

# JCRs Committee By-Law

BL-SC-2



*This By-law sets out the workings of the JCRs Committee. You should read it in conjunction with Bylaw 1 of the Student Communities Zone.*

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## 1. Purpose

- 1.1 The JCRs Committee is responsible for:
- (a) Ensuring that the interests of all students in Halls of Residence and first years in Private Rented accommodation are effectively represented by their JCR Halls Committee,
  - (b) Approving the budgets for each JCR Halls Committee,
  - (c) Supporting the running of events in the Halls of Residences,
  - (d) Ensuring effective communication with, and between, all students living in Halls of Residences and first years in Private Rented accommodation.

## 2. Membership

- 2.1 The membership of the JCRs Committee is:
- (a) Junior Common Rooms Officer (Chair),
  - (b) VP Student Communities,
  - (c) from each JCR Halls Committee:
    - (i) the President, and
    - (ii) one additional member of each JCR Halls Committee, chosen by each Committee.

## 3. Sub-committees

*This section creates JCR Halls Committees as sub-committees of the JCRs Committee.*

- 3.1 The JCRs Committee has created the following JCR Halls Committees:
- (a) Archers Road JCR Halls Committee,
    - (i) To represent the residents of Romero Halls, Gateley Halls and St Margaret's Halls.
  - (b) Bencraft JCR Halls Committee,
    - (i) To represent the residents of Bencraft Halls.
  - (c) Chamberlain JCR Halls Committee,
    - (i) To represent the residents of South Hill and Hartley Grove.
  - (d) Connaught JCR Halls Committee,

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- (i) To represent the members of Connaught Halls.
- (e) Erasmus Park JCR Halls Committee,
  - (i) To represent the residents of Erasmus Park.
- (f) Gateway JCR Halls Committee,
  - (i) To represent the residents of City Gateway Halls.
- (g) Glen Eyre JCR Halls Committee,
  - (i) To represent the residents of Chancellors' Courts, Brunei House, Richard Newitt, J Block, Old Terrace, New Terrace and Beechmount..
- (h) Highfield JCR Halls Committee,
  - (i) To represent the residents of Highfield Halls.
- (i) Liberty Point JCR Halls Committee,
  - (i) To represent the University of Southampton residents living in Liberty Point Complex.
- (j) Mayflower JCR Halls Committee,
  - (i) To represent the residents of Mayflower Halls.
- (k) Montefiore JCR Halls Committee, and
  - (i) To represent the residents living in Montefiore Halls.
- (l) Private Rented JCR Committee.
  - (i) To represent all students in their first year in Southampton living in private rented accommodation and students in their first year who live at home.

3.2 The membership shall be as specified in section 4 of this by-law.

## 4. Voluntary Officers

*This section creates Voluntary Officers of each JCR Halls Committee.*

### 4.1 President

- (a) Is the leader of the team, and chair of their JCR Halls Committee.
- (b) Co-ordinate their JCR Halls Committee's elections alongside the Deputy Returning Officer,
- (c) Sit on the JCRs Committee as a permanent representative of their JCR.

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### 4.2 Secretary

- (a) Vice President of their JCR Halls Committee, and supports and represents the President when they are not present,
- (b) Co-ordinate and chair the Block Rep meetings, and reports the details to their JCR Halls Committee,
- (c) Responsible for informing all members of their JCR Halls Committee the details about each JCR Halls Committee, as well as making a note of the decisions made at their Committee.

### 4.3 Events Officer

- (a) Responsible for running, or choosing a nominee to run, JCR events in their Halls of Residences,
- (b) Act as the liaison between their JCR Halls Committee and the SUSU Events Department,
- (c) Responsible for informing the Student Activities department about all their JCR's planned events.

### 4.4 RAG Officer

- (a) Co-ordinate their JCR's RAG team,
- (b) Liaise with the JCR RAG Officer to support RAG events in their Halls of Residence,
- (c) Encourage and supports all fundraising events throughout their Halls or Residence.

### 4.5 Social Media Officer

- (a) Communicate all their JCR Halls Committee's decisions and activities to their residents,
- (b) Responsible for keeping the JCR Page and Group up-to-date and relevant,
- (c) Co-ordinate with the VP Engagement to disperse relevant SUSU information to their residents.

### 4.6 Sports Officer

- (a) Promote their Intramural Halls' sports teams,
- (b) Responsible for supporting residents in setting up new sports teams,

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- (c) Act as the point of contact for all their Hall's Intramural sports teams' captains, or equivalent position.

#### 4.7 Welfare Officer

- (a) Responsible for co-ordinating and supporting all campaigns run in their Halls of Residence,
- (b) Liaise with Residence Support to create a working relationship,

### 5. Meetings

- 5.1 Each JCR Halls Committee shall decide the frequency of its meetings.
- 5.2 The Chair shall, with appropriate support, ensure agendas and papers are circulated at least 2 clear working days in advance of meetings.
- 5.3 Minutes of each meeting shall be reported to the next meeting of that committee, and to the next meeting of the JCRs Committee.

### 6. Elections of Voluntary Officers

- 6.1 Voluntary Officers of the JCRs Halls Committees are elected in Term One of each academic year.
- 6.2 A person is eligible to stand and vote in a JCR election (or a by-election) if they are:
  - (a) a Full Member of SUSU, and
  - (b) resident in the Hall for which that JCR is constituted, or
  - (c) a member of the JCR Halls Committee for that Hall.
- 6.3 But a person who is a member of a JCR Halls Committee may only stand for election for:
  - (a) the position of President of that JCR Halls Committee, or
  - (b) the position they hold at that time, in that JCR Halls Committee.
- 6.4 A person may not be a member of a JCR Halls Committee for more than two years.
- 6.5 Where a Voluntary Officer position is vacant, a by-election shall be held for that position at the next meeting of that JCR Halls Committee, at which the committee shall elect a person to fill the vacant position.

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- 6.6 Elections (not being by-elections) for Voluntary Officers are held in accordance with such by-laws as may be made by Democracy Zone Committee from time to time.
- 6.7 By-elections for Voluntary Officers are held in accordance with the Formal Meeting Elections By-law issued under section 5.1 of Rule 7.
- 6.8 The period of office of a Voluntary Officer begins on the first day of January after their election, or if they are elected at a by-election after 1<sup>st</sup> January, then on that day.
- 6.9 The period of office of a Voluntary Officer ends on the last day of December after they take office.
- 6.10 "JCR election" means an election held for a particular JCR.