

Creative Industries Zone By-Law



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This By-law sets out the workings of the Creative Industries Zone and its Zone Committee. You should read it in conjunction with Rule 4 (Zones).

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1. Purpose

This section is taken from Rule 4, sections 6.1 and 6.2.

- 1.1 The purpose of the Creative Industries Zone is to further the student experience in media and the arts, whilst ensuring the development of content for the wider student body.
- 1.2 The Creative Industries Zone is responsible for developing and supporting:
 - (a) Performing Arts
 - (b) Student led media
 - (c) Student led film production and cinema
 - (d) Visual Arts
 - (e) Written Arts
- 1.3 The Committee shall operate under the general rules governing Zone Committees as outlined in Rule 4.

2. Membership

This section is taken from Rule 4, section 6.3. It sets out the core membership of the committee as defined by that section and states the voluntary officers created by this By-law.

- 2.1 The core membership of the Zone Committee is:
 - (a) VP Democracy & Creative Industries,
 - (b) Union President,
 - (c) Performing Arts Officer,
 - (d) Surge Radio Station Manager,
 - (e) SUSUTV Station Manager,
 - (f) The Edge Editor,
 - (g) Union Films Cinema Manager,
 - (h) Wessex Scene Editor,
 - (i) the additional Sabbatical Officer, selected in accordance with Rule 4, section 6.3(c), and
 - (j) the two Union Councillors, selected in accordance with Rule 4, section 2.2(a).

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2.2 The members created as Voluntary Officers by this By-law are:

- (a) the SUSU Media Elections Co-Ordinator
- (b) Student Groups Representative.

3. Voluntary Officers

This section creates Voluntary Officers of the Creative Industries Zone Committee.

3.1 Student Media Elections Co-Ordinator

- (a) Act as the liaison between the Union and student media on elections-related matters.
- (b) Co-ordinate the elections-related output of SUSU Media Groups.
- (c) Ensure SUSU Media Groups cover Union elections in accordance with the Rules and By-laws of the Union.

3.2 Student Groups Representative

- (a) Represent student groups within the Creative Industries Zone (with the exception of the media groups, Performing Arts groups and Union Films) on the Zone Committee.
- (b) Liaise between such student groups and the Zone Committee.
- (c) Represent such student groups on the Student Groups Committee.

4. Sub-committees

This section creates sub-committees of the Creative Industries Zone Committee. Each sub-committee has its own by-law, which sets out how that sub-committee works. Sub-committees report to and are the responsibility of the Zone Committee.

4.1 Performing Arts Committee

- (a) The Performing Arts Officer shall be the chair.
- (b) The purpose of the Performing Arts Committee is to support and develop the operation and output of Performing Arts, as well as the members of Performing Arts societies.

4.2 Surge Radio Committee

- (a) The Surge Radio Station Manager shall be the chair.

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- (b) The purpose of the Surge Radio Committee is to support and develop the operation and output, as well as the DJs and teams, of Surge Radio.

4.3 SUSUtv Committee

- (a) The SUSUtv Station Manager shall be the chair.
- (b) The purpose of the SUSUtv Committee is to support and develop the operation and output, as well as the members, of SUSUtv.

4.4 The Edge Committee

- (a) The Edge Editor shall chair the Sub Committee.
- (b) The purpose of the Edge Committee is to support and develop the operation and output, as well as the writers, of The Edge.

4.5 Union Films Committee

- (a) The Union Films Cinema Manager shall chair the Sub Committee.
- (b) The purpose of the Union Films Committee is to support and develop the operation and output, as well as the members, of Union Films.

4.6 Wessex Scene Committee

- (a) The Wessex Scene Editor shall chair the Sub Committee.
- (b) The purpose of the Wessex Scene Committee is to support and develop the operation and output, as well as the writers, of the Wessex Scene.

5. Sub-groups

This section explains the procedure for creating sub-groups of the Zone Committee for particular tasks.

- 5.1 The Zone Committee may, from time to time, establish sub-groups to organise or perform a specific activity or activities.
- 5.2 In order to create such a group, the Zone Committee will approve the terms of reference for that sub-group, to include:
 - (a) the membership of the sub-group,
 - (b) the chairing of the sub-group,
 - (c) the time period the sub-group will be active for,
 - (d) any decision-making powers delegated to the sub-group,
 - (e) the process by and frequency with which the sub-group shall report to the Zone Committee.

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- 5.3 The Zone Committee may, from time to time:
- (a) vary the terms of reference of a sub-group, or
 - (b) dis-establish a sub-group.
- 5.4 The Zone Committee remains responsible for the work of the sub-group.
- 5.5 A decision made by a sub-group is valid subject to ratification by the next meeting of the Zone Committee.

6. Meetings

- 6.1 Sub-committees should meet at least twice per term.
- 6.2 The Chair shall, with appropriate support, ensure agendas and papers are circulated at least 2 clear working days in advance of meetings.
- 6.3 Minutes of sub-committees and sub-groups shall be reported to the next meeting of the Zone Committee.
- 6.4 A sub-committee shall make (and may alter) by-laws relating to the operation of the sub-committee, which shall include provision for a quorum for decision-making of not less than half of its membership. The creation or alteration of a by-law must be approved by the Zone Committee before coming into effect.

7. Elections of Voluntary Officers

- 7.1 Voluntary Officers of the Zone Committee are elected at the last meeting of that committee during the summer term. Voluntary Officers of the sub-committees are elected in accordance with the by-laws for that sub-committee.
- 7.2 Where a Voluntary Officer position is vacant, a by-election shall be held for that position at the next meeting of the committee.
- 7.3 Elections for Voluntary Officers are held in accordance with the General Meeting Elections By-law issued under section 5.1 of Rule 7.
- 7.4 Notwithstanding the previous provisions of this section, the election of the Student Groups Representative shall be conducted at a special meeting in the summer term by and from among the Presidents (or their representatives) of the student groups within this Zone (with the exception of the media groups, Performing Arts groups and Union Films).
- 7.5 The period of office of a Voluntary Officer begins on the first day of July after their election, or if they are elected at a by-election, then on that day.

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7.6 The period of office of a Voluntary Officer ends on the last day of June after they take office.