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| **Risk Assessment** | | | | |
| **Risk Assessment for the activity of** | **Basketball at Avenue Campus during Covid-19** | | **Date** | **25/03/2021** |
| **Unit/Faculty/Directorate** | **University of Southampton Basketball** | **Assessor** | **Jack Searson** | |
| **President** | ***Jack Searson*** | **Signed off** | ***Peter Birley*** | |
| ***Based off NGB (Basketball England) return to play:*** ***www.basketballengland.co.uk/safeguarding/return-to-play-guidance/*** | | | | |

Covid-19 is an illness that can affect your lungs and airways. Symptoms can be mild, moderate, severe or fatal. Please see below for a checklist guidance to help students to understand how to participate in SUBC activities safely during the coronavirus pandemic.

**Students returning to Southampton:**

**Wherever possible students should remain where they are and not return to campus and/or halls of residence until in-person on-campus teaching resumes. We do recognise that some students may not be able to safely or successfully study away from campus.**

**Therefore, if a student feels that they need to return to Southampton, they should follow the guidance laid out by the University and upon their return isolate until two negative COVID-19 tests have been received. It is essential for you to register for COVID-19 saliva testing,**[**register here.**](https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.southampton.gov.uk%2Fcoronavirus-covid19%2Fcovid-testing%2Ftesting-programme%2Fuos-students.aspx&data=04%7C01%7Cjs14g19%40soton.ac.uk%7C96017805a3b249a8de7308d8dfdb280d%7C4a5378f929f44d3ebe89669d03ada9d8%7C0%7C0%7C637505479735668096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=1yItKHmTWO0Ij8pGMp%2FxRTEM9u3hfBrjCYRlK9VLVTA%3D&reserved=0)

**Government guidance states If students have already travelled back to university, then they should remain on campus and not return home at this time.**

**We ask students to consider carefully** **as to if they should travel during this time and the government does not advise unnecessary travel. You may need to return earlier if you need support, or if you need to access IT equipment, library facilities or other facilities on campuses. https://www.southampton.ac.uk/coronavirus/faq/student-travel.page**

