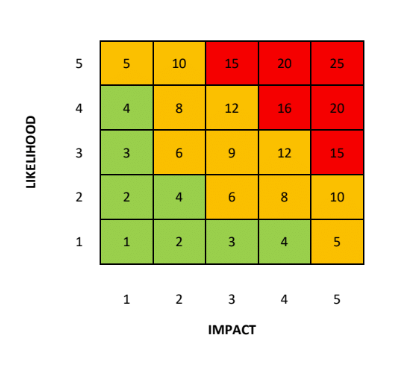
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| --- | --- | --- | --- | --- |
| **Risk Assessment** | | | | |
| **Risk Assessment for the activity of** | Live Music Society Charity gig | | **Date** | 26/03/2022 |
|  | **Name** | **Role** | **Experience/Qualification** | |
| **Society representative(s)** | Gustavo Simas Oliveira | Events Manager | Run gigs and other music events in the past | |

**Risk scores**

All identified risks will be assigned a score, based on the product of the likelihood of said risk occurring and the potential impact if it were to occur.

|  |  |  |
| --- | --- | --- |
| **Likelihood** | | |
| 1 | Rare | 1 in 100,000 chance or higher |
| 2 | Unlikely | 1 in 10,000 chance |
| 3 | Possible | 1 in 1000 chance |
| 4 | Likely | 1 in 100 chance |
| 5 | Very likely | 1 in 10 chance |

|  |  |  |
| --- | --- | --- |
| **Impact** | | |
| 1 | Trivial | Very minor injuries e.g. slight bruising. |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which requires basic first aid treatment – even in self-administered. |
| 3 | Moderate | Injuries or illness e.g. sprain or strain requiring first aid or medical support. |
| 4 | Major | Injuries or illness e.g. broken bone requiring medical support for up to 24 hours & time off work up to 4 weeks. |
| 5 | Severe | Fatality or multiple serious injuries or illness requiring hospital admission and/or significant time off work. |



|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Risk Assessment**  *An assessment of general risks that may occur as a direct result of the activity* | | | | | | | | | | |
| **Action** | **Hazard** | **Who might be harmed** | **Inherent risk** | | | **Control measures** | **Residual risk** | | | **Further controls** |
| L | I | S | L | I | S |
| Moving heavy equipment | Risk of back injury and injury caused by dropping equipment | Person moving equipment – back strain (i.e. bending legs) | 3 | 3 | 9 | • Manual handling course  • Encourage that only experienced committee members are involved in setup, as they can safely carry equipment | 2 | 3 | 6 | • General awareness on how to lift equipment properly  • Use the elevator in the SUSU building to transport equipment to Stags  • Designate the storage of heavy equipment to the qualified Equipment Manager |
| Setting up technical equipment | Risk of electrocution & tripping on wires | People working on electronics, or those in close proximity | 1 | 3 | 3 | • Ensuring cables are not trailing  • Switches  • Using certified electrically safe products | 1 | 3 | 3 | • Taping cables to the floor  • Designate setting up equipment to committee members – particularly the Equipment Manager |
| Playing loud music | Hearing damage | All who are present | 3 | 3 | 9 | • Recommending ear protection  • Provide (disposable) ear protection | 2 | 3 | 6 | • Keep volume down  • Avoid pointing microphones near or pointing towards monitors to reduce/eliminate feedback |
| Dancing + head banging | Risk of erratic movement causing injury to surrounding audience | Oneself and nearby people | 2 | 1 | 2 | • Ask people to be mindful of their surroundings  • Request that attendees to refrain from moshing as venue does not accommodate for these actions | 1 | 1 | 1 | Ask people to leave if they are being continuously disruptive |

*\*Note that the narrow columns labelled as “L”, “I” & “S” under the “Inherent risk” and “Residual risk” columns are shorthand for “likelihood”, “impact” & “score” respectively.*

|  |  |  |
| --- | --- | --- |
| **Signatories** | | |
| **Committee members** | | |
| **Name:**  Gustavo Simas Oliveira | **Signature:**  **Text  Description automatically generated with medium confidence** | **Date:**  24/03/2022 |
| **Name:**  Ben Smith | **Signature:** | **Date:**  24/03/2022 |