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| **Risk Assessment** | | | | |
| **Risk Assessment for the activity of** | **Southampton University Basketball Club** | | **Date** | 13/05/21 |
| **Committee Member (Name and Role)** | Jack Searson - President | **Assessor *(Name, Role and position to qualify sign off of document i.e Coach)*** | Peter Birley – COVID19 Officer | |
| ***Based off NGB (Basketball England) return to play:*** ***www.basketballengland.co.uk/safeguarding/return-to-play-guidance/*** | | | | |

Covid-19 is an illness that can affect your lungs and airways. Symptoms can be mild, moderate, severe or fatal. Please see below for a checklist guidance to help students to understand how to participate in SUBC activities safely during the coronavirus pandemic.

**Students returning to Southampton:**

**Wherever possible students should remain where they are and not return to campus and/or halls of residence until in-person on-campus teaching resumes. We do recognise that some students may not be able to safely or successfully study away from campus.**

**Therefore, if a student feels that they need to return to Southampton, they should follow the guidance laid out by the University and upon their return isolate until two negative COVID-19 tests have been received. It is essential for you to register for COVID-19 saliva testing,**[**register here.**](https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.southampton.gov.uk%2Fcoronavirus-covid19%2Fcovid-testing%2Ftesting-programme%2Fuos-students.aspx&data=04%7C01%7Cjs14g19%40soton.ac.uk%7C96017805a3b249a8de7308d8dfdb280d%7C4a5378f929f44d3ebe89669d03ada9d8%7C0%7C0%7C637505479735668096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=1yItKHmTWO0Ij8pGMp%2FxRTEM9u3hfBrjCYRlK9VLVTA%3D&reserved=0)

**Government guidance states If students have already travelled back to university, then they should remain on campus and not return home at this time.**

**We ask students to consider carefully** **as to if they should travel during this time and the government does not advise unnecessary travel. You may need to return earlier if you need support, or if you need to access IT equipment, library facilities or other facilities on campuses. https://www.southampton.ac.uk/coronavirus/faq/student-travel.page**

