

Student Communities Zone By-Law



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1. Purpose

- 1.1 The purpose of the Student Communities Zone is to represent the interests and amplify the voice of our different student communities.
- 1.2 The Student Communities Zone is responsible for developing and supporting:
 - (a) International students
 - (b) Post Graduate students
 - (c) Junior Common Rooms
 - (d) Students at sites
 - (e) Diversity campaigns and culture
- 1.3 The Committee shall operate under the general rules governing Zone Committees as outlined in Rule 4.

2. Membership

- 2.1 The core membership of the Zone Committee is:
 - (a) VP Student Communities (Chair),
 - (b) The Union President,
 - (c) Equality and Diversity Officer,
 - (d) JCRs Officer
 - (e) International Students Officer,
 - (f) National Oceanography Centre (Site) Officer,
 - (g) Outreach (Site) Officer,
 - (h) Post Graduate Research Officer,
 - (i) Post Graduate Taught Officer,
 - (j) Southampton General Hospital (Site) Officer,
 - (k) Winchester (Site) Officer,
 - (l) the additional Sabbatical Officer, selected in accordance with Rule 4, section 6.3(c), and
 - (m) the two Union Councillors, selected in accordance with Rule 4, section 2.2(a).

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2.2 The members created as Voluntary Officers by this By-law are:

- (a) Student Groups Representative.

3. Voluntary Officers

3.1 Student Groups Representative

- (a) Represent student groups within the Student Communities Zone on the Zone Committee.
- (b) Liaise between such student groups and the Zone Committee.
- (c) Represent such student groups on the Student Groups Committee.

4. Sub-committees

4.1 JCRs Committee

- (a) The JCRs Officer shall chair the Sub Committee.
- (b) The JCRs Committee is responsible for:
 - (i) ensuring that the interests of all students in Halls of Residence and first years in Private Rented accommodation are effectively represented by their JCR Halls Committee.
 - (ii) approving the budgets for each JCR Halls Committee.
 - (iii) supporting the running of events in the Halls of Residences.
 - (iv) ensuring effective communication with, and between all students living in Halls and first years in Private Rented accommodation.
 - (v) running campaigns on issues relating to students in Halls of Residences and first years in Private Rented accommodation.
 - (vi) supporting each JCR Halls Committee to achieve their goals.

4.2 International Students' Committee

- (a) The International Students' Officer shall chair the Sub Committee
- (b) The International Students' Committee is responsible for:
 - (i) being the voice of international students, representing and promoting their interests within the Union, the University and beyond.
 - (ii) organising activities for international students.

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- (iii) ensuring relevant information is appropriately disseminated to international students.
- (iv) supporting international students to integrate and settle into life in Southampton and Winchester.

5. Sub-groups

- 5.1 The Zone Committee may, from time to time, establish sub-groups to organise or perform a specific activity or activities.
- 5.2 In order to create such a group, the Zone Committee will approve the terms of reference for that sub-group, to include:
 - (a) the membership of the sub-group,
 - (b) the chairing of the sub-group,
 - (c) the time period the sub-group will be active for,
 - (d) any decision-making powers delegated to the sub-group,
 - (e) the process by and frequency with which the sub-group shall report to the Zone Committee.
- 5.3 The Zone Committee may, from time to time:
 - (a) vary the terms of reference of a sub-group, or
 - (b) dis-establish a sub-group.
- 5.4 The Zone Committee remains responsible for the work of the sub-group.
- 5.5 A decision made by a sub-group is valid subject to ratification by the next meeting of the Zone Committee.

6. Meetings

- 6.1 Sub-committees should meet at least twice per term.
- 6.2 The Chair shall, with appropriate support, ensure agendas and papers are circulated at least 2 clear working days in advance of meetings.
- 6.3 Minutes of sub-committees and sub-groups shall be reported to the next meeting of the Zone Committee.
- 6.4 A sub-committee shall make (and may alter) by-laws relating to the operation of the sub-committee, which shall include provision for a quorum for decision-making of not less than half of its membership. The creation or

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alteration of a by-law must be approved by the Zone Committee before coming into effect.

7. Elections of Voluntary Officers

- 7.1 Voluntary Officers of the Zone Committee are elected at the last meeting of that committee during the summer term.
- 7.2 Voluntary Officers of the Sub Committees are elected according to the By Laws of the Sub Committees.
- 7.3 Where a Voluntary Officer position is vacant, a by-election shall be held for that position at the next meeting of the committee.
- 7.4 Elections for Voluntary Officers are held in accordance with the General Meeting Elections By-law issued under section 5.1 of Rule 7.
- 7.5 Notwithstanding the previous provisions of this section, the election of the Student Groups Representative shall be conducted at a special meeting in the Summer Term by and from among the Presidents (or their representatives) of the student groups within this Zone.
- 7.6 The period of office of a Voluntary Officer begins on the first day of July after their election, or if they are elected at a by-election, then on that day.
- 7.7 The period of office of a Voluntary Officer ends on the last day of June after they take office.
- 7.8 This section does not apply to officers of JCR Halls Committees