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| Work/Activity: INDOOR TEAM SPORTS | | |
| Southampton University Recreational Badminton Club Risk Assessment | | |
| Department/Club: Badminton | Assessor(s): Lewis Mott | Contact: 07969 466201 |
| Guidance/standards/Reference documents: | Competence requirements: | |
| * <http://www.hse.gov.uk/Risk/faq.htm>   {SOURCE FROM NATIONAL GOVERNING BODY, SPORT ENGLAND, SPORTSCOACH UK}  https://www.badmintonengland.co.uk/media/9165/rtp-clubs-competition-v6.pdf - The Badminton Return To Play Roadmap - Clubs & Competition (Badminton England)  <https://www.badmintonengland.co.uk/wp-content/uploads/2021/04/RTP-roadmap-Apr-21-Step-2-1.pdf> - Badminton England Return to Play Update | Role: President | Skills, experience or qualifications |
| Ensure the club operates safely and efficiently with the assistance of the Athletic union and the club committee. | Previous committee experience as a Social Secretary (2019/20), trained in health and safety from SUSU, and basic first aid training. |
| Risk assessments linked: |  |
| S&W Venue risk assessments e.g. Jubilee Sports Centre  Venue Fire risk assessments and Emergency Action Plans  SUSU Transport Risk Assessments  Badminton England Covid-19 Risk Assessment template |  |

| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk  /9 | check SA/DM |
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| Covid-19 | Spread of COVID-19 from not following social distancing during sessions | Players during sessions from not following social distancing | Booking system managed by Sport and Wellbeing in place to manage session numbers and to allow track and trace. Make players aware of the need to book sessions in advance before turning up.  No bodily contact during sessions, including handshakes and high fives    No congregating before, during or after the session is allowed. To avoid congregating before the session, do not enter the Jubilee hall more than 5 minutes before the session. | 6 | Masks must be worn at all times unless players are on the court playing badminton. Ensure hands are sanitised before touching masks.  No spectators are allowed – all attendees should be there to play and not to only spectate.  Covid-19 officer to ensure social distancing guidelines and ensure anyone not playing on court must remain at least 2 meters from those playing and each other.  Players advised to only attend if they do not have any symptoms of COVID-19: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/> | Committee | 2 |  |
| Covid-19 | Spread of COVID-19 from contaminated equipment | Players catching Covid-19 from contaminated equipment | Covid-19 officer to communicate before session on what equipment players should bring along and reinforced this during sessions.  All players must bring their own equipment they need for the session  Players cannot share equipment  Players must only use their own racket.  Sharing of shuttles - players reminded to have thoroughly washed their hands (in accordance with Government guidance) or use hand sanitiser immediately before and after play.  Players must avoid using their hands to pick up shuttles from other courts where another group is playing; use their own racket to return them instead | 6 | Players to only use shuttles from their designated playing group of 6  Equipment bags to be stored behind players playing court and at least 2 metres from the back of the court and any other players  Covid-19 Officer only to use and touch ‘peg-board’ system in session  Ensure participants take all their belongings with them at the end of the session  Session organiser to inform players not to use/touch equipment such as nets, posts or floor mops. If they do, hand sanitiser will be available  Inform players to regularly apply hand sanitiser throughout the session and after touching equipment. Avoid touching face at all times  Remind players every hour to sanitise their hands and equipment  Shuttlecocks will not be used for 72 hours after each session  Disinfect equipment and storage spaces after use and keep equipment storage area secure with keys that only the committee will have. | Committee | 2 |  |
| Covid-19 | Spread of Covid-19 during play | Players catching Covid-19 from other players during play | Covid-19 Officer to organise playing groups of 6 before the session. Players must remain in these groups throughout the whole session. The number of groups needs to be small enough to allow social distancing of all members.  Players can rotate within the group but social distancing must be maintained within this group. After any game has finished, players must wash or sanitize their hands.  Stagger start and finish times to reduce numbers of participants during sessions if this is required | 6 | Badminton singles and doubles are permitted but players must remain in their designated group of 6 for the entire session  Direct participants to stay home if they are sick, and if they are displaying symptoms of COVID-19  Instruct participants to tell you if they are displaying symptoms of COVID-19, have been in close contact with a person who has COVID-19 or have been tested for COVID-19 | Committee | 2 |  |
