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| **Risk Assessment** |
| **Risk Assessment for the activity of** | **Fresher’s Tournament Replacement Scenario 2** | **Date** | **22/09/2022**  |
| **Unit/Faculty/Directorate** | **Hollie Jackson – Secretary** | **Assessor** | **Hollie Jackson** |
| **Individual/Coach** | **Rowan Kettle - President** | **Signed off** | **Rowan Kettle** |
| **Line Manager/Supervisor** |  | **Signed off** |  |

**Pitch:**

Bristol

Brunel Lock

BS1 6XN

**Nearby A & E:**

0117 923 0000

Marlborough Street,

Bristol,

Avon,

BS2 8HW

This Risk Assessment is acting as a ‘tournament specific’ supplementary RA to the most recently uploaded General RA on SUSU entitled ‘General RA 2022-23’. The tournament is played on outdoor pitches, as with river sessions.

This assessment also comes in addition to any risk assessment published by the organisers specifically for the event, or for the location of the pitches/venue.

All club members will be instructed to read this Risk assessment before the tournament.

| ***PART A***  |
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| **(1) Risk identification** | **(2) Risk assessment** | **(3) Risk management** |
| **Hazard** | **Potential Consequences** | **Who might be harmed****(user; those nearby; those in the vicinity; members of the public)** | **Inherent** |  | **Residual** | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| **Travel**  |  |  |  |  |  |  |  |  |  |  |
| Travel to the tournament | Road accidents  | Members of the public. People in the car/van/minibus. | **1** | **5** | **5** | Always follow the highway code.Do not drive having consumed alcohol.Ensure regular breaks to avoid tiredness, these are also to be encouraged by persons in the vehicle and the committee.Where possible, have multiple drivers per vehicleLeave enough time for the journey and plan the route beforehand to avoid rushing | **1** | **5** | **5** | * Call emergency services as required 111/999
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| Travel | Virus Transmission | People in the vehicle Members of the public/other competing teams.  | **2** | **4** | **8** | If symptomatic, consider not traveling and self-isolateConsider wearing face coverings and/or opening windows for ventilationEncourage walking where possible.  | **1** | **4** | **4** | * See assessment of virus transmission during the tournament.
* Further testing/ isolation possible after the tournament.
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| Boats falling off transport | Damage to vehicle and other vehicles.Road accidents.Damage to equipment. | Members of the public. People in the car.  | **2** | **3** | **6** | Ensure thorough strapping of boats and train members to do this safely.A second person (usually the driver) is then responsible for checking this before departing.Front seat passenger then checks to ensure fastenings remain secure throughout the journey.The driver to stop as soon as the fastenings loosen and it is safe to do so, to tighten them. | **1** | **3** | **3** | * Call emergency services as required 111/999
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| Accident involving car and public/attendee/official when parking or at venue. | Damage to vehicle.Injury | AttendeesOfficialsPublic | **2** | **4** | **8** | The location of parking at the campsite is separate to the camping grounds. Likewise, the pitches are separated from the car park and the number of vehicles at both premises is limited. General awareness of drivers, passengers and pedestrians is required.Speed of car to be lowered considerably in such areas. | **1** | **4** | **4** | * Call emergency services as required 111/999
* Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
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| Injury caused by trip hazards (i.e. sleeping bags). | Broken bonesBruising  | Attendees. | **3** | **3** | **9** | Encourage members to keep a tidy sleeping area and pack it away each morning. Committee to identify any significant tripping hazards and mitigate them (i.e. moving large unnecessary bags or drying kit to the hallway), in addition to raising awareness and ensuring a clear route to and from entrances and fire escape. | **2** | **2** | **4** | * Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
* Call emergency services as required 111/999
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| **Pitch-side** |
| Alcohol consumption  | Participants may become at risk as a result of alcohol consumption. Poor decision making. Lack of coordination, leading to increase injury risk.  | Tournament attendees Members of the public/University of Nottingham | **3** | **5** | **15** | Members are responsible for their individual safety and are expected to act sensibly when consuming alcohