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| **Risk Assessment** |
| **Risk Assessment for the activity of** | Live Music Society Charity gig | **Date** | 26/03/2022 |
|  | **Name** | **Role** | **Experience/Qualification** |
| **Society representative(s)** | Gustavo Simas Oliveira | Events Manager | Run gigs and other music events in the past |

**Risk scores**

All identified risks will be assigned a score, based on the product of the likelihood of said risk occurring and the potential impact if it were to occur.

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| **Likelihood** |
| 1 | Rare | 1 in 100,000 chance or higher |
| 2 | Unlikely | 1 in 10,000 chance |
| 3 | Possible | 1 in 1000 chance |
| 4 | Likely | 1 in 100 chance |
| 5 | Very likely | 1 in 10 chance |

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| **Impact** |
| 1 | Trivial | Very minor injuries e.g. slight bruising. |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which requires basic first aid treatment – even in self-administered. |
| 3 | Moderate | Injuries or illness e.g. sprain or strain requiring first aid or medical support. |
| 4 | Major | Injuries or illness e.g. broken bone requiring medical support for up to 24 hours & time off work up to 4 weeks. |
| 5 | Severe | Fatality or multiple serious injuries or illness requiring hospital admission and/or significant time off work. |



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| **Risk Assessment***An assessment of general risks that may occur as a direct result of the activity* |
| **Action** | **Hazard** | **Who might be harmed** | **Inherent risk** | **Control measures** | **Residual risk** | **Further controls** |
| L | I | S | L | I | S |
| Moving heavy equipment | Risk of back injury and injury caused by dropping equipment | Person moving equipment – back strain (i.e. bending legs)  | 3 | 3 | 9 | • Manual handling course• Encourage that only experienced committee members are involved in setup, as they can safely carry equipment  | 2 | 3 | 6 | • General awareness on how to lift equipment properly• Use the elevator in the SUSU building to transport equipment to Stags• Designate the storage of heavy equipment to the qualified Equipment Manager |
| Setting up technical equipment | Risk of electrocution & tripping on wires | People working on electronics, or those in close proximity | 1 | 3 | 3 | • Ensuring cables are not trailing• Switches• Using certified electrically safe products | 1 | 3 | 3 | • Taping cables to the floor• Designate setting up equipment to committee members – particularly the Equipment Manager |
| Playing loud music | Hearing damage | All who are present | 3 | 3 | 9 | • Recommending ear protection • Provide (disposable) ear protection | 2 | 3 | 6 | • Keep volume down• Avoid pointing microphones near or pointing towards monitors to reduce/eliminate feedback |
| Dancing + head banging | Risk of erratic movement causing injury to surrounding audience | Oneself and nearby people | 2 | 1 | 2 | • Ask people to be mindful of their surroundings• Request that attendees to refrain from moshing as venue does not accommodate for these actions | 1 | 1 | 1 | Ask people to leave if they are being continuously disruptive |

*\*Note that the narrow columns labelled as “L”, “I” & “S” under the “Inherent risk” and “Residual risk” columns are shorthand for “likelihood”, “impact” & “score” respectively.*

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| **Signatories** |
| **Committee members** |
| **Name:**Gustavo Simas Oliveira | **Signature:****Text  Description automatically generated with medium confidence** | **Date:**24/03/2022 |
| **Name:**Ben Smith | **Signature:** | **Date:**24/03/2022 |