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| Work/Activity: Brunch/Lunch Socials |
| This risk assessment is for all SUSU LGBT+ Society brunch or lunch socials 2018/2019. For this social, society members will meet at an agreed location for a meal. Normally this will be early afternoon, and with between 10-40 people. |
| Group: | Assessor(s): Alice Treanor | Contact: ajt2g17@soton.ac.uk |
| Guidance/standards/Reference documents  | Competence requirements |
| * <http://www.hse.gov.uk/Risk/faq.htm>
 | **Role:** [who has what H&S responsibilities for each task e.g. event stewards] | **Skills, experience or qualifications** [what training/experience has this person had to undertake their H&S responsibilities] |
| All committee members in attendance are designated chaperones. This includes;Andrew JonesSimon BrooksAlice TreanorOlivia Keegan-CarrTim PellewAlastair DawsonHolly StantonLuke BoultonLaura Smith Kieran Lyddon Daniel Harris | All committee have previous experience attending and managing brunches, lunches, and similar socials. |
| Risk assessments linked |
| Fire / Security risk assessments carried out by venue owners |

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| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk/9 | check SA/DM |
| Inside venues | Fire | All attendees and members of the public at risk of burns from accidental fires | The safety conditions of the venue will be adhered to. All fire exits, call points and extinguisher points to be kept clear. Staff is trained to ensure the building is evacuated quickly. Committee is expected to be responsible for attendees in this situation | 2 |  | ‘’ | 2 |   |
| Walking to/from the venue | Vehicles | All attendees and road users at risk from impact injuries from traffic collisions | Large groups outside the venue are prevented from forming. Consideration is to be taken around other pedestrians and road users | 2 |  | ‘’ | 2 |   |
| At all times | Slips, trips, falls, other such injuries | All attendees at risk from cuts/bruises/broken bones/concussion caused by falling injuries | Venues are in good condition with no major trip hazards. Bar staff monitor the condition of floors and clean as necessary. Security and bar staff can provide first aid cover. If required ambulances can be called quickly by committee or by member of staff. | 1 |  | ‘’ | 1 |   |

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| Reviewed By: | Comments: |
| Responsible person (SA/DM): | Date: |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Likelihood |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |

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| Likelihood |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |

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| Impact |
| Level | **Description** |
| High (3)  | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support.  |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |