

About working with SUSU:

Our vision for the future is that every student loves their time at Southampton
We are here to represent the voice of students at every level and ultimately make their university experience unforgettable.
Independent from the University, we're run by students, for students!

As a student-led organisation the hard work and dedication of our student volunteers is vital to our mission.

As a Sabbatical Officer, you will lead the direction of the Union on a specific area of work, representing the view of the student body both within the Union and to the University. You will work in partnership with relevant Union and University Staff in all areas of work, and will be held accountable to union members for your work and projects.

A Sabbatical Officer role is a **full time, paid position**, where you will hold office from 1 July for a period of 1 year. This list of duties is not exhaustive, but presents an outline of the core duties and responsibilities of the role.

We provide full training throughout your term in office. You will gain a wealth of experience through your role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work you accomplish.

Main Purpose of Role:

- 1) Represent students' academic interests
- 2) Ensure students have a voice in the University
- 3) Lead on Union Democracy
- 4) To act as a Trustee of the Union

Main Responsibilities of the Role

Represent students' academic interests

- *To lead and support the Undergraduate academic representation structure*
- *To provide representation to all postgraduate students and work with the Postgraduate Research Officers*
- *Work to increase student engagement in these structures*
- *Support academic representatives with their projects and campaigns*

Ensure students have a voice in the University

- *To lobby the University over students' academic and educational issues and attend high level University education strategy meetings*

VP Education & Democracy

Sabbatical Officer

- *To be the lead on all student feedback mechanisms*
- *Act as Deputy President of the Union, stepping in for the President when needed*

Ensure students have a voice in the University

- *To oversee the Union's 3 main elections: Autumn, Spring and Summer*
- *Lead on the Union's democratic processes, including All Student Votes, Petitions and the Union AGM*
- *To oversee and promote the 'You Make Change' platform*

Key Meetings you will need to attend: (this list is not exhaustive)

- *University Senate*
- *Curriculum Planning Board*
- *Doctoral College Board*
- *Education Committee*
- *AQSC*
- *Regular meetings with Vice-President, Education*

Officers who will report to you:

- *Faculty Officers (x5)*
- *Joint Honours Officer*
- *PGR Officers (x5)*

Where can you find guidance?

- *Sabbatical Officer: vpeddem@soton.ac.uk*
- *Representation Team: representation@susu.org*

How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at www.susu.org/elections and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at representation@susu.org

Term of office: 1st July – 30th June

Our Values

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



Stand Strong

We stand up for students and make sure their voice is heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



Join Together

We are an inclusive and diverse community of students and staff

We join together with each other, the University, and the local community to make a positive difference.



Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenge discrimination and prejudice. We strive to be a force for good for students and wider society.