

# Catering Assistant

## Summary of Terms and Conditions



---

<b>Type of Contract:</b>	Continuous, Permanent
<b>Work Base:</b>	University of Southampton Highfield campus, though responsible for activity across all campuses
<b>Hours of Work:</b>	Term time only (31 weeks per year), 35 hours per week
<b>Right to Work:</b>	If you require a visa (such as a Tier 2) to work in the UK, please note that SUSU is NOT a sponsoring organisation and is therefore not able to sponsor you for a visa.
<b>Salary Grade:</b>	Grade 1, currently £24,016 pro rata per annum (£13.16 per hour). A cost of living award is agreed by the Trustees and usually awarded in August of each year.
<b>Holiday Entitlement:</b>	Annual leave entitlement will be accrued at a rate of 17.06% of your working hours.
<b>Pension:</b>	Employees will be enrolled to the Southampton University Students' Union Retirement Fund. The employee contributes 6% of salary and the Union 10%.
<b>Probation period:</b>	6 months