| Covid-19 | Spread of Covid-19 to vulnerable people | Vulnerable people (older people, those with medical conditions and BAME groups) catching Covid-19 | Covid-19 Officer to identify high risk participants or those from vulnerable groups before session | 6 | Share Risk Assessment information before sessions start, allowing these participants to make an informed choice about attending the session | Committee | 2 |  |
| Covid-19 | Catching Covid-19 from entering and leaving the building | Players attending sessions and other people in the sports centre | Entry and exit will be via the one-way system put in place by Sport and Wellbeing  Participants must, on entry and exit from the facility, use the hand sanitizer gel to clean their hands | 6 | Inform members to be in badminton gear ready to play as there will be no changing rooms and minimise contact with touch-points. Scan QR codes around the building for track and trace.  Wear a mask before entering the Sports Centre and don’t remove mask until on court.  At the end of the session:   * Sanitise hands * Wear a mask on exit from the courts * Leave the site in order of nearest court first | Committee | 2 |  |
| Covid-19 | Interactions with S&W staff | Members of society and S&W staff by transmitting Covid-19 | Maintain a 2 metre distance to maintain social distancing and keep interactions short. | 6 | Have committee members only interact with staff. Only contact staff when necessary. | Committee | 4 |  |
| Training / Match | Loss of balance | Players - causing sprains, strains, bruising, fractures and head injury. | Any games containing all beginners observed by a committee member who can intervene as necessary. Sports and Wellbeing team called to any injury that does occur. | 4 | Suitable footwear to be worn for advanced badminton play. Competitive matches (higher intensity) to only be engaged with by more experienced players. | Committee | 2 |  |
| Training / Match | Unintended collision with other players/equipment. | Players- sprains, strains, bruising, fractures and head injury | Any games containing all beginners observed by a committee member who can intervene as necessary. Should an injury be sustained, Sports and Wellbeing to be called to attend as necessary. The risk to more advanced players is significantly reduced due to their knowledge of court rotation. However, it does occur and an injury is sustained, Sports and Wellbeing should be called to attend as necessary. | 4 | Suitable footwear to be worn. | Committee | 2 |  |
| Training / Match | Lack of Knowledge/skill. | Players – especially novices - chronic injury due to poor technique or training discipline | Complete beginners to be observed by a committee member. | 1 | Competent members of the society around to provide advice. Committee members welcoming and happy to provide advice. | Committee | 1 |  |
| Training / Match | Exhaustion | players -hypoglycaemia, nausea, fainting and/ or vomiting | Sufficient wait time allowed between games. If there is a short wait time, players can be asked whether they would like to go on or wait. | 2 | Players encouraged to know their own boundaries in relation to fitness. Not pairing individuals of massively different levels of play together. | Committee | 1 |  |
| Circumstantial | Dehydration | players | Drinking water available at all S&W facilities. | 3 | Water available at sessions. Players to bring their own water bottles to away games. | Committee | 1 |  |
| Training/Match | Collision with net posts or nets | Players-bruising, fractures, head injury | Sports and Wellbeing staff trained in setting up equipment. Ensure all nets and net posts are in the correct position. If a committee member notices an issue, rectify it themselves or if they are not confident in doing this, find someone (another committee member or member of the Sport and Wellbeing staff) who is. | 2 | Warn less experienced players about this hazard. | Committee | 1 |  |
| Training/Match | Tripping over shuttle | Players- sprains, strains, bruising, fractures | Ensure courts are clear of shuttles not being used for the game itself. Clear away all shuttles after training and matches. | 2 | Advise players to check court for shuttles before starting a game or practice. | Committee | 1 |  |
| Training/Match | Slip on dirty floor | Players- Bruising, fractures, sprains, head injury | Players to wear suitable footwear. Visual inspection of the courts by committee members. | 4 | Jubilee sports hall staff to use “V Mop” to clean courts after fitness classes/ events before training sessions where people bring dirt in. If committee members notice a court is particularly slippery, halt play on this court until it can be mopped by jubilee staff. | Committee, Jubilee staff | 2 |  |
| Training/Match | Aggravation of an existing injury | Players – depending on the individual (examples including: reinjury to knees, ankles etc) | Due to the membership of the society totalling over 250, it would be inefficient to collect medical history on every member. However, if we become aware of a situation where an injury has been treated by a doctor that may be aggravated by playing badminton, we will assess the situation and potentially ask to see a doctor’s note. | 1 | Lease with other badminton society in case of member cross over. | Committee | 1 |  |
| Attending outdoor gatherings | Catching Covid-19 during outdoor gatherings | Members attending outdoor gatherings may catch Covid-19 from other members | Inform members that they must not attend if they are displaying any Covid-19 symptoms  Members must register for the event beforehand to ensure the Government limit of 30 people for an outdoor gathering is not breached (<https://www.gov.uk/government/publications/coronavirus-covid-19-organised-events-guidance-for-local-authorities/coronavirus-covid-19-organised-events-guidance-for-local-authorities#contents>)  Before the event, the committee must complete the ‘Add activity' section on the Groups Hub to record information about the planned activity | 3 | Inform members to maintain social distancing and stay at least 2m apart from other members at all times  Inform members to regularly sanitise their hands throughout the event  Inform members that they must bring their own food and no equipment can be shared | Committee | 1 |  |
| Socials | Alcohol Consumption | Event attendees – participants may become at risk as a result of alcohol consumption | Members are responsible for their individual safety though and are expected to act sensibly.  Initiation behaviour not to be tolerated and drinking games to be discouraged. For socials at bars/pubs etc bouncers will be present at most venues. | 3 | Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)  Call emergency services as required 111/999  Committee WIDE training | Committee | 2 |  |
| Socials | Costumes/Fancy Dress | Participants/Public - Props/costumes causing injury or offence | Ask members to only bring small items and use sensibly. Members of the society are responsible for their own possessions and the use of them.  Choose a theme unlikely to cause offence. Any participant wearing items deemed offensive asked to remove these. | 2 | SUSU [Expect Respect policy](https://www.susu.org/downloads/SUSU-Expect-Respect-Policy.pdf) to be followed  Committee WIDE training | Committee | 1 |  |
| Socials | Medical emergency | Members - Members may sustain injury /become unwell  pre-existing medical conditions  Sickness  Distress | Advise participants; to bring their personal medication.  Members/Committee to carry out first aid if necessary and only if qualified and confident to do so.  Contact emergency services as required 111/999. | 6 | Incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed.  Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident) | Committee | 3 |  |
| Storing of equipment | Racquets & Shuttles | Members – theft or damage of society equipment | Keep equipment in the locker provided by sport and wellbeing.  Label society items so that they can be easily identified. | 2 | Report incident to SUSU duty manager and [complete a SUSU incident report](https://www.susu.org/groups/admin/howto/protectionaccident) | Committee | 1 |  |
| Food | Allergies | Members – adverse effects caused by allergies, food poisoning or choking | Avoid homemade items.  Order food from establishments with appropriate food hygiene rating.  Check for people with allergies and check food ingredients. | 4 | Call for first aid/emergency services a required  Report incidents via SUSU incident report procedure | Committee | 1 |  |
| Overcrowding | Physical Injury | Members/Event organisers – at risk of physical injury or fire hazard | Anticipate large crowds at events (e.g. initial taster session) and plan with sport and wellbeing.  Barriers can be requested by SUSU facilities to assist with crowd management. | 3 | With support from a SUSU Activities coordinator Inform UoS security team of the event (– on campus 3311, off campus 02380 593311. [unisecurity@soton.ac.uk](mailto:unisecurity@soton.ac.uk)) and liaise with them on need for security teams on the day | Committee | 2 |  |

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| Reviewed By: | | Comments: |
| Responsible person (SA/DM): | Date: |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Likelihood | |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |
| Impact | |
| Level | **Description** |
| High (3) | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support. |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |

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| Likelihood | | | |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |