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| Work/Activity: INDOOR TEAM SPORTS | | |
| Southampton University Recreational Badminton Club Risk Assessment | | |
| Department/Club: Badminton | Assessor(s): Lewis Mott | Contact: 07969 466201 |
| Guidance/standards/Reference documents: | Competence requirements: | |
| * <http://www.hse.gov.uk/Risk/faq.htm>   {SOURCE FROM NATIONAL GOVERNING BODY, SPORT ENGLAND, SPORTSCOACH UK}  https://www.badmintonengland.co.uk/media/8985/rtp-clubs-competition-v5.pdf-The Badminton Return To Play Roadmap - Clubs & Competition  <https://www.badmintonengland.co.uk/media/8900/rtp-player-2.pdf-> The Badminton Return To Play Roadmap - Players | Role: President | Skills, experience or qualifications |
| Ensure the club operates safely and efficiently with the assistance of the Athletic union and the club committee. | Previous committee experience as a Social Secretary (2019/20), trained in health and safety from SUSU, and basic first aid training. |
| Risk assessments linked: |
| S&W Venue risk assessments e.g. Jubilee Sports Centre  Venue Fire risk assessments and Emergency Action Plans  SUSU Transport Risk Assessments |

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| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk  /9 | check SA/DM |
| Training / Match | Loss of balance | Players - causing sprains, strains, bruising, fractures and head injury. | Any games containing all beginners observed by a committee member who can intervene as necessary. Sports and Wellbeing team called to any injury that does occur. | 4 | Suitable footwear to be worn for advanced badminton play. Competitive matches (higher intensity) to only be engaged with by more experienced players. | Committee | 2 |  |
| Training / Match | Unintended collision with other players/equipment. | Players- sprains, strains, bruising, fractures and head injury | Any games containing all beginners observed by a committee member who can intervene as necessary. Should an injury be sustained, Sports and Wellbeing to be called to attend as necessary. The risk to more advanced players is significantly reduced due to their knowledge of court rotation. However, it does occur and an injury is sustained, Sports and Wellbeing should be called to attend as necessary. | 4 | Suitable footwear to be worn. | Committee | 2 |  |
| Training / Match | Lack of Knowledge/skill. | Players – especially novices - chronic injury due to poor technique or training discipline | Complete beginners to be observed by a committee member. | 1 | Competent members of the society around to provide advice. Committee members welcoming and happy to provide advice. | Committee | 1 |  |
| Training / Match | Exhaustion | players -hypoglycaemia, nausea, fainting and/ or vomiting | Sufficient wait time allowed between games. If there is a short wait time, players can be asked whether they would like to go on or wait. | 2 | Players encouraged to know their own boundaries in relation to fitness. Not pairing individuals of massively different levels of play together. | Committee | 1 |  |
| Circumstantial | Dehydration | players | Drinking water available at all S&W facilities. | 3 | Water available at sessions. Players to bring their own water bottles to away games. | Committee | 1 |  |
| Training/Match | Collision with net posts or nets | Players-bruising, fractures, head injury | Sports and Wellbeing staff trained in setting up equipment. Ensure all nets and net posts are in the correct position. If a committee member notices an issue, rectify it themselves or if they are not confident in doing this, find someone (another committee member or member of the Sport and Wellbeing staff) who is. | 2 | Warn less experienced players about this hazard. | Committee | 1 |  |
| Training/Match | Tripping over shuttle | Players- sprains, strains, bruising, fractures | Ensure courts are clear of shuttles not being used for the game itself. Clear away all shuttles after training and matches. | 2 | Advise players to check court for shuttles before starting a game or practice. | Committee | 1 |  |
| Training/Match | Slip on dirty floor | Players- Bruising, fractures, sprains, head injury | Players to wear suitable footwear. Visual inspection of the courts by committee members. | 4 | Jubilee sports hall staff to use “V Mop” to clean courts after fitness classes/ events before training sessions where people bring dirt in. If committee members notice a court is particularly slippery, halt play on this court until it can be mopped by jubilee staff. | Committee, Jubilee staff | 2 |  |
| Training/Match | Aggravation of an existing injury | Players – depending on the individual (examples including: reinjury to knees, ankles etc) | Due to the membership of the society totalling over 250, it would be inefficient to collect medical history on every member. However, if we become aware of a situation where an injury has been treated by a doctor that may be aggravated by playing badminton, we will assess the situation and potentially ask to see a doctor’s note. | 1 | Lease with other badminton society in case of member cross over. | Committee | 1 |  |
| Socials | Alcohol Consumption | Event attendees – participants may become at risk as a result of alcohol consumption | Members are responsible for their individual safety though and are expected to act sensibly.  Initiation behaviour not to be tolerated and drinking games to be discouraged. For socials at bars/pubs etc bouncers will be present at most venues. | 3 | Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)  Call emergency services as required 111/999  Committee WIDE training | Committee | 2 |  |
| Socials | Costumes/Fancy Dress | Participants/Public - Props/costumes causing injury or offence | Ask members to only bring small items and use sensibly. Members of the society are responsible for their own possessions and the use of them.  Choose a theme unlikely to cause offence. Any participant wearing items deemed offensive asked to remove these. | 2 | SUSU [Expect Respect policy](https://www.susu.org/downloads/SUSU-Expect-Respect-Policy.pdf) to be followed  Committee WIDE training | Committee | 1 |  |
