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| Work/Activity: Showstopper General Activities |
| Regular show rehearsals that involve singing, acting, and dancing. Rehearsals are held normally in Campus booked rooms throughout the year, which includes (but is not limited to) building 34, building 58, and building 28. On weekdays these are usually held from 6pm to 10pm and on weekends they are held from 10am to 6pm. Rehearsal participants can range from as few as 2 to as many as 20+, but this is normally dependent on the space or the show in question. We also carry out performances in the Annex, and regular workshops. |
| Group: Showstoppers | Assessor(s): Zhong Xin Ong | Contact: zxo1g16@soton.ac.uk |
| Guidance/standards/Reference documents  | Competence requirements |
| * <http://www.hse.gov.uk/Risk/faq.htm>
* <http://www.musicaltheatresalisbury.org/about/health-and-safety-policy/>
* <http://www.soundadvice.info/thewholestory/san9.htm>
 | **Role:** [who has what H&S responsibilities for each task e.g. event stewards] | **Skills, experience or qualifications** [what training/experience has this person had to undertake their H&S responsibilities] |
| **Member Welfare:** Show Liaison, Production Liaison, Ordinary members | Elected by committee on personal merit. |
| Risk assessments linked |
| Performances in the Annex, which are reviewed by StageSoc: <https://stagesoc.org.uk/gallery/upload/2637_tlOd8kgM.xlsx>  |

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| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk/9 | check SA/DM |
| General dance  | Minor injuries relating from muscle strain, minor fatigue | The choreographer, participating dancers through overexertion | Carrying out warm ups and stretches prior to a dance rehearsal, allowing for regular and prolonged breaks. If issues arise, members have the option to discuss with the show liaison, who will pass on concerns onto the relevant member running the rehearsal as well as committee. | 2 |  n/a | n/a | 2 |   |
| General singing  | Minor injuries relating from vocal strain, minor fatigue | Musical directors, participating singers through overexertion | Carrying out vocal warm ups prior to a singing rehearsal, allowing for regular and prolonged breaksIf issues arise, members have the option to discuss with the show liaison, who will pass on concerns onto the relevant member running the rehearsal as well as committee. | 2 | n/a  | n/a | 1 |   |
| General acting  | Minor injuries relating from vocal strain, minor fatigue | Participating actors through overexertion | Carrying out physical warm ups prior to an acting rehearsal, allowing for regular and prolonged breaks.If issues arise, members have the option to discuss with the show liaison, who will pass on concerns onto the relevant member running the rehearsal as well as committee. | 2  | n/a  | n/a | 1 |   |
| Stage Combat | Injuries relating from accidental striking  | Choreographers, Directors, Actors, from poorly executed movement | Ensuring that participants are aware of choreographed movement by ensuring distance between participants, starting with slow movements, ensuring participants acknowledge choreography and running stage combat workshops.If issues arise, members have the option to discuss with the show liaison, who will pass on concerns onto the relevant member running the rehearsal as well as committee. |  4 | n/a | n/a  |  2 |   |
|  Costuming | People may not be comfortable with the costume that they may wear on stage | Members on stage |  Ensuring there is ample time between show week and costuming to allow for changes or modifications to costumes. Members can also reach out to the Show liaison to discuss as well as committee. |  2 |  n/a |   |  1 |   |
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| Reviewed By: | Comments: |
| Responsible person (SA/DM): | Date: |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Likelihood |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |

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| Impact |
| Level | **Description** |
| High (3)  | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support.  |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |

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| Likelihood |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |