

## About volunteering with SUSU:

The Women's Officer works to represent women's issues at Southampton. This includes working to collaborate with relevant student and community groups to help promote the interests of women students. You will also work with teams at SUSU and the University to help promote campaigns and activities.

In order to apply for the role, you must identify as a woman (including a trans woman). When applying for this role you are confirming that you meet the eligibility criteria for the role.

We provide full training at the beginning of the year as well as advice and support as you continue in your role. You will gain a wealth of experience through your voluntary role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work you accomplish.

While volunteering with SUSU as Women's Officer, your role in this mission is described below.

## Main Purpose of Role:

- 1) To act as the lead representative for women's issues
- 2) Work to promote the interests of women students
- 3) To collaborate and work with relevant student and community groups

## Main Responsibilities of the Role

### To act as the lead representative for women's issues

- *To identify any issues women students are experiencing by consulting the relevant student cohorts*
- *To feedback these issues to the relevant Sabbatical Officer, SUSU and University staff*
- *Work with relevant Sabbatical Officers and staff to ensure that the needs of women students are reflected through the activities of the Union*

### Work to promote the interests of women students

- *To work with the VP Welfare & Community on planning and promoting events such as International Women's Day*
- *To be the key point of contact between the Union and the women student community*
- *To be the lead on other campaigns that are topical and relevant to the women student community*

### To collaborate and work with relevant student and community groups

# Women's Officer Role Profile

- *To work alongside societies which represent women students to promote and support their activities*
- *Promote links with other similar groups and organisations, within the local community, regional area and nationally*

## Where can you find guidance?

- *Sabbatical Officer: [vpwelfare@soton.ac.uk](mailto:vpwelfare@soton.ac.uk)*
- *Activities Team: [activities@susu.org](mailto:activities@susu.org)*

## How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at [www.susu.org/elections](http://www.susu.org/elections) and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at [representation@susu.org](mailto:representation@susu.org)

## Time Commitment and Expectations:

There will be times throughout the year where you may be called on to help promote and spread awareness for SUSU campaigns. There will be key meetings that you must attend and you must attend relevant SUSU meetings.

If at any point you find that you are struggling to balance voluntary work with your studies we understand that your degree must come first. Please, come and speak to us and we will always try our best to make things easier.

**Term of office: 1st July – 30th June**

## Our Values

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



### Stand Strong

We stand up for students and make sure their voice is heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



### Join Together

We are an inclusive and diverse community of students and staff

We join together with each other, the University, and the local community to make a positive difference.



### Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenge discrimination and prejudice. We strive to be a force for good for students and wider society.