| Socials | Medical emergency | Members - Members may sustain injury /become unwell  pre-existing medical conditions  Sickness  Distress | Advise participants; to bring their personal medication.  Members/Committee to carry out first aid if necessary and only if qualified and confident to do so.  Contact emergency services as required 111/999. | 6 | Incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed.  Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident) | Committee | 3 |  |
| Storing of equipment | Racquets & Shuttles | Members – theft or damage of society equipment | Keep equipment in the locker provided by sport and wellbeing.  Label society items so that they can be easily identified. | 2 | Report incident to SUSU duty manager and [complete a SUSU incident report](https://www.susu.org/groups/admin/howto/protectionaccident) | Committee | 1 |  |
| Food | Allergies | Members – adverse effects caused by allergies, food poisoning or choking | Avoid homemade items.  Order food from establishments with appropriate food hygiene rating.  Check for people with allergies and check food ingredients. | 4 | Call for first aid/emergency services a required  Report incidents via SUSU incident report procedure | Committee | 1 |  |
| Overcrowding | Physical Injury | Members/Event organisers – at risk of physical injury or fire hazard | Anticipate large crowds at events (e.g. initial taster session) and plan with sport and wellbeing.  Barriers can be requested by SUSU facilities to assist with crowd management. | 3 | With support from a SUSU Activities coordinator Inform UoS security team of the event (– on campus 3311, off campus 02380 593311. [unisecurity@soton.ac.uk](mailto:unisecurity@soton.ac.uk)) and liaise with them on need for security teams on the day | Committee | 2 |  |
| Covid 19 | Interactions with S&W staff | Members of society and S&W staff by transmitting Covid 19 | Maintain a 2 metre distance to maintain social distancing and keep interactions short. | 6 | Have committee members only interact with staff. Only contact staff when necessary. | Committee | 4 |  |
| Covid 19 | Badminton equipment- racquets | Members could transmit Covid 19 by handling equipment | Encourage hand washing before and after using any equipment from the society. Clean any equipment that has been used by a player. No sharing racquets between members. | 6 | Encourage members to bring their own rackets to sessions. | Committee | 2 |  |
| Covid 19 | Badminton equipment- shuttles | Members- contacting coronavirus | Players should thoroughly wash their hands or used hand sanitizer immediately before and after play; should avoid touching face whenever. | 6 | Players must avoid using their hands to pick up shuttles from other courts; where possible - use your own racket to return them. For doubles, consider agreeing in advance which player will take the shot if a shuttle travels to the centre of the court | Committee | 2 |  |
| Covid 19 | Lack of Social Distancing | Members of the society not keeping a social distance that could transmit Coronavirus. | Stay at least two metres away from other players (including during play) as far as possible, when taking breaks and before and after play. Do not make physical contact with other players (such as shaking hands or highfiving | 6 | People turning up to session must play and spectators will not be permitted. | Committee | 2 |  |
| Covid 19 | Congregating | Members- risk of spreading Coronavirus by not following social distancing as corridors are narrow and not wide in S&W | Do not enter Jubilee Sports Hall more than 5 minutes before any session to allow the previous users of that space time to leave the building safely. | 9 | Follow one way system put in place by S&W whilst keeping a social distance. Wearing a mask until you get to the Sports Hall. | Committee | 2 |  |
| Covid 19 | Unclean equipment | Members- touching equipment/ storing equipment back that has not been cleaned | Keep storage secure with keys that only the committee will have. | 6 | Ensure all items are returned to a committee member for cleaning so that they can be stored away as well. | Committee | 2 |  |
| Covid 19- | Movement around Sport and Wellbeing | Members and Committee- transmitting coronavirus | Regular thorough hand washing before and after starting an activity. Keep left following the one way system put in place by S&W and wearing a mask until entering the sports hall. | 6 | Inform members to be in badminton gear ready to play as there will be no changing rooms and minimise contact with touch-points. Scan QR codes around the building for trace and trace. | Committee | 2 |  |
| Covid 19 | Contact between members of society | Members of society | Stay at least two metres away from other players (including during play) as far as possible, when taking breaks and before and after play. Do not make physical contact with other players (such as shaking hands or high fiving). | 6 | Avoid chasing the shuttle down towards another court if other players are using itν • For doubles, consider agreeing in advance which player will take the shot if a shuttle travels to the centre of the court | Committee | 2 |  |
| Covid 19 | Playing badminton | Members of society | Players are advised to limit their interactions with anyone outside of the group of 6 people they are playing in (e.g. players in another group). | 6 | Players can rotate within the group but social distancing must be maintained within this group. Players cannot move between groups during a session. After any game has finished, players must wash or sanitize their hands. | Committee | 2 |  |
| Covid 19 | Vulnerable people catching Covid 19 | Vunerable members of society | Accommodate vulnerable people by informing them of the risks (stated above) of catching Covid 19 and the importance of the above recommendations to minimise the risk. | 6 | Accommodate vulnerable people by informing them of the risks (stated above) of catching Covid 19 and the importance of the above recommendation to minimise the risk, | Committee | 2 |  |

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| Reviewed By: | | Comments: |
| Responsible person (SA/DM): | Date: |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Likelihood | |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |
| Impact | |
| Level | **Description** |
| High (3) | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support. |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |

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| Likelihood | | | |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |