

University of Southampton Students' Union

Service Assistant

Summary of Terms and Conditions

Work Base:	Vacancies primarily at Southampton University on the Highfield Campus in Southampton, although you may also be required to work at other sites.
Contract Status:	Continuous
Hours of Work:	All of our contracts for these posts are offered on a 'zero-hours' basis which means we will offer you hours as required across our outlets, normally limited to a maximum of 16 hours per week
Rate of Pay:	£7.38 per hour (£7.83 if aged 25 or over)
Right to Work:	If you require a visa (such as a Tier 2) to work in the UK, please note that Union Southampton is NOT a sponsoring organisation and is therefore not able to sponsor you for a visa.
Holiday Entitlement:	Pay for accrued holiday entitlement will be based on a pro rata of 28 days leave at a rate of 12.07% of earnings. Your accrued holiday entitlement will be identified separately on your payslip.
Pension:	The Union will comply with the employer pension duties in accordance with Part 1 of the Pensions Act 2008.
Probation period:	There will be a probationary period of four weeks (or eight shifts, whichever is the longer). Failure to attend, successfully complete the training or demonstrate good performance during the specified period may result in the immediate termination of your contract.