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| **Risk Assessment** |
| **Risk Assessment for the activity of** | **General SUStrings Society Socials** | **Date** | **15/10/2020** |
| **Club/Society** | **SUStrings** | **Assessor** | **Adam Ali** |
| **Line Manager/Supervisor** |  | **Signed off** | ***Adam Ali*** |

| ***PART A***  |
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| **(1) Risk identification** | **(2) Risk assessment** | **(3) Risk management** |
| **Hazard** | **Potential Consequences** | **Who might be harmed****(user; those nearby; those in the vicinity; members of the public)** | **Inherent** |  | **Residual** | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Covid-19 | * The virus is spread
 | * Society Members
* Members of the public
 | **2** | **5** | **10** | * Ensuring hand sanitizer is available at the social, and ensure members use it before and after the social.
* Keep to the ‘rule of six’, making sure no groups are present at the same venue at any time and remain 2m away from other members of the public.
* Ensure all members are aware of expectations
* Ensure all members wear a face covering where required. Committee member to bring spares in case members forget to bring one
 | **1** | **3** | **3** |  |
| Going to/from the social | * Person is run over or involved in a traffic collision, suffering from a serious injury or death
 | * Society member
 | **1** | **5** | **5** | * Drunk members must not walk home alone to reduce the risk of injury
 | **1** | **5** | **5** |  |
| Drinking too much | * Alcohol related injuries
* Disorderly behaviour
 | * Society member
* Members of the public
 | **2** | **3** | **6** | * Make reasonable attempts to monitor members on socials, ensure they have a plan to get home and that they avoid drinking too much.
* Call emergency services (999) if necessary
 | **1** | **3** | **3** |  |
| Choking on food | * Injuries resulting from choking and possibly death
 | * Society member
 | **1** | **5** | **5** | * Call emergency services (999) if necessary.
 | **1** | **5** | **5** |  |

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| ***PART B – Action Plan*** |
| **Risk Assessment Action Plan** |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | **Review date** | **Outcome at review date** |
|  | Ensure hand sanitizer is available for each group at each social | Social Secretary | When needed | When needed |  |
|  | Ensure spare face masks are available for each group at each social | Social Secretary | When needed | When needed |  |
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|  |  |  |  |  |  |
| Responsible manager’s signature: Adam Ali | Responsible manager’s signature: |
| Print name: Adam Ali | Date: 15/10/2020 | Print name: | Date |

**Assessment Guidance**

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| 1. Eliminate
 | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute
 | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls
 | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls
 | Examples: training, supervision, signage |  |
| 1. Personal protection
 | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** |

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| Impact | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.  |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support.  |
| 4 | Major  | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.  |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |