|  |  |  |  |
| --- | --- | --- | --- |
| Work/Activity: Politics and Social Sciences Society Summer Boat Ball | | | |
| Club/Society participation at the Politics and Social Sciences Society Summer Boat Ball, Monday 4th June2018. | | | |
| Group: | Assessor(s): [ risk assessor] | | Contact: [e-mail] |
| Guidance/standards/Reference documents | Competence requirements | | |
| * http://www.hse.gov.uk/Risk/faq.htm | **Role:** [who has what H&S responsibilities for each task e.g. event stewards] | **Skills, experience or qualifications** [what training/experience has this person had to undertake their H&S responsibilities] | |
| **Social Sciences Society**  **Niamh Ward – President**  **Harvey Husnu-Beresford – Social Secretary**  **Nikita Janagol - Secretary**  **Politics Society**  **Beth Greenwood – President**  **Chris Baron – Vice President and Treasurer** | **First Aid Training (external to university). High communication with all companies involved with the running and management of the event and pre-event.** | |
| Risk assessments linked |
| Risk Assessment also held by Red Funnel |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk  /9 | check SA/DM |
| Slips, trips and falls | Obstructions.  Build-up of rubbish/debris. Narrow Stairs and steps upon boat. Metal framework increases force on fall.  Risk of Minor Injuries: Grazes, cuts and bruising.  Major injury: Fractures | Attendees, committee, staff | Stairs and steps upon the boat are clearly sign posted or highlighted with hazard tape. Public pathways with the clearest access from pre-venue to boat are used. | 4 | Closing the upper deck in poor weather conditions | All representatives of the committee and society and staff. | 4 |  |
| Overcrowding | Reduced space in walkways and entrances.  Risk of Students panicking because of tight spaces / confinement. Crushing against fixed structures from pushing and shoving. Aggressive behaviour. | Attendees, committee, staff | A maximum capacity was instructed by Red Funnel and kept to. This would stop overcrowding on the whole boat. Security are also able to distribute people to other areas of the boat if necessary. | 4 |  | All representatives of the committee and staff. | 4 |  |
| Manual handling | Risk of Musculoskeletal injures, cuts, bruises and crushing when carrying items such as large boxes of papers to the pre-venue | Attendees, committee, staff | Ensure that 2 people carry tables.  Work in teams when handling other large and bulky items. | 3 |  | All representatives of the committee and staff. | 3 |  |
| Food allergies | Risk of allergic reaction to ingredients in food. | Attendees, students, staff | Food and drink is only sold by those at the pre-venue and upon the boat. | 3 | Ensure staff clearly state food and drink ingredients. | All representatives of the committee and society and staff. | 3 |  |
| Falling in Water | Drowning, hypothermia, exhaustion. Injuries occurring while falling e.g. grazes and cuts from boat. | Attendees, committee, staff | Although covered by Red Funnel Risk Assessment already – security always on top deck, railings around the side of the boat are high, buoyancy aids available with immediate access. Windows have restricted access. | 3 |  | All representatives of the committee and society and staff. | 3 |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Reviewed By: | | Comments: |
| Responsible person (SA/DM): | Date: |  |
| Union Southampton H&S manager (where applicable): | Date: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Likelihood | | | |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |

|  |  |
| --- | --- |
| Likelihood | |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |

|  |  |
| --- | --- |
| Impact | |
| Level | **Description** |
| High (3) | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support. |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |