# Area of work: Exams and Assessments

### Assessment Information

Lobby for consistent and clear communication of assessment deadlines at the start of every module.

✓ Consultation
✓ Reporting plan

### Examination Videos

Develop a video series displaying exam venues, showing how AERs work, and explaining how to use examination paperwork.

✓ Initial Filming
✓ S1 Launch

### AERs Project

Run a consultation to inform the new AERs.

✗ Waiting for
. Uni Project.

### Examination Information

Lobby for policy that standardises and clarifies information given in exam paper rubrics.

✓ Consultation
✓ Reporting Plan

# Area of work: Exams and Assessments

## Examination Information

**(Q)** What work are you doing to ensure exam information like material covered, mark schemes, is released well in advance?

**(A)** My proposals to the Advancing Assessment Team will consist of:

Before – Early: What assessment information should exist via your Blackboard page (or similar) in the module overview you receive at the start.

Before – Later: What information should module teams and central university comms be sharing, by (roughly) the middle of Semester 1.

During: A minimum requirement for the content and detail that should be written on an exam Rubric, for both student and invigilator clarity.

# Area of work: Peer and Pastoral Support

**New Buddy Schemes**

**Produce a startup pack for launching, and developing, new buddy schemes, with a modular plan that develops towards a PAL style scheme.**

✓ Had Initial Chats
→ Materials Next

**PGR Buddy Schemes**

**Bringing modular Buddy Schemes to PGR students.**

✗ After Previous

**Student Discipline**

*(Student Discipline consists of Academic Responsibility and Conduct, Fitness to Study, Fitness to Practice, Student Discipline Casework, and multiple types of Student Appeals)*

→ Mental Health taken into context for all Appeals.
→ Sabbs on panels

# Area of work: Peer and Pastoral Support

**New Buddy Schemes**

**(Q)** What are the stated goals of buddy schemes?

**(A)** Is this in reference to one of the training pieces listed?

> "How to train a group of students to appropriately handle buddy meetings and peer communication, developing year-on-year to structured meetings with goals and activities to be achieved throughout."

This is borrowing a principle from one current provision, the PAL Schemes, where students set their own goals or plan their own development activities to take place in future weeks of the scheme.

# Area of work: Peer and Pastoral Support

**New Buddy Schemes**

**(Q)** Would this be part of student ambassador roles as both are paid?

**(A)** No – recruitment would be done either by the School or by WPSM, but the design of these Buddy Schemes strongly incentivises payment.

**(Q)** How are you going to support existing buddy schemes?

**(A)** A whole mix of things! I'm in contact with students or staff that run many of our current buddy schemes, and I'm taking on the position of co-chair on the Southampton Peer Mentoring Network! We will be inviting along more students involved in peer support.

## Area of work: Peer and Pastoral Support

**(Q)** How can we ensure consistency through training to ensure student buddies are giving accurate information and don't accidently end up misleading students?

**(A)** A lot of what we do to avoid misinformation is good expectation setting, providing signposting materials, and offering a source of support for the student buddies. We also use conversation pointers!

I will be designing some of these training pieces to include scenario testing (role play) activities, and we will always suggest co-buddying.

# Area of work: Supporting Student Reps

**New Rep Training**

Develop new "Modular Course Rep Training".

✓ **New Content**

**Rep Role Reviews**

Support Senior Reps with Rep Role Reviews and explore some Senior Rep role reviews. Make sure rep roles remain up to date going forwards.

✓ **ECS Course Reps**
→ **Education SSLCs**
→ **WSA Reps**

**Student Voice on susu.org**

Update the Student Voice section of the susu.org.

✓ **Ideas Suggested**
→ **Refresh Soon**

# Area of work: Supporting Student Reps

**Rep Development**

Develop and deliver Rep LinkedIn / CV / Interview skills workshops / videos.

✗ For Semester 2

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**UG Faculty Officers**

Explore updating and expanding our faculty officer roles.

✓ F.O. at Senate
✓ F.O.s at AQSS
✓ F.O.s at ESEC

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**PGR Representation**

Explore updating and clarifying the PGR Representation system.

✓ Had Initial Chats
→ Consultation

# Area of work: Peer and Pastoral Support

**(Q)** How can we ensure Integrated PhD students are considered as part of the PGR Rep Framework?

**(A)** Hopefully, they should be! Every discipline has a PGR Rep at either School/Department Level or a rep for their specific Group/DTP. Do the council have any suggestions for how we can improve the PGR system?

**(Q)** Can we create some kind of extra mentorship for first time/first year course reps?

**(A)** This is a great idea – it might be a large ask for the Representation Team to be expected to do this, but I will definitely think this one over.

## Area of work: Peer and Pastoral Support

**(Q)** Could we include pictures alongside course reps and councilors on the Student Voice pages? How else can we make it easier for people to know who to speak to?

**(A)** I will ask our Digital Team weather it is possible to use a student's SUSU photo on some of the pages that display our Faculty Officers, School/Department Presidents, and other roles like members of Council.

I am currently lobbying for a Blackboard Ultra integration that uses data from the "Find Your Reps" page to display your Course Reps and your Presidents on your Blackboard pages, so you know who to talk to!

# Area of work: : Comms and Information

## Information and Digital Communications Project

Work to address the overwhelming nature of accessing comms and information across all our digital systems.

✗ For Semester 2

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## Mass Emailing

Lobby for less mass emailing in student inboxes, and more options to opt-out of comms.

✓ UOS Guidance
→ Opt-Outs

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## Prerequisite Flowcharting

Creation of more module prerequisite flowcharts.

✓ Lobbied through the EIF project.

# Area of work: Peer and Pastoral Support

**(Q)** How can we stop module prerequisite flowcharting from just becoming another communication system for students to ignore?

**(A)** High visibility and keeping it in people's minds! The plan is to have the flowcharting tools integrated within both the module options pages, and accessible through your profile on Banner and the My Southampton App.

**(Q)** How do you plan on identifying which schools to trial module prerequisite flowcharts?

**(A)** The initial plan *was* to start with schools where module choice is the most complex, so we can clearly demonstrate how students will benefit.

**(Q)** Overall, your plan contains a lot of different goals and priorities – which things would you prioritise if it became apparent that you can't do everything?

(A) The following projects are completed:

**UG Faculty Officers** – will do an end-of-year review.

**Student Voice on susu.org** – Digital team will implement later.

And the following are for if I have time at the end of the year:

**New Rep Training** – Being added to by multiple subsequent VPEs

**Information and Digital Communications Project** – A pipe dream…

**(Q)** Overall, your plan contains a lot of different goals and priorities – which things would you prioritise if it became apparent that you can't do everything?

| High  - Will happen | Medium – Should happen | Low – Could happen |
|---|---|---|
| Assessment Information | Examination Videos | New Rep Training |
| Examination Information | AERs Project | Student Discipline |
| Exam Paper Errors | New Buddy Schemes | PGR Buddy Schemes |
| Rep Role Reviews | PGR Representation | Rep Development |
| Prereq Flowcharting | Mass Emailing | Info and Comms |

**Thank you for listening!**

Any further questions?

**Joshie Christian**
**VP Education**

**03 / 12 / 25**