

Area of work: To represent Club and Society interests	
Sabbatical Plan Goal	Details
<b>Goal 1: Encourage PA Societies to perform</b>	Work so far: Live Music Society, MuSoc, and RAG have taken over Live Music Monday. I am also supporting USD to run their national dance competition held in Jubilee Sports hall next term. -
	Next steps: <ol style="list-style-type: none"> <li>To further communication with the PA committee and societies to promote collaboration and advise on advertising their activities</li> <li>Have regular catchups with society presidents to monitor their membership and attend performances</li> </ol>
<b>Goal 2: Promoting Societies</b>	Work so far: <ol style="list-style-type: none"> <li>Society Saturdays – I have booked a regular slot in the SUSU Instagram Story for Clubs and Societies to take over and use our larger platform to promote their activities. This was so popular, that we had to extend it to every other Sunday too.</li> <li>I have created different group chats for the different types of societies, and VP Sport for clubs, where the committee can choose how many or few, they would like to be a part of. The categories are, cultural/ education/general interest/ performing arts/ social awareness/ volunteering and fundraising. The group chats were created as an informal platform for the presidents to share resources and events to like-minded societies for them to gain more members and greater attendance at their activities.</li> </ol>
	Next steps: <ol style="list-style-type: none"> <li>To set up a Club and Society Instagram page where and Club or Society can post on there without the time restrictions of the SUSU page.</li> <li>To have a page where students can easily see the availability of our different venues, which would prevent back and forth emails attempting to organise when a room is free.</li> </ol>
<b>Goal 3: Include Societies in SUSU Activities</b>	Work so far: <ol style="list-style-type: none"> <li>Encouraged the inclusion of Societies in the Christmas planning meetings</li> </ol>
	Next steps: <ol style="list-style-type: none"> <li>To create an Events Board, as and when the Marketing and Events Manager is recruited to meet every quarter to give feedback on our events....</li> <li>Possibly introduce having students at the planning meetings, as they know what they want from us and would prevent us from guessing.</li> </ol>
Area of work: Supporting all affiliated Societies	
Sabbatical Plan Goal	Details
<b>Goal 1: Events Fund</b>	Work so far: <ol style="list-style-type: none"> <li>Again, having spoken with many Societies whose committees either missed or did not quite follow the guidance of the grant rounds meant that they struggle to fund their activities or raise prices, leading to some students having to miss out due to monetary concerns.</li> </ol>

	<p>Next steps:</p> <ol style="list-style-type: none"> <li>1. Discuss with VP Sports the way we will divide the money and whether Clubs and Societies share this extra pot or that it is kept separate</li> <li>2. Consult a small select number of Club and Society presidents to feedback how they find the grant application process.</li> <li>3. Using this feedback, we will be able to determine whether the Events Fund can act as a go between the grant rounds for Clubs and Societies to apply for upon request. However, we would have to be mindful that some may use this as a safety net for not applying for the main rounds, but we will have to remind them that it is a smaller pot and that they may not receive all that they could from the Events Fund than the grant rounds.</li> <li>4. I will also review the process for applying for the grant round, for example I would like to add a section where the Club or Society must upload a financial forecast, as it will help us to easily gauge who may be reapplying for money when they do not need it which would allow us to further support the Club and Societies who rely on grant money for their activities.</li> <li>5. Furthermore, the addition of grant reports after the grant money has been dished out will also allow us insight as to how the grant money was exactly spent. As well as a great way for committees to communicate how well their Club or Society is functioning and will allow them to reflect on how much they recommend their future committees will need to apply for, thus making the grant rounds easier for future committees.</li> </ol>
<p><b>Goal 2: Refreshers</b></p>	<p>Work so far:</p> <ol style="list-style-type: none"> <li>1. Having spoken to many Societies at the Club and Society Fair and having sat on in the Freshers debrief I received some productive feedback from students regarding the layout of the day and some miscommunication.</li> <li>2. I have been reaching out to as many Societies from all backgrounds as I can and some of them are concerned about their lacking membership and that they will not be able to carry on with the Society next year if they do not collate enough new members.</li> </ol> <p>Next steps:</p> <ol style="list-style-type: none"> <li>1. Create a form to gather interest for a Refreshers in the Friday email to gauge how well Societies are doing.</li> <li>2. To post the rules of Refreshers on all platforms to ensure people understand the guidance.</li> <li>3. Make sure that we have the capacity to do such event</li> </ol>
<p><b>Goal 3: Help Societies to deliver competent handovers</b></p>	<p>Work so far:</p> <ol style="list-style-type: none"> <li>1. After reaching out to many Societies, there is a running theme of last year's committee, through no fault of their own, did not give this year's committees very thought through handovers, as the pandemic meant that no one new how to run in person events. Furthermore, as mentioned before, committees are struggling to recruit new members to be next year's committee and will need a strong handover to ensure that no traditions or general SUSU processes are lost.</li> </ol> <p>Next steps:</p> <ol style="list-style-type: none"> <li>1. Run handover workshops</li> <li>2. Work with the Activities Team to help deliver guidance for an effective handover</li> </ol>
<p><b>Area of work: Improving the student experience</b></p>	
<p><b>Sabbatical Plan Goal</b></p>	<p><b>Details</b></p>

<p><b>Goal 1:</b> <b>Make SUSU and the Universities' campus activity safer</b></p>	<p>Work so far:</p> <ol style="list-style-type: none"> <li>1. I held a discussion group where I invited students to talk about how to make Club and Society activity safer where the main feedback revolved around the website and how we have great resources but are scattered.</li> <li>2. Savanna, VP Welfare, and I had identified that to prevent potential cases of assault, the best way to tackle it would be to educate. As a result, we thought that the best way to reach the most amount of people would be to come up with a short presentation for lecturers to share at the start of the first lecture in a module.</li> </ol>
	<p>Next steps:</p> <ol style="list-style-type: none"> <li>1. Savanna and I are looking at extra resources to add to the website including support systems for LGBTQ+ and BAME students</li> <li>2. I would like to hold more discussion groups on this matter</li> <li>3. Savanna and I are also looking into making a one slide presentation for lecturers then working with Yellow Door to embed a link to a short video with their resources.</li> </ol>
<p><b>Goal 2:</b> <b>Welfare Officer</b></p>	<p>Work so far:</p> <ol style="list-style-type: none"> <li>1. I have identified that some Club and Society committees do not have a Welfare Officer and that having one will increase the likelihood of someone reporting misconduct and to generally be a "sign poster" for their members to receive support.</li> </ol>
	<p>Next steps:</p> <ol style="list-style-type: none"> <li>1. I would like Senate's approval for a Welfare Officer to be a fundamental requirement for any Club or Society to continue or to be affiliated to show SUSU's dedication for making campus activity safer</li> <li>2. I would also like the President of each Club and Society to receive the same training as the Welfare Officer, as the elected officer could be the cause of issues, and members may not know where to go from there.</li> <li>3. To ensure that we are inclusive as possible with the training they receive, I would like to work with external companies such as, No Limits, Breakout Youth, and Yellow Door to provide extra training for the President and Welfare Officer to better support the diverse membership of their Club and Society.</li> </ol>
<p><b>Goal 3:</b> <b>Alumni Festival</b></p>	<p>Work so far:</p> <ol style="list-style-type: none"> <li>1. As a recent graduate with a PA background, I have received feedback that our alumni community from the past 2 years felt as if they had missed out on many performance opportunities, as a result of the pandemic restricting their activity.</li> </ol>
	<p>Next steps:</p> <ol style="list-style-type: none"> <li>1. To work with Society committees, Activities Team, and the ODAR Team to recruit and invite Alumni to come and perform at this festival to happen late in the Summer Term.</li> </ol>
<p><b>Area of work:</b></p>	
<p><b>Sabbatical Plan Goal</b></p>	<p><b>Details</b></p>
<p><b>Goal 1:</b> <b>Other:</b> <b>Welfare Officer, elected student</b></p>	<p>Work so far:</p> <ol style="list-style-type: none"> <li>1. I have been working with Food and Beverage to ensure that people with different allergens are being catered for in our outlets and have achieved a wider range of gluten free products sold in the shop.</li> </ol>
	<p>Next steps:</p> <ol style="list-style-type: none"> <li>1. With this on-going project, I would ask that Senate approve the additional responsibility of upkeeping this work regarding allergen safety to the elected Welfare Officer role.</li> </ol>

	2. They would receive training regarding cross-contamination and the basic allergens to attend relevant meetings and actively check that there are options for the different allergens in all of our venues.
<b>Goal 2</b>	Work so far: 3.
	Next steps: 4.
<b>Goal 3</b>	Work so far: 5.
	Next steps: 6.
<b>Area of work:</b>	
<b>Sabbatical Plan Goal</b>	<b>Details</b>
<b>Goal 1</b>	Work so far: -
	Next steps: -
<b>Goal 2</b>	Work so far: 7.
	Next steps: 8.
<b>Area of work:</b>	
<b>Sabbatical Plan Goal</b>	<b>Details</b>
	Work so far:
	Next steps: 9.
<b>Goal 2</b>	Work so far: 10.
	Next steps: 11.
<b>Goal 3</b>	Work so far: 12.
	Next steps: 13.

**Other**

