

Retail Assistant

Summary of Terms and Conditions

Type of Contract:	Continuous, Permanent
Work Base:	University of Southampton Highfield campus, though responsible for activity across all campuses
Hours of Work:	Term-time only: 32 weeks per year, 21 hours per week.
Right to Work:	If you require a visa (such as a Tier 2) to work in the UK, please note that SUSU is NOT a sponsoring organisation and is therefore not able to sponsor you for a visa.
Salary Grade:	Grade 1, currently £25,003 pro rata per annum. A cost of living award is agreed by the Trustees and usually awarded in August of each year
Holiday Entitlement:	Annual leave entitlement will be accrued at a rate of 17.06% of your working hours.
Pension:	Employees will be enrolled to the Southampton University Students' Union Retirement Fund. The employee contributes 6% of salary and the Union 10%.
Probation period:	5 months