| ***PART A – Covid Risks*** | | | | | | | | | | |
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| **(1) Risk identification** | | | **(2) Risk assessment** | | | | **(3) Risk management** | | | |
| **Hazard** | **Potential Consequences** | **Who might be harmed**  **(user; those nearby; those in the vicinity; members of the public)** | **Inherent** | | |  | **Residual** | | | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Infection being passed directly from person to person | Transmission/infection of the COVID 19 Virus | Players, coaches, support staff, members of the public in the facility | **4** | **4** | **16** | All training sessions and competitive fixtures to take place on the Outdoor court at Avenue Campus  Signs detailing COVID-19 symptoms at venue/court entrance.  All participants (including officials) should be screened, and attendance documented. Any individual who answers positively to the screening questions should be advised to return home and self-isolate in line with government advice. Screening data to be kept within the club for 21 days before confidentially destroying in-line with GDPR | **2** | **4** | **8** | All attendees reminded of the following:  To lower the frequency of bodily contact, players/ teams must have no handshakes, celebrations/ high fives  Players reminded not to help one another off the floor, to reduce touching of hands  Player huddles must allow for social distancing of 1m+  Wash hands thoroughly for 20 seconds after going to the toilet and use alcohol- based hand rub. |
| Infection being passed directly from person to person | Transmission/infection of the COVID 19 Virus | Players, coaches, support staff, members of the public in the facility | **3** | **4** | **12** | Screening should be set up away from building entrances/exits  Maximum of 30 people per court including players, coaches, support staff & officials.  Practice in small groups in training whenever possible, with that group working together throughout to reduce risk of transmission.  Contact training should be limited to 20-minute intervals.  Use of face coverings for coaches and support staff strongly recommended. Players may use masks but could restrict breathing.  Hand sanitiser available on entrances to court and on courtside – should be applied regularly. Application on arrival, before training, every 20 minutes during training, at the end of training and on leaving the venue | **2** | **3** | **6** | Players to book into sessions using the sport and wellbeing app.  Social distancing rules apply if not on the court in a playing capacity  Avoid shouting at all times due to the increased risk of aerosol transmission  People waiting to play need to be 2m apart or 1m+ if they are wearing a mask  No congregating once training, or game has ended  Clear signage to ensure a singular flow of people in and out of the venue |
| Infection being passed directly from person to person | Transmission/infection of the COVID 19 Virus | Players, coaches, support staff, members of the public in the facility | **3** | **4** | **12** | Attendees advised before leaving the house, they should check they do not have a high temperature, do not have a persistent cough, they have not lost their sense of taste and/or smell, they have not been in contact with a person with suspected COVID-19 within the past 48 hours, they have not been advised to self-isolate as per NHS guidance. They are not shielding or living with anyone that is either high risk or shielding. They have not returned from foreign travel from a country that does not have a travel bridge in the last 10 days | **2** | **3** | **6** |  |
| Infected equipment - e.g. basketball, water bottles, towels | Transmission/infection of the COVID 19 Virus | Players, coaches and support staff | **2** | **4** | **8** | Players/teams and officials should arrive at the venue in their game attire to avoid using changing rooms.  No water bottles should be provided by coaches/clubs. All water bottles named.  Team based training and game play is permitted, including the passing of balls between players  COVID-19 bin available to dispose of cleaning equipment | **1** | **4** | **4** | All attendees reminded of the following:  -Not to share water bottles  -Basketballs should be washed or wiped down before, during (every 20 minutes) and after the session  -Have two match balls for games, one can be wiped down as the game continues  -Ball wiped by officials at all major stoppages (at the end of quarters/ time-outs) |
| Transport to and from sessions | Transmission/infection of the COVID 19 Virus | Players, coaches and support staff | **2** | **4** | **8** | Players to make their own way to sessions. Car-pooling isn’t allowed and public transport and coaches/minibuses are not advised | **1** | **4** | **8** |  |
| Infection passed on by non-participants - i.e. spectators and members of the public | Transmission/infection of the COVID 19 Virus | Players, coaches and support staff | **2** | **4** | **8** | No spectators to be permitted at training sessions or competitive fixtures  Players and coaches should avoid leaving the court unless it’s to go to the toilet | **1** | **4** | **4** | All attendees reminded to:  -Stay on court  -Hand sanitise regularly |
| Increased risk to individuals with underlying medical conditions and those from BAME groups | Transmission/infection of the COVID 19 Virus | Those with underlying medical conditions and BAME groups | **2** | **5** | **10** | Make sure any participants within high-risk group have all risk assessment information available so they can make an informed choice about joining the session | **1** | **5** | **5** | Those with underlying medical conditions to be encouraged to take the vaccine before participating in play. |
| Social distancing not being adhered due to first aid or injury treatment required | Transmission/infection of the COVID 19 Virus | Players, coaches and support staff | **2** | **4** | **8** | First Aider to ensure face covering is worn and hands and equipment are sanitised before and after treatment.  Waste disposed of safely | **1** | **4** | **4** | Accident form completed.  If the issue is minor, try to self-administer first aid before utilising a first aider |
| Overcrowding | Transmission/infection of the COVID 19 Virus | All facility users, University staff, | **3** | **4** | **12** | Only users who have booked to use the courts are to be using the courts at any time.  Al users should be following any COVID related guidance from their relevant NGB’s.  Any customers testing positive with the COVID virus or displaying any COVID related symptoms are reminded to not attend. Signage is up around the courts for reference | **2** | **4** | **8** |  |
| Contact with other facility users | Transmission/infection of the COVID 19 Virus | All facility users, University staff, | **3** | **4** | **12** | All users are to ensure they keep the safe 2 meters distance from other users where possible.  Signage has been placed around the facility to remind users of the 2m rule.  Any customers testing positive with the COVID virus or displaying any COVID related symptoms are reminded to not attend. Signage is up around the courts for reference | **2** | **4** | **8** |  |

| ***PART B – General Risks*** | | | | | | | | | | |
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| **(1) Risk identification** | | | **(2) Risk assessment** | | | | **(3) Risk management** | | | |
| **Hazard** | **Potential Consequences** | **Who might be harmed**  **(user; those nearby; those in the vicinity; members of the public)** | **Inherent** | | |  | **Residual** | | | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Access to courts via pathway | Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury | All facility users, University staff, | **3** | **2** | **6** | Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface.  Any faults in the surface of the path are to be reported to estates and facilities immediately | **2** | **2** | **4** | Any damaged areas of the courts or areas which are deemed as ’not safe’ will be cordoned off until a repair is completed, or the area is made safe again |
| Loss of balance or landing incorrectly | Sprains, strains, bruising, fracture. | Players | **3** | **3** | **9** | Facilities maintained and checked by the University staff. First aid kit and facilities to be provided by Avenue Campus. | **2** | **3** | **6** | Training supervised by competent Basketball England registered club personnel. Skill level of drills appropriate to skill levels of players. Suitable running footwear to be worn. |
| Wet Surfaces | Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury | All facility users, University staff, | **3** | **3** | **9** | Signage is up at the courts to remind customers to wear suitable footwear and not to play if the surface is wet or slippery.  Any issues with the play surface must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure | **2** | **3** | **6** |  |
| Cold weather conditions | Increased risk to injury/ hypothermia |  | **3** | **2** | **6** | Encourage players to bring extra layers of clothing.  Cancel session if it becomes too cold to play even with appropriate clothing | **2** | **2** | **4** | Ensure a warmup takes place at the start of sessions.  If a player looks visibly cold make sure adequate care is given to warm them back up. |
| Slippery surfaces from vegetation debris/ growth | Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury | All facility users, University staff, | **5** | **3** | **15** | Signage is up at the courts to remind customers to wear suitable footwear and not to play if the surface is wet or slippery.  Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface.  Any issues with the play surface must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure | **1** | **3** | **3** | Any damaged areas of the courts or areas which are deemed as ’not safe’ will be cordoned off until a repair is completed, or the area is made safe again |
| Vegetation Debris - Large debris | Trips, falls, impact injuries, cuts, entanglement | All facility users, University staff, | **5** | **3** | **15** | Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface.  Any issues with the play surface must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure.  Any issues with the surrounding vegetation must be reported to estates and facilities immediately | **1** | **3** | **3** | Any damaged areas of the courts or areas which are deemed as ’not safe’ will be cordoned off until a repair is completed or the area is made safe again |
| Use of courts in adverse weather conditions | Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury, hypothermia, hyperthermia | All facility users, University staff, | **4** | **3** | **12** | Signage is up at the courts to remind customers to wear suitable footwear and not to play if the surface is wet or slippery.  Sport and wellbeing staff make regular visits to the courts to clean and maintain them via use of a pressure washer on the play surface | **1** | **3** | **3** |  |
| Damaged Chain link fencing | Cuts, abrasions, lacerations, entrapment, trips, damage to play equipment, damage to clothing, | All facility users, University staff, | **3** | **2** | **6** | Any issues with the play surface or the surrounding area must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure. | **2** | **2** | **4** | Any damaged areas of the chain link fencing will be cordoned off until a repair is completed |
| Collision with chain link fencing | Impact injuries, cuts, lacerations, bruising, head impact injuries, entrapment/dislocation of fingers, | All facility users, University staff, | **3** | **3** | **9** | Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the chain link fence for defects.  Any defects are reported to sport and wellbeing and estates and facilities immediately.  Any damaged areas can be cordoned off if necessary, until a repair is completed.  Each court has line markings painted on relevant to the sport being played. These markings show the edges of each play area and are an adequate distance from the chain link fence where possible. | **3** | **2** | **6** |  |
| Use of access gate and sliding bolt lock | Minor crushing injuries, entrapment of fingers, dislocation, cuts | All facility users, University staff, | **2** | **3** | **6** | Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the chain link fence and gate for defects.  Any defects are reported to sport and wellbeing as well as estates and facilities immediately. | **2** | **1** | **4** | Only booked users are to enter the courts |
| Faults in the play surface/damage to the play surface | Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury | All facility users, University staff, | **3** | **3** | **9** | Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves inspection of the play surface  Any issues with the play surface or the surrounding area must be reported to sport and wellbeing immediately. Signage is up around the courts to remind customers of this procedure | **2** | **3** | **6** | Any damaged areas of the play surface will be assessed and can be cordoned off if necessary until a repair is completed |
| Animal excrement/ inhabitation | Slips, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury | All facility users, University staff, | **4** | **3** | **12** | Sport and wellbeing staff make regular visits to the courts for cleaning and maintenance. Part of which involves the use of a pressure washer for cleaning the play surfaces | **1** | **3** | **3** | Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure |
| Litter | Slips, trip, falls, abrasions, cuts, musculoskeletal injuries, broken bones, joint dislocations, head impact injury | All facility users, University staff, | **3** | **3** | **9** | Bins are provided outside of the play areas for all users to deposit any litter.  Signage is provided to remind customers to put all littler in the bins | **2** | **3** | **6** | Any issues with the bins must be reported to sport and wellbeing/estates and facilities immediately. |
| Un-authorised access | Antisocial behaviour, vandalism, violence, inconvenience for booked customers, poor experience for booked customers | All facility users, University staff, | **3** | **1** | **3** | All users of the facility must book for use with sport and wellbeing prior to attending the site.  Security services make regular patrols around the university and the outreach campus’.  The access gate to the courts is to be locked every evening after 22:00.  Security services can be called to site in the event of any antisocial behaviour - signage is up to remind customers of the procedure and display the relevant number to call | **2** | **1** | **2** |  |
| Misuse of the basketball Nets | Entrapment, dislocation, falls, impact injuries, musculoskeletal injuries, head impact injuries, cuts | All facility users, University staff, | **3** | **3** | **9** | The basketball nets are concreted into the ground to prevent any movement  The basketball posts are on the outside of the chain link fencing with the backboard leaning over the fence into the court.  Customers are reminded via signage to treat the equipment with respect and only use it in a safe manner and what it is designed for  Any faulty equipment is to be removed | **2** | **3** | **6** | Any issues with the play equipment must be reported to sport and wellbeing immediately – signage is up around the courts to remind customers of this procedure |
| Excessive noise levels | Inconvenience for local residents, inconvenience for staff working in nearby buildings, general antisocial environment | All facility users, University staff, | **5** | **1** | **5** | No music is to be played on the courts  Signage has been placed around the facility to remind customers of this rule  Security service are available 24/7. Signage is up around the courts displaying the correct number to call | **1** | **1** | **1** |  |
| Intended collision with other players / equipment | Sprains, strains, bruising, fractures and head injury. | Players, coaches and spectators | **2** | **4** | **8** | Severe penalties will be enforced on violent players as per Basketball England and the Sports Centre regulations. First aid kit and facilities to be immediately provided. | **1** | **4** | **4** | Training to be supervised by competent Basketball England registered club personnel. No drills will be practiced where collision is intended. |
| Unintended collision with other players / equipment. | Sprains, strains, bruising, fractures and head injury. | Players, coaches and spectators | **2** | **4** | **8** | Everyone is encouraged to verbally alert players if they foresee a collision. First aid kit and facilities to be immediately provided. | **1** | **4** | **4** | Training to be supervised by competent Basketball England registered club personnel. No drills will be practiced where collision is intended. |
| Lack of knowledge/ skill. | Injury due to poor technique or training discipline | Players – especially novices | **3** | **3** | **9** | Coaches and captains to explain exercises and tasks as clearly as possible. First aid kit and facilities to be immediately provided. | **1** | **3** | **3** | Competent Basketball England registered coaches to proactively monitor physical conditioning of players. Coaches to ensure that appropriate warm up/cool down and flexibility drills included in every training session. This includes stationary, moving, with and without ball drills. |
| Exhaustion | hypoglycaemia, nausea, fainting and/ or vomiting | Players | **4** | **2** | **8** | Encouragement of enough resting time. First aid kit and facilities to be immediately provided. | **2** | **2** | **4** | Competent Basketball England registered coaches to supervise and proactively monitor players in all training sessions. |
| Dehydration | muscle cramps, nausea, fainting | Players | **3** | **3** | **9** | Drinking water brought by all players. First aid kit and facilities to be immediately provided. | **1** | **3** | **3** | Competent Basketball England registered coaches to supervise and proactively monitor players in all training sessions. Players required to bring their own water bottle to all club sessions |
| Misuse of sports equipment | sprains, strains, bruising, fractures and head injury. | Players, coaches | **2** | **3** | **6** | Captains and coaches in charge of proper use of basketballs, bibs, that players don't hang on the basketball rim, and to store everything after use. First aid kit and facilities to be immediately provided. | **1** | **3** | **3** | Competent Basketball England registered coaches to supervise and proactively monitor players in all training sessions. |
| Damage or failure of sports equipment | Sprains, strains, trauma injuries including crushing and lacerations. | Players and coaches | **2** | **3** | **6** | Facilities maintained and checked by University staff. First aid kit and facilities to be immediately provided. | **1** | **3** | **3** | Captains and coaches to check, monitor and maintain all sports equipment to Basketball England standard at every practice and match. Unsafe equipment is to be clearly identified and marked 'DO NOT USE'. |
| Existing medical conditions | Players with previous medical conditions could run the risk of having the same the same injury again. | Players | **3** | **2** | **6** | Requesting previous medical history at the beginning of the season. Captains and coaches to ask participants for any new injuries/medical issues at the beginning of each session or match. Medication such as asthma inhalers and ice to be kept on pitch side. First aid kit and facilities to be immediately provided. | **2** | **2** | **4** | Captains, coaches and referees to keep an eye on all players at all time and stop and act accordingly in case a player suddenly gets injured or becomes ill. |

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| ***PART C – Action Plan*** | | | | | | | |
| **Risk Assessment Action Plan** | | | | | | | |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | | **Review date** | **Outcome at review date** | |
| 1 | Ensure all players and coaches are aware of Covid guidelines and how to operate their sessions safely. | President | April 2021 | | May 2021 |  | |
| 2 | Briefing of players on basic health and safety and how training sessions will be conducted – no cost | Coach | April 2021 | | May 2021 |  | |
| 3 | Players to hold each other accountable for following Covid guidelines responsibly | Players | April 2021 | | May 2021 |  | |
| Responsible manager’s signature: | | | | | Responsible manager’s signature: | | |
| Print name: Jack Searson | | | | Date: 25/03/2021 | Print name: Peter Birley | | Date  25/03/2021 |

**Assessment Guidance**

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| --- | --- | --- | --- |
| 1. Eliminate | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls | Examples: training, supervision, signage |  |
| 1. Personal protection | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| --- | --- | --- | --- | --- | --- | --- |
| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** | | | | |

|  |  |  |
| --- | --- | --- |
| Impact | | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered. |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support. |
| 4 | Major | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work. |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood | |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |