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| Work/Activity: Normal Operations of SUBC | | |
| This Risk assessment is aimed at covering a meet and greet event at the University Watersports centre run by the Southampton University Boat Club to be held on 3rd,4th, 10th and 11th of October. | | |
| Group: | Assessor(s): | Contact: |
| Guidance/standards/Reference documents | Competence requirements | |
| * <http://www.hse.gov.uk/Risk/faq.htm> * British Rowing RowSafe Publication | **Role:** [who has what H&S responsibilities for each task e.g. event stewards] | **Skills, experience or qualifications** [what training/experience has this person had to undertake their H&S responsibilities] |
| Oliver Taylor,  Boatman & Safety Officer | SUSU health and safety training |
| Risk assessments linked – Normal operations |
| Watersports Centre Risk Assessment  Normal Operations of SUBC Risk Assessment  SUBC COVID-19 Risk Assessment |

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| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk /9 | check SA/DM |
| Preventing spread of COVID-19 | Spread of virus | Members and visitors through the virus | * Limiting number of SUBC members to 10 and visitors to 16 on site at a time (managed by a Google Form) * Visitors will be split into 4 groups of 4 with 2 members with each group, remaining 2 members to man entrance and manage other operations * Ask people with symptoms to not come * Implementation of a marked one-way system through the boat hard * PPE to be worn by members and visitors * Hand sanitising station at entrance of boat hard * Holding event outside * Sanitising frequently touched surfaces between uses | 2 |  | SUBC members and visitors | 3 |  |
| Introduction to the boats | Damage to boat or visitors | Users of the Watersports centre, being struck by a falling boat | * Use of trestles * Placing oars in the boat to help weigh it down * Have at least one person watching the boat in high wind speeds | 3 |  | SUBC members | 3 |  |
| Introduction to rowing | Damage to cut out section of boat or visitors | Visitors through improper usage and virus | * SUBC members to set up equipment and to coach visitors on safe and proper usage * Handle, seat, and other contact points to be sanitised between uses | 1 |  | SUBC members | 1 |  |
| Introduction to rowing machines | Spread of COVID-19 and potential injury for visitors | Users of the rowing machines through virus and visitors through improper use | * Handle, seat, and other contact points on rowing machine to be sanitised between uses * SUBC members to coach visitors on safe and proper usage | 2 |  | SUBC members and visitors | 4 |  |
| Introduction to rowing in a boat | Spread of COVID-19 and potential injury to visitors and members | Users of the boat and visitors through improper use | * Four SUBC members to be sat in the boat at all times to prevent capsize (two at the front and two at the back) * Section of boat used by visitors to be sanitised between uses by the visitors i.e. oar handle, and seat * SUBC members to coach visitors on safe and proper usage * Boat to stay within eyesight of the boat hard * All equipment used to be sanitised after use (as outlined in COVID-19 risk assessment) | 2 |  | SUBC members and visitors | 4 |  |

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| Reviewed By: | | Comments: |
| Responsible person (SA/DM): | Date: 27/09/2020 |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Impact | |
| Level | **Description** |
| High (3) | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support. |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |

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| Likelihood | |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |

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| Likelihood | | | |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |