



## Withdrawing or Suspending

### What is the difference between suspending and withdrawing?

If you suspend from your studies you are taking time out and will return at a later date, usually the next academic year.

You are still considered a student in most instances however, student funding is not usually available. There are exceptions to this if you are suspending on medical grounds.

If you withdraw, you are leaving the University and your course altogether with no intention of returning at a later date. You are no longer considered a student and student finance will not be available to you. If you wish to attend a different institution, you will need to begin the admissions process from scratch.

### Tuition Fees

If you commenced your course after September 2012, tuition fees are paid in three instalments directly to the University.

- Term 1 = 25%
- Term 2 = 25%
- Term 3 = 50%

If you withdraw or suspend at any time during any term, you will be liable for that term's fees but this should still be covered by Student Finance.

### Funding for Living Costs

If you withdraw or suspend, Student Finance are entitled to claim back maintenance grant and/or loan overpayments immediately. If you are suspending for health reasons, Student Finance will continue to pay your maintenance funding for a period of 60 days from the date of suspension.

### Future funding

As a rule, you are entitled to have funding for the duration of your course plus 1 year (gift year). This means that if, for any reason, you need to suspend or retake a year, you can still have the remainder of your course funded. You are advised to seek assistance from the Advice Centre should you need further funding beyond this.



# Support Advice Centre

## International students

If you are an international student leaving your course will have implications on your visa. It is very important that you understand the conditions of your visa and how it will be affected if you suspend or withdraw.

The University's VISAS team hold a drop-in service every Tuesday and Thursday between 9am-10:30am. These sessions are aimed at students who have a quick question about their visa or UK immigration. You can book a visa guidance appointment through Student Services either in person (Building 37, Highfield Campus) or by calling 023 80599599. You can also send your question online using the [Visa enquiry form](#).

## Further guidance

For further guidance on withdrawing or suspending, contact the Advice Centre.

- 02380 592 085
- [advice@susu.org](mailto:advice@susu.org)

You can also visit us in Building 40, Highfield campus. Our opening hours are Monday–Friday 09.00–17.00.

Disclaimer: While care has been taken to ensure that information contained in the Advice Centre publications is true and correct at the time of writing, changes in circumstances after the time of publication may impact on the accuracy of this information. The Advice Centre and SUSU cannot accept responsibility for any actions taken as a result of advice given in this publication.

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