from 1 August 2012 have been replaced by memorandum and articles of association.

b) Method of appointment or election of Trustees

The management of the Union is the responsibility of the Trustees who are elected and appointed under the terms of the Standing Orders.

All of the Sabbatical and Student Trustees are elected by a ballot of all full members of the Union. During 2011-12 over 6,000 students voted in the elections for Sabbatical Officers which equates to around 32% of the student population. All of these trustees operate a 12 month term of office from 1 July 2012 to 30 June 2013, unless re-elected.

The Union is grateful for the contributions of our three external trustees, two of whom were appointed by Union Council this year, following a recruitment process. The term of office for external trustees is usually 3 years, as this is the first year of operation, they have been appointed for 1,2 and 3 years respectively, to ensure a rotation of re-appointment.

c) Policies adopted for the induction and training of Trustees

All Trustees receive appropriate induction and on-going training to support them in their roles. Their formal induction training programme covers basic knowledge around "Being a Good Trustee", "Finance for Trustees" and "Equality and Diversity" and includes a day of team-building and focussing on the Union's strategy. We also provide one to one support and guidance to officers alongside access to a wealth of guidance documents and historic information.

d) Organisational structure and decision making

The Union General Meeting is the governing body of the Union and subject to the Laws of the Union has the power to make policy in the name of the Union. Union Council and referendum, subject also to the Laws, also have the power to make policy in the name of the Union.

Union Council has also established a range of Standing Committees to develop activities in specific areas: Athletic Union Committee, Constitution Committee, Education Committee, Elections Committee, Ethical and Environmental Committee, International Students' Committee, Junior Common Rooms (JCRs) Committee, Media Committee, Postgraduate Students' Committee, Raise & Give (RAG) Committee, Societies Committee, Welfare Committee and Winchester Executive Committee.

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FOR THE YEAR ENDED 31 JULY 2012

The Trustee Board (renamed from Union Management Board on 6 February 2012) is responsible for the day to day management and strategic direction of the Union, much of which is delegated to officers and staff. The Trustee Board also delegates more routine decisions to three sub committees - Finance, Commercial Services and Staffing.

e) Relationship with University of Southampton

The relationship between the University of Southampton and the Union is established in the University Charter and detailed in the laws and standing orders of both organisations. The Union receives a block grant whose calculation changed during the year to a per capita figure for full time equivalent student numbers and other funding on a project-by-project basis. All other transactions between the two parties are carried out on a commercial basis.

There is no reason to believe that this or equivalent support from the University will not continue for the foreseeable future.

f) Risk management

The Trustees assess, mitigate against and monitor the major risks to which the Union is exposed, in particular those related to the operations, finances and reputation of the Union, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Objectives and Activities

a) Policies and objectives

The principal objectives governing the Union during the 2011-12 year are as enshrined in the University Ordinances as to:

1. Afford a recognised channel of communication between students and the rest of the University;
2. Promote the general interests of students;
3. Provide and further welfare, social, cultural, recreational and athletic facilities for students of the University;
4. Foster amicable relations within the University, with other bodies and the general public;
5. Promote, facilitate and support student volunteering.

With incorporation the charitable objects were amended, and are now enshrined in the new Memorandum and Articles of Association.

b) Strategies for achieving objectives

SUSU has continued to deliver against the Union Plan to 2015 during the course of 2011-12. This ambitious strategy is based on enhancing our impact on students' lives and seeks to deliver our mission of unlocking the potential and enriching the lives of every student. This approach is increasingly important to ensure readiness for the challenges ahead. Global economic and financial uncertainty, changes to the University strategy and significant changes to the student financial support arrangements provide major challenges within the HE and Students' Union sectors.

The Union Plan is backed up by individual plans for each Sabbatical officer (approved by Union Council), Departmental Plans for every staff team and specific strategies developed by the senior leaders and approved by the Trustee Board for key areas of impact.

c) Activities for achieving objectives

The new Objects defined in the Articles of Association are the advancement of education of students at the University of Southampton for the public benefit by:

1. promoting the interests and welfare of members at the University of Southampton during their course of study and representing, supporting and advising members;

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JULY 2012

2. being the recognised representative channel between members and the University and any other external bodies;
3. providing social, cultural, sporting and recreational activities and forums for discussions and debate for the personal development of its members;
4. promoting and facilitating students' involvement in their wider community; and
5. raising funds for other charitable organisations.

The Objects are to be carried out in complete independence of all religious and political groups and in such a manner as not to discriminate unreasonably between members.

In order to achieve these, the Trustee Board focuses on three key themes of **Voice**, **Support** and **Communities** in addition to delivering an effective organisation to underpin our work.

Voice

a) Change – We will always speak on behalf of students

We've championed a range of initiatives and campaigns this year to help our students have their say on the things that are important to them.

In November 2011 we supported students attending national protests against the rise in tuition fees and cuts to higher education funding.

Our officers and student groups have established a long term campaign: 'I Vote for Higher Education', which seeks to make students more politically aware, engaged and active, increase voter turn-out amongst students and ensure Higher Education becomes a key issue in political debate locally and nationally. The campaign will run until the next General Election.

b) Represent – We will reflect our diverse membership

This year SUSU has provided a strong and active voice on behalf of students to make sure the University continue to provide the best possible academic experience.

We ensured every assessment deadline was extended by 4 days in January following a University wide IT outage and also pressed for better feedback and investment in new technologies for online assignment submission.

Student Representatives have also secured improvements to the way courses are delivered and the resources available to students. Key achievements include Winchester School of Art extending their opening hours during assessment periods and Chemistry introducing curriculum review sessions to enable students to inform the content of their degree.

c) Value – We will secure excellent value for students throughout their university experience

We've worked closely with high quality external suppliers like Heineken, Pasta King, Southampton Football Club and the new Sea City Museum this year to secure even better deals for SUSU members. We've also reviewed our merchant banking systems to reduce transaction fees across our outlets. This has helped us to provide consistently great services and excellent value to our students while optimising the way we operate as a business.

d) Communicate – We will be transparent

It has been a great year for democracy at SUSU, with at least 6 different sets of elections taking place so far and the overall number of votes increasing. We also have a new style for Union Council that encourages discussion of ideas and better reflects the diversity of students.

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FOR THE YEAR ENDED 31 JULY 2012

SUSU Media have also had some great successes. Surge Radio won a bronze technical award from the Student Radio Association whilst Wessex Scene and SUSUtv were both shortlisted for Guardian Media Awards, with SUSUtv also winning 3 NASTA awards.

In terms of collaboration, SUSUtv hosted a successful live broadcast of "Freshers TV" co-ordinating live output from 20 other student stations across the UK. Our student run publications Wessex Scene and The Edge have been redesigned and separated into two compact magazines. On top of all this, all four media departments have seen an increase in both volunteer members and audience figures.

We have also increased our connections with our members through social and other media. We have enjoyed a huge increase in engagement via our Facebook page - 6,961 'Likes' (increasing every day) & 1,301 'Talking About This'. On average 18.7% of Facebook Likes are actively engaged with the page, compared to lower percentages from other Students' Unions. Our weekly Total Reach on Facebook was 43,342. We are active on twitter, our #votesusu hash tag trended in Southampton throughout Elections 2012. We had over 1,500,000 page views on www.susu.org between April 2011 to March 2012.

e) Reward – We will praise involvement and recognise individuals and groups

We introduced a new scheme to recognise the effort and impact of our Union Councillors and student leaders. Natalie Ralph was our first winner "It's always nice to know that hard work is being acknowledged and rewarded in whatever form. Union Council has helped expand my knowledge of how the Union works and how it interacts with different departments, people and the University. Council is helpful in the sense that it can help get your voice heard on issues". –Natalie, Union Films Cinema Manager 2011-12.

Our Excellence in Volunteering Awards continue to recognise our amazing student volunteers throughout SUSU.

Support

f) Student engagement – We will develop our students' commitment to and involvement in our activities

SUSU's excellent delivery of events and award-winning activities provides students with all kinds of interesting ways to get involved and develop their interests and skills.

It's been an amazing year for our clubs and societies. Awards have been won by our members including Performing Arts Dance and Showstoppers and student trips have been organised around the globe from Windsurfing in Morocco to Freshers in Amsterdam.

We provided a 54% increase in funding for societies and also hosted the National Marrow Conference, helping different marrow societies and organisations from around the country to understand how best to engage with students. In the last year 35 new societies have become affiliated with SUSU.

SUSU boasts one of the largest and most successful Athletic Unions in the country with over 75 clubs and 4,000 members and this year we've had some excellent results. The Ladies Hockey, Netball and Women's Rugby teams have all achieved BUCS finals wins and our American Football and Women's Rugby teams remain undefeated. We also fought off Portsmouth to become Varsity Cup winners for the fourth year in a row. We've invested £226,500 this year to help our teams continue to develop and achieve such great results and worked with the university to open a new, state-of-the-art gym facility.

Our Friday Nights in the Cube were dusted down and entirely transformed, and very well received by our members. The total number of tickets sold for SUSU events (April 2011 to March 2012) was 46,293 tickets, of those 10,066 are for the cinema. RAG beat last year's donations of £50,004.98, giving away over £65,000 of funds to our chosen charities.

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g) Student talent – We will offer support which allows our students to develop to their full potential

Over 300 students have been nominated for Union Council Star, Athletic Union and Excellence in Volunteering Awards in recognition of all manner outstanding contributions to SUSU.

Developing student talent has been high on the agenda with 91 Junior Common Room Officers, 200 Course Representatives, and a cross-section of over 30 Student Leaders and Union Councillors all receiving targeted training to help equip them with the right skills to excel in their roles.

On top of this approximately 180 student staff have joined SUSU in the last year, each receiving at least 3 hours of training to develop their skills. Chloe Richardson, SUSU Promo Team & Reception, reflected: "The training I received was relevant to my job. It ensured that I knew what to do, and how to do it, without going overboard on things that weren't necessary for the role. As well as the general skills you pick up from any specific role in a job (in my case, promotions/marketing and reception), I have also gained communication skills, learnt about the values of a Students' Union, learnt how to time manage, and above all gained confidence in talking to 'clients'.

h) Student Life – We will take action which makes students' lives better

SUSU organises welfare events and initiatives throughout the year to ensure students get the most out of their time at university by staying safe, managing their money and settling in. We recently launched the Taxi Scheme to help make sure students can get home safely after nights out and the Ssh (Southampton Street Harmony) campaign has continued to promote the importance of being a good neighbour. Housing Week events in February this year gave students important tips, advice and guidance on how to get the most out of private rented accommodation.

Our Advice Centre continues to be used as the first port of call for students needing independent help and guidance with 7,051 requests for advice (April 2011 – March 2012)

Community:

i) Our Culture – We will develop a defining culture for the benefit of all students

SUSU has continued to work in close collaboration with the University to deliver a student centred approach. This was underlined with a relationship agreement put in place signed by both the Union President and the Vice Chancellor to define the terms of the relationship more clearly.

We have continued to pursue activities which will engage students based at sites other than Highfield and are delighted to have elected officers in place to continue that work next year.

Our work engaging various student communities continues, we ended the year invested in the Bridge to create social space that will appeal to our postgraduate and other more mature members and the Postgraduate Coffee sessions have been rolled out to other campuses.

j) Spaces & Places – We will create modern, accessible and inspirational facilities for our students and their groups

September 2011 saw the grand opening of our all new concourse and reception area. This exciting new space features adaptable exhibition pods and social areas; a huge video screen displaying news and information; and a giant feature wall designed to explain everything that we do. We have made huge strides towards creating a Master Plan for all of our spaces within the Union to ensure we continue to provide students with high quality, modern facilities.

k) External Interaction – We will create strategies to positively engage with and impact on our local neighbourhoods and nationally

The Community Volunteering scheme we run in partnership with the University has provided students with a great opportunity to work with local projects and community groups. Our 'Recycling on your

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Doorstep' project in June 2012 helped keep the local area tidy as students moved out of rented accommodation and SUSU representatives now regularly attend Local Resident Association meetings to discuss ways we can become better neighbours together.

One resident group, the North East Bassett Residents' Association (NEBRA) held a pizza evening for students from Bencraft Hall to meet their neighbours. Sharon Smith, Secretary of NEBRA was delighted with the event: "It was a great opportunity to meet the students living in our area, six of whom helped out at our Christmas Social and were invaluable. We hope to organise a quiz evening soon."

Building an Effective Organisation:

Leadership at the highest level of SUSU has developed significantly during the year. The new Trustee Board has allowed a stronger focus on implementing the Union Plan to 2015 as well as managing and minimising risk. Six Sabbatical Officers are now joined by two Student Leader Trustees and four Student Trustees. We have also recruited three of our four external trustees who bring invaluable insight to the board.

We have been preparing for our registration as a charity. Union Council approved new Memorandum and Articles of Association which establish the Union as a company limited by guarantee and our charity registration was approved in August 2012.

This year we introduced termly reviews for all core staff to identify training needs and support our staff to become even better at their work. We also held two successful Staff Conferences to promote discussion and communication at all levels across the whole of SUSU. Training priorities for the next year include health and safety and customer service, communication and management skills; all of which will help to improve the services and opportunities that we offer to students.

We ran our first staff survey and identified that 94% of staff understand the impact their service has on SUSU members and 88% feel they make a difference to members.

We constantly review our systems and procedures to ensure maximum efficiency and simplicity for members and other users. At our two Staff conferences, staff are encouraged to consider their impact on customer service.

We continue to prioritise our ethical and environmental impacts, this year we launched a green label system in the Union Shop to allow students to make informed shopping choices.

Financial review

a) Grant making policies

SUSU gives grants to many of its affiliated clubs and societies to pursue their goals. Funding is awarded against key criteria by the relevant Standing Committee. During the year, funds were made available to 8 (2011: 10) projects and 264 (2011: 266) clubs and societies. During the year we also gave a grant of £2,100 (2011: £2,100) to the Turner Sims concert hall in return for the use of the facilities.

b) Reserves policy

The reserves policy of the University of Southampton Students' Union is to maintain a level of unrestricted funds, not committed or invested in tangible assets, which will enable the Union to ensure continuity of activity and have the ability to adjust, in a measured way, to any significant changes in resources.

The Reserves policy recognises that reserves are necessary to maintain the day to day operations of the Union for a period of up to 3 months. This would equate to approximately £440,000. The

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JULY 2012

appropriate measure of free reserves is therefore net assets, less restricted and designated funds, less fixed assets attributable to unrestricted funds. Currently this amount is £247,059.

c) Principal funding

The University of Southampton provides SUSU with a block grant each year. For the year 2011-12 this amounted to £2,407,000 (2010/2011: £2,304,000). The University made further grants to the Union for the Junior Common Rooms and pre-sessional students. These amounted in total to £134,916 (2011: £170,805). Other income received by the Union included £4,268,740 (2011: £4,134,525) from the social enterprise initiatives, including the services provided to students from the union shop, venues and catering outlets.

d) Material investments policy

In deciding how and where to invest any surplus funds, it is SUSU's policy to take a risk averse stance, give due consideration to current Union Council directives and maximise returns on investments within the parameters set out.

On a daily basis surplus operating money will be held in interest bearing accounts. Moneys may be held in a range of longer term deposits, any one deposit will have a maximum term of 12 months and will be for no more than £250,000. Deposits over £100,000 or deposits made for periods longer than 6 months need approval from Finance Sub Committee. There will always be sufficient money held on call, to meet the financial requirements of SUSU for a period of one month, this will be referenced to internal cash flow forecasting.

There will be no requirement for the Union to request overdraft or long term loan facility from banks in the foreseeable future. There will be no investments in shares gilts or bonds which are openly traded on the stock markets. Shares may be held in companies with a direct connection to the aims of the trust deed. No money will be deposited outside of the UK. The Head of Finance produces a schedule of deposits as a standing item at each Finance Sub Committee.

e) Overall performance

SUSU's gross income from all sources totalled £7,261,291 (2011: £6,953,539) against total expenditure of £7,121,380 (2011: £6,838,537). We operate a broadly balanced budget to provide a wide range of student benefits and created a surplus of £139,911 (2011: £115,002). The SUSU reserves increased from £954,076 to £1,093,987.

The increase in revenue was primarily due to improvements in our social enterprise activity; turnover increased by some £134,215. Costs of £86,325 (2011: £28,450) for staff restructuring were made in aligning the Union's structure to that of the Union Plan to 2015.

Restricted revenues increased as a result of the University funding of the refurbishment of the Level 4 Reception area.

The Trustees were pleased with the financial performance for the year 2011-12.

Plans for the future

a) Future developments

The Trustees have chosen 12 key priorities from the Union Plan to progress during the course of the coming year.

Voice

- Listening to different voices – understanding all different perspectives
- Speaking in different voices – to our own members and outwardly (translation)

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FOR THE YEAR ENDED 31 JULY 2012

- Creating new voices – be known as the place for students to use their voice; develop & grow ideas

Support

- Encourage involvement – across all our student groups
- Support student groups – review relations with affiliated clubs and societies
- Clarify Opportunities – develop functionality on the website to record opportunities available and taken

Communities

- Spaces & Places – Develop the Union Master Plan
- External Interaction – Improve volunteering in the community, Draw external stakeholders in more
- Student Engagement – Shout about why SUSU is great: Pull in Freshers, Promote SUSU as a way of life.

Effective Organisation

- Consistent Quality – empower all staff with basic signposting knowledge
- Informing - Target information differently to different student cohorts
- Diversity - Create role models in our leadership, understand the problems

b) Charitable status

The Union successfully registered as a charity in August 2012. With effect from 1 August 2012, all activities including transferring the employment of staff and other contracts were moved to the new company limited by guarantee.

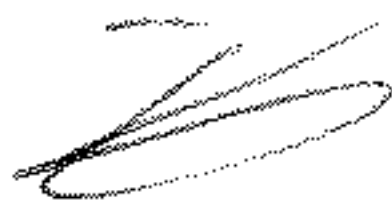
Employee involvement

Employees have been consulted on issues of concern to them by means of regular consultative committee and staff meetings and have been kept informed on specific matters directly by management. We ran our first staff survey in December 2011. The Union carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Trustees.

In accordance with the Union's new Equality & Diversity Policy, the Union has long established fair employment practices in the recruitment, selection, retention and training of staff.

Conclusion

SUSU has enjoyed another successful year of delivering tangible benefits for its members and continuing to unlock the potential and enrich the lives of our members. We remain a strong member led organisation, where students continually develop our activity. We are optimistic about our future and delighted to submit these accounts. This report was approved by the Trustees on 20 November 2012 and signed on their behalf, by:



Samuel Ling
Chair of Trustee Board 2011-13

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

FOR THE YEAR ENDED 31 JULY 2012

We have audited the financial statements of University of Southampton Students' Union for the year ended 31 July 2012 which comprise the Consolidated Statement of Financial Activities, the Balance Sheets and the related notes numbered 1 to 24.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees as a body, in accordance with Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
AS AT 31 JULY 2012

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the charity's affairs as at 31 July 2012 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept by the parent charity; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Crowe Clark Whitehill

Crowe Clark Whitehill LLP

Statutory Auditor

Reading

Date: *23 November 2012*

Crowe Clark Whitehill LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 JULY 2012

	Note	Restricted funds 2012 £	Unrestricted funds 2012 £	Total funds 2012 £	Total funds 2011 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Grant from University of Southampton	2	84,000	2,457,916	2,541,916	2,474,805
Investment income		-	4,325	4,325	804
Incoming resources from charitable activities	3	<u>143,747</u>	<u>4,571,303</u>	<u>4,715,050</u>	<u>4,477,930</u>
Total incoming resources		<u>227,747</u>	<u>7,033,544</u>	<u>7,261,291</u>	<u>6,953,539</u>
RESOURCES EXPENDED					
Costs of generating funds					
Costs generating voluntary income		-	22,766	22,766	17,925
Charitable activities		216,420	6,795,515	7,011,935	6,724,170
Governance costs	6	<u>-</u>	<u>86,679</u>	<u>86,679</u>	<u>96,442</u>
Total resources expended	4	<u>216,420</u>	<u>6,904,960</u>	<u>7,121,380</u>	<u>6,838,537</u>
Movement in total funds for the year – Net income/(expenditure) for the year	7	11,327	128,584	139,911	115,002
Total funds at 1 August 2011		<u>356,280</u>	<u>597,796</u>	<u>954,076</u>	<u>839,074</u>
Total funds at 31 July 2012		<u>367,607</u>	<u>726,380</u>	<u>1,093,987</u>	<u>954,076</u>

All activities relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 15 to 27 form part of these financial statement

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

BALANCE SHEET

AS AT 31 JULY 2012

	Note	31 July 2012		31 July 2011	
		£	£	£	£
FIXED ASSETS					
Tangible assets	11		755,039		615,360
Investments	12		-		100
			<u>755,039</u>		<u>615,460</u>
CURRENT ASSETS					
Stocks	13	155,789		124,556	
Debtors	14	258,539		251,846	
Cash at bank and in hand		<u>382,858</u>		<u>499,820</u>	
		797,186		876,222	
CREDITORS: Amounts falling due within one year	15	<u>(458,238)</u>		<u>(537,606)</u>	
NET CURRENT ASSETS			<u>338,948</u>		<u>338,616</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,093,987</u>		<u>954,076</u>
UNION FUNDS					
Restricted funds	16		367,607		356,280
Unrestricted fund	16		<u>726,380</u>		<u>597,796</u>
Total funds			<u>1,093,987</u>		<u>954,076</u>

These financial statements were approved and authorised for issue by the Trustees and were signed on their behalf on 20 November 2012:



.....
Samuel Ling
President

The notes on pages 15 to 27 form part of these financial statement

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

CASH FLOW STATEMENT

AS AT 31 JULY 2012

	Note	2012 £	2011 £
Net cash flow from operating activities	18	191,398	221,483
Returns on investments and servicing of finance	19	4,215	784
Capital expenditure and financial investment	19	(312,675)	(233,734)
Disposal of investment	12	<u>100</u>	<u>-</u>
Decrease in cash in the year		<u>(116,962)</u>	<u>(11,467)</u>

RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS/DEBT FOR THE YEAR ENDED 31 JULY 2011

	2012 £	2011 £
Decrease in cash in the year	<u>(116,962)</u>	<u>(11,467)</u>
Movement in net debt in the year	(116,962)	(11,467)
Net funds at 1 August 2011	<u>499,820</u>	<u>511,287</u>
Net funds at 31 July 2012	<u>382,858</u>	<u>499,820</u>

The notes on pages 15 to 27 form part of these financial statement

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2012

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

1.2 Going concern

The Trustees consider that there is reasonable expectation that the Union has adequate resources to continue in operational existence for the foreseeable future and, for this reason, they continue to adopt the going concern basis in preparing the annual financial statements.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Union and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the Union for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted funds is set out in the notes to the financial statements.

Investment income, gains and losses are allocated in the appropriate fund.

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Union is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the Union and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Union and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

1. ACCOUNTING POLICIES (continued)

1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life of over three years are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Leasehold improvements	-	8-10 years
Equipment	-	3-5 years
Motor vehicles	-	5 years

Assets in the course of construction are not depreciated until they are brought into use.

The trustees review the value of the assets recorded by the Union on an annual basis and are satisfied that no assets require impairment.

1.7 Investments

Investments are stated at the lower of cost and net realisable value.

1.8 Operating leases

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

1.9 Stocks

Stocks are valued at the lower of the cost and net realisable value after making due allowances for obsolete and slow-moving stocks.

1.10 Pensions

The Union operates two defined benefits pension schemes. The schemes are both multi-employer schemes where it is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to individual participating employees. Therefore, as required by FRS17 'Retirement benefits', the Union accounts for these schemes as if they were defined contribution schemes. The amount charged to the Statement of Financial Activities represents contributions payable to the schemes in respect of the accounting period.

2. VOLUNTARY INCOME

	Restricted Funds 2012 £	Unrestricted Funds 2012 £	Total funds 2012 £	<i>Total funds 2011 £</i>
Block Grant from University of Southampton	-	2,407,000	2,407,000	2,304,000
Other grants from University of Southampton	<u>84,000</u>	<u>50,916</u>	<u>134,916</u>	<u>170,805</u>
	<u>84,000</u>	<u>2,457,916</u>	<u>2,541,916</u>	<u>2,474,805</u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted Funds 2012 £	Unrestricted Funds 2012 £	Total funds 2012 £	<i>Total funds 2011 £</i>
Central	94,542	182,563	277,105	<i>215,259</i>
Social Enterprises	-	4,268,740	4,268,740	<i>4,134,525</i>
Community & Media	49,205	36,164	85,369	<i>71,404</i>
Student Activities	-	83,836	83,836	<i>56,742</i>
	<u>143,747</u>	<u>4,571,303</u>	<u>4,715,050</u>	<u><i>4,477,930</i></u>

4. RESOURCES EXPENDED

	Staff Costs 2012 £	Depreciation 2012 £	Other Costs 2012 £	Total 2012 £	<i>Total 2011 £</i>
Costs of generating funds:					
Costs of generating voluntary income	<u>19,922</u>	-	<u>2,844</u>	<u>22,766</u>	<u><i>17,925</i></u>
Total	<u>19,922</u>	-	<u>2,844</u>	<u>22,766</u>	<u><i>17,925</i></u>
Charitable activities:					
Central	229,865	76,948	726,226	1,033,039	<i>874,768</i>
Social Enterprise	1,397,283	74,569	3,021,286	4,493,138	<i>4,378,140</i>
Community & Media	61,575	13,617	267,055	342,247	<i>330,785</i>
Representative & Welfare	241,003	-	45,857	286,860	<i>339,635</i>
Student Activities	123,954	5,809	350,413	480,176	<i>429,946</i>
Communications	<u>342,325</u>	-	<u>34,150</u>	<u>376,475</u>	<u><i>370,896</i></u>
Total	<u>2,396,005</u>	<u>170,943</u>	<u>4,445,025</u>	<u>7,011,935</u>	<u><i>6,724,170</i></u>
Governance	<u>46,485</u>	-	<u>40,194</u>	<u>86,679</u>	<u><i>96,442</i></u>
Total resources expended	<u><u>2,462,412</u></u>	<u><u>170,943</u></u>	<u><u>4,488,063</u></u>	<u><u>7,121,380</u></u>	<u><u><i>6,838,537</i></u></u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

5. SUPPORT COSTS INCLUDED IN NOTE 4

	Staff Costs £	Other Costs £	Total £
Costs of generating funds			
Costs of generating voluntary income	<u>19,922</u>	<u>2,844</u>	<u>22,766</u>
Total	<u>19,922</u>	<u>2,844</u>	<u>22,766</u>
Charitable activities			
Central	71,501	19,079	90,580
Social enterprise	311,421	44,448	355,869
Community and media	22,649	3,233	25,882
Representative and welfare	56,623	8,082	64,705
Student activities	16,987	2,425	19,412
Communications	<u>50,960</u>	<u>7,274</u>	<u>58,234</u>
Total	<u>530,141</u>	<u>84,541</u>	<u>614,682</u>
Governance	<u>46,485</u>	<u>6,633</u>	<u>53,118</u>
Total support costs	<u>596,548</u>	<u>94,018</u>	<u>690,566</u>

Support costs have been apportioned by employee numbers.

6. GOVERNANCE COSTS

	2012 £	2011 £
Governance Auditors' remuneration	10,500	10,000
Governance Auditors' non audit costs	-	6,500
Training and other costs	23,061	25,898
Licences and subscriptions	-	11,050
Governance – trustees travel reimbursed	-	1,172
Support costs – Governance	6,633	2,116
Support costs – Wages and salaries	<u>46,485</u>	<u>39,706</u>
	<u>86,679</u>	<u>96,442</u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

7. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2012 £	2011 £
Depreciation of tangible fixed assets:		
- owned by the Union	170,943	172,470
Auditors remuneration	<u>10,500</u>	<u>10,000</u>

8. STAFF COSTS

Staff costs were as follows:-

	2012 £	2011 £
Wages and salaries	2,147,621	2,130,731
Social security costs	102,685	111,257
Other pension costs	<u>212,106</u>	<u>199,509</u>
	<u>2,462,412</u>	<u>2,441,497</u>

The average monthly number of employees during the year was as follows:-

	2012 No	2011 No
Core staff	98	100
Support	<u>220</u>	<u>195</u>

Support staff are actual numbers of employees. Support staff are employed on a zero hours basis and therefore it is not possible to determine the full time equivalent therefore in 2012 the Union had 220 employees (2011: 195 employees).

	2012 No	2011 No
In the band £60,001 - £70,000	<u>1</u>	<u>1</u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

9. TRUSTEES' REMUNERATION

During the year 10 (2011: 13) Sabbatical Trustees received remuneration of £122,538 (2011: £119,759).

The remuneration is summarised as follows:-

Number of Trustees	Period of Office	Individual remuneration £	Total remuneration £
3	01-Aug-2011 – 30-Jun-2012	17,793	53,379
3	01-Jul-2012 – 31-Jul-2012	1,990	5,970
3	01-Aug-2011 – 31-Jul-2012	19,458	58,374
1	01-Aug-2011 – 31-Oct-2011	4,815	<u>4,815</u>
			<u>122,538</u>

No student trustee or non-member trustee received any remuneration.

During the year retirement benefits were accruing to 1 Trustee (2011: 1) in respect of a defined benefit pension scheme.

During the year 14 Trustees received reimbursement of travel expenses amounting to £3,333 in the current year, (2011 – 7 Trustees - £1,172).

During the year, no Trustees received any benefits in kind (2011: Nil).

10. TAXATION

The trustees consider that the Union has no liability for corporation tax.

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

11. TANGIBLE FIXED ASSETS

	Leasehold Improve- ments £	Equipment £	Motor Vehicles £	Assets in the course of construction £	Total £
Cost					
At 1 August 2011	1,413,718	609,544	35,000	58,890	2,117,152
Additions	154,309	92,299	-	66,067	312,675
Reallocation	58,890	-	-	(58,890)	-
Disposals	<u>-</u>	<u>(4,165)</u>	<u>-</u>	<u>-</u>	<u>(4,165)</u>
At 31 July 2012	<u>1,626,917</u>	<u>697,678</u>	<u>35,000</u>	<u>66,067</u>	<u>2,425,662</u>
Depreciation					
At 1 August 2011	1,036,631	430,161	35,000	-	1,501,792
Charge for the year	88,295	82,648	-	-	170,943
On disposals	<u>-</u>	<u>(2,112)</u>	<u>-</u>	<u>-</u>	<u>(2,112)</u>
At 31 July 2012	<u>1,124,926</u>	<u>510,697</u>	<u>35,000</u>	<u>-</u>	<u>1,670,623</u>
Net book value					
At 31 July 2012	<u><u>501,991</u></u>	<u><u>186,981</u></u>	<u><u>-</u></u>	<u><u>66,067</u></u>	<u><u>755,039</u></u>
At 31 July 2011	<u><u>377,087</u></u>	<u><u>179,383</u></u>	<u><u>-</u></u>	<u><u>58,890</u></u>	<u><u>615,360</u></u>

12. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
Cost	
At cost brought forward	100
Investment written off	<u>(100)</u>
Balance carried forward	<u><u>-</u></u>

During the year Brassbound Limited, a wholly owned subsidiary was dissolved.

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

13. STOCKS

	2012 £	2011 £
Finished goods and goods for resale	<u>155,789</u>	<u>124,556</u>

14. DEBTORS

	2012 £	2011 £
Trade debtors	78,498	74,607
Amounts due from University of Southampton	29,241	27,568
Other debtors	70,686	63,762
Prepayments and accrued income	<u>80,114</u>	<u>85,909</u>
	<u>258,539</u>	<u>251,846</u>

15. CREDITORS:
Amounts falling due within one year

	2012 £	2011 £
Trade creditors	126,640	82,007
Social security and other taxes	26,112	29,642
Amount due to University of Southampton	167,716	235,766
Other creditors	122,022	150,906
Accruals and deferred income	<u>15,748</u>	<u>39,285</u>
	<u>458,238</u>	<u>537,606</u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2012

16. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried Forward £
General funds					
General Fund	<u>597,796</u>	<u>7,033,544</u>	<u>(6,904,960)</u>	-	<u>726,380</u>
Total Unrestricted funds	<u>597,796</u>	<u>7,033,544</u>	<u>(6,904,960)</u>	-	<u>726,380</u>
Restricted funds					
JCR Fund	114,936	133,205	(156,252)	-	91,889
Rag	-	26,294	(26,294)	-	-
Capital fund	<u>241,344</u>	<u>68,248</u>	<u>(33,874)</u>	-	<u>275,718</u>
	<u>356,280</u>	<u>227,747</u>	<u>(216,420)</u>	-	<u>367,607</u>
Total funds	<u>954,076</u>	<u>7,261,291</u>	<u>(7,121,380)</u>	-	<u>1,093,987</u>

Fund descriptions

Restricted funds

The Trustees believe that grants received for specific purposes should be identified separately within the reserves. This includes amounts received for Junior Common Room (JCR) to be expended on the welfare and benefit of students in halls of residence, where third parties have created assets for the Students' Union the value of those assets are recorded as a grant fund.

A capital grant of £68,248 (2011: £92,218) was provided in 2012 to fund the refurbishment of level 4 reception area. Depreciation is charged against this fund over the useful economic life of the assets.

During the year the Union donated £23,643 on behalf of Rag to charity.

Summary of funds

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried Forward £
General funds	<u>597,796</u>	<u>7,033,544</u>	<u>(6,904,960)</u>	-	<u>726,380</u>
	597,796	7,033,544	(6,904,960)	-	726,380
Restricted funds	<u>356,280</u>	<u>227,747</u>	<u>(216,420)</u>	-	<u>367,607</u>
	<u>954,076</u>	<u>7,261,291</u>	<u>(7,121,380)</u>	-	<u>1,093,987</u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds 2012 £	Unrestricted Funds 2012 £	Total funds 2012 £	Total funds 2011 £
Tangible fixed assets	275,718	479,321	755,039	615,359
Fixed asset investments	-	-	-	100
Current assets	91,889	705,297	797,186	876,244
Creditors due within one year	<u>-</u>	<u>(458,238)</u>	<u>(458,238)</u>	<u>(537,607)</u>
	<u>367,607</u>	<u>726,380</u>	<u>1,093,987</u>	<u>954,076</u>

18. NET CASH FLOW FROM OPERATIONS

	2012 £	2011 £
Net incoming resources before revaluations	139,911	115,002
Returns on investments and servicing of finance	(4,215)	(784)
Loss on disposal of tangible fixed assets	2,053	28
Depreciation of tangible fixed assets	170,943	172,470
Increase in stocks	(31,233)	(34,458)
Increase in debtors	(6,693)	(67,291)
(Decrease)/increase in creditors	<u>(79,368)</u>	<u>36,516</u>
Net cash inflow from operations	<u>191,398</u>	<u>221,483</u>

19. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN CASH FLOW STATEMENT

	2012 £	2011 £
Returns on investments and servicing of finance		
Interest received	<u>4,215</u>	<u>784</u>
Capital expenditure and financial investment		
Purchase of tangible fixed assets	<u>(312,675)</u>	<u>(233,734)</u>
Net cash outflow capital expenditure	<u>(312,675)</u>	<u>(233,734)</u>

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2012

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	1 August 2011 £	Cash flow £	Other non- cash changes £	31 July 2012 £
Cash at bank and in hand	<u>499,820</u>	<u>(116,962)</u>	<u>-</u>	<u>382,858</u>
Net funds	<u>499,820</u>	<u>(116,962)</u>	<u>-</u>	<u>382,858</u>

21. CAPITAL COMMITMENTS

	2012 £	2011 £
Total reserves at 31 July 2012	1,093,987	954,076
Amounts authorised by Union Management Board and contracted for at 31 July 2012	(371,187)	(247,226)
Amounts authorised by Union Management Board but not Contracted for at 31 July 2012	<u>(5,000)</u>	<u>(30,993)</u>
Total	<u>717,800</u>	<u>675,857</u>

Included in the amounts authorised and contracted for at 31 July 2012 are commitments being funded by a third party capital fund £100,000 (2011: £119,810).

22. PENSION COMMITMENTS

USS

The Union is a participating employer of the Universities Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension Scheme (S2P). The assets of the scheme are held in a separate trustee-administered fund. It is not possible to identify each institution's share of the underlying assets and liabilities of the scheme and hence contributions to the scheme are accounted for as if it were a defined contribution scheme. The cost recognised within the surplus/deficit for the year in the income and expenditure account being equal to the contributions payable to the scheme in the year.

The latest actuarial valuation of the USS was carried out as at 31 March 2011 to meet the requirements of the Pensions Act 2004, and was published in June 2012. This valuation showed the scheme assets as being sufficient to cover 92% of its liabilities with an overall shortfall of £2,910.2m.

In May 2011 a number of changes to the benefits provided by the Scheme were agreed and came into force on 1 October 2011. These included a change in benefits for new entrants after this date to be provided on a Career Revalued Benefits ("CRB") basis rather than a Final Salary ("FS") basis, an increase in the Normal Retirement Age for future service and new entrants to age 65 and increases to the member contribution rates to 7.5% for FS members and to 6.5% for CRB members.

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2012

22. PENSION COMMITMENTS (continued)

The actuary established a long term employer contribution rate, after allowing for the scheme changes, of 12.6% of total pensionable salaries for the year to 31 March 2012 with this rate reducing over time. The Trustee has also determined a recovery plan to pay off the shortfall by 31 March 2021 and the USS has agreed with Universities UK, on behalf of all the employers participating in the scheme, to address the deficit by continuing the employer contribution rate at the previously agreed rate of 16% of total pensionable salaries until 31st March 2017, following which the employers will pay an additional 2% of salaries in excess of the blended employer element of the future service cost of accruals.

During the year 6 employees were members in the scheme employed by the Union. The total pension cost due for the Union was £49,784 (2011: £47,485).

PASNAS

In addition the Union contributes to a self-administered pension and assurance scheme for non-academic staff (PASNAS). The scheme is a defined benefit scheme, funded by contributions made in accordance with the recommendations of the scheme's actuaries.

During the year 68 employees were members of this defined benefit pension scheme underwritten by the University of Southampton. The assets of the scheme are held and managed separately from those of the Union. Under the exemption permitted by the Charities SORP 2005, the Union is not able to identify readily or cost effectively, on a reasonable and consistent basis each year, its share of the overall surplus or deficit for the year and its share of the underlying assets and liabilities of the scheme and hence does not disclose this information in full but accounts for its contributions as if it were a defined contribution scheme. Pension costs charged to the Statement of Financial Activities represent contributions due by the Union for the year, based on independent actuarial recommendation. Contributions are at a rate of 17.5% for the employer.

The total pension cost due for the Union was £162,322 (2011: £152,024).

There were outstanding contributions of £18,796 (2011: £17,061) at the year end included in other creditors.

23. OPERATING LEASE COMMITMENTS

At 31 July 2012 the Union had annual commitments under non-cancellable operating leases as follows:-

	Land and buildings		Other	
	2012	2011	2012	2011
	£	£	£	£
Expiry date:				
Between 2 and 5 years	-	-	18,666	14,843
After more than 5 years	<u>10,000</u>	<u>332,000</u>	<u>-</u>	<u>-</u>

The land and buildings leases all relate to the rental of buildings from the University of Southampton. During the year the lease was re-negotiated.

UNIVERSITY OF SOUTHAMPTON STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2012

24 AFFILIATIONS AND DONATIONS

	2012 £	2011 £
Body to which the affiliation or donation is made:-		
advice ^{UK}	764	544
NUS Connect (AMSU)	800	800
Association of International Student Advisors	-	35
British Universities & College Sports	15,299	15,150
Citizen Advice	689	687
Disability Alliance Membership	360	-
HOST UK	488	363
National Student Television Association	61	60
National Association of Student Money advisers	175	150
National Council For Voluntary Organisations	687	654
National Bureau for Students with disabilities	-	118
National Nightline	59	59
Student Radio Association	-	65
UK Council for International Student Affairs	-	357
Volunteer England Membership	192	192
The British Federation Of Film Societies	85	-
	<u>19,659</u>	<u>19,234</u>