| **Hazard** | **Action** | **Who might be harmed**  **(user; those nearby; those in the vicinity; members of the public)** | **Inherent** | | |  | **Residual** | | | **Further controls (use the risk hierarchy)** |
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| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Covid-19 | 1. Hand washing | * Clubs Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **1** | **5** | **5** | * Providing hand sanitizer around the environment, in addition to washrooms * Frequently cleaning and disinfecting objects and surfaces that are touched regularly, especially equipment in-between use by different people * Enhancing cleaning for busy areas * Setting clear use and cleaning guidance for toilets * Providing hand drying facilities – either paper towels or electrical dryers * Encouraging members to hand sanitise regularly | **1** | **3** | **3** |  |
| Covid-19 | 2. Social Distancing | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **2** | **5** | **10** | * Social distancing when not playing * Limit unnecessary exposure when needed * One-way traffic system set up by Jubilee | **2** | **3** | **6** | * Putting up signs to remind members and visitors of social distancing guidance * Avoiding sharing equipment where possible * Members to book into sessions prior to play * Spectators are limited and must follow current government guidance |
| Covid-19 | 3. Social Distancing – Where people are unable to keep required distance | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **3** | **5** | **15** | Where possible people should keep a distance of "one metre plus" this means staying a minimum of one metre apart, while observing precautions to reduce the risk of transmission. | **2** | **5** | **10** | * Attendees advised before leaving the house, they should check they do not have a high temperature, do not have a persistent cough, they have not lost their sense of taste and/or smell, they have not been in contact with a person with suspected COVID-19 within the past 14 days, they have not been advised to self-isolate as per NHS guidance. * Keeping activity time involved as short as possible * Max 20 people per sports hall including player, coaches and staff * Screening of players * Contact training limited to 20-minute intervals |
| Covid-19 | 4. Movement around Buildings | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **3** | **5** | **15** | * Reducing movement by discouraging non-essential trips within buildings and sites. * Jubilee one-way system to reduce exposure * Reducing the number of people in attendance to 20 per court including players, coaches and staff, at site inductions and consider holding them outdoors wherever possible with social distancing. | **2** | **3** | **6** |  |
| Covid-19 | 5. Explain the changes you are planning to make your activity Safely | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity |  |  |  | * Ensure the RA is uploaded on Groups Hub and request your members download and read it. * Use your social media and Club/Society communication channel to make all the members aware about the changes in your activities and encourage the to take all the precautions. * Ensure every activity starts with a reminder of key COVID-19 precautions and how to maintain them * Ensure participants are aware of the consequences of not complying with guidance (i.e. exclusion from activity) |  |  |  |  |
| Covid-19 | 6. Protecting people who are at higher risk You should think about | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **4** | **5** | **20** | * Ask members to clarify if they have any specific health conditions which may put them in the ‘at risk’ category * Staff should make sure any participants within high risk group have all risk assessment information available so they can make an informed choice about joining the session. * Planning for people who are unable to engage in person * Provide meaningful alternative activity for those who are shielding * Helping members at increased risk to engage from home, either in their current role or an alternative role * Planning for members who need to self-isolate. | **2** | **5** | **10** |  |
| Covid-19 | 7. Symptoms of Covid-19 | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **4** | **5** | **20** | * If member becomes unwell with a new continuous cough or s high temperature they will be sent home and advised to follow the stay at home guidance. * Committee Members will maintain regular contact with members during this time. * If advised that a member has developed Covid-19 and that they were recently in contact with member, the Club/Socs committee will contact SUSU Activities Team and will encourage the person to contact Public Health England to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. <https://www.publichealth.hscni.net/> | **3** | **5** | **15** | * Planning for people who are unable to engage in person * Provide meaningful alternative activity for those who have someone shielding in their household * Helping members at increased risk to engage from home, either in their current role or an alternative role * Offering people the safest available roles in an activity * Planning for members who need to self-isolate. |
| Covid-19 | 8. Face coverings | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity |  |  |  | Face coverings to be worn in and around sports hall when not playing. Can then come off as soon as play starts  Use of face coverings mandatory for coaches and support staff indoors and strongly recommended outdoors. Players may use masks but could restrict breathing. |  |  |  |  |
| Covid-19 | 9. Mental Health | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **3** | **5** | **15** | * Committee members will promote mental health & wellbeing awareness to members during the Coronavirus outbreak and will offer whatever support through training such as WIDE * Committee to share relevant support services to members i.e. Student Services, Security, Enabling Team, Advice Centre, Emergency Services | **2** | **4** | **8** | * Regular communication of mental health information and SUSU policies for those who need additional support. |
| Covid-19 | 10. Physical Activities | * Club Members * Vulnerable groups –Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **3** | **5** | **15** | * Ensure regular review of Government guidelines before engaging in physical activities * To lower the frequency of bodily contact, players/ teams must have no handshakes, celebrations/ high fives. * Players reminded not to help one another off the floor, to reduce touching of hands. | **2** | **5** | **10** | * Hand washing and good hygiene to be upheld. * Regular cleaning of equipment. * Avoid shouting at all times due to the increased risk of aerosol transmission. |
| Covid-19 | 13. Toilets and changing rooms | * Club Members * Vulnerable groups – Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **3** | **5** | **15** | * Cleaned regularly. * Suitable hand washing equipment available in toilets * Venues should operate a 1 in, 1 out rule when toilets have restricted access. * No sharing of towels by players, staff or officials. * Changing room closed | **1** | **5** | **5** | All attendees reminded of the following:   * Arrive changed, ready to play. * Avoid prolonged time in the toilet. * Wash hands thoroughly for 20 seconds and use an alcohol-based hand gel after going to the toilet. |
| Covid-19 | 14. Infected surfaces in the building e.g. door handles, chairs and benches | * Club Members * Vulnerable groups – Pregnant members, those with existing underlying health conditions * Anyone else who physically comes in contact with you in relation to your activity | **3** | **5** | **15** | * Regular disinfection of heavily used areas and surfaces. * COVID-19 bin available to dispose of cleaning equipment. * Hand sanitiser available on court and entrance to building. Use separate entrances and exits to the court where possible. | **1** | **5** | **5** | All attendees reminded to;   * Avoid touching high contact surfaces e.g. door handles, benches, chairs. * Use hand sanitiser frequently during practice |

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| ***PART B – Action Plan*** | | | | | | | |
| **Risk Assessment Action Plan** | | | | | | | |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | | **Review date** | **Outcome at review date** | |
| 1 | Purchase of thermometers and wipes for symptom checks and cleaning – circa £200 | Treasurer | Sep 2020 | | Oct 2020 | Completed | |
| 2 | Appoint Covid-19 officer to sort Covid related issues | President | Sep 2020 | | Oct 2020 | Completed | |
| 3 | Monitor Basketball England for updates regarding Covid restrictions | President | Dec  2020 | | Jan  2021 | Completed | |
| Responsible Committee members signature: | | | | | Responsible Assessor signature: | | |
| Print name: Jack Searson | | | | Date: 11/05/2021 | Print name: Peter Birley | | Date 11/05/2021 |

**Assessment Guidance**

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| 1. Eliminate | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls | Examples: training, supervision, signage |  |
| 1. Personal protection | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** | | | | |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood | |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |

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| Impact | | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered. |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support. |
| 4 | Major | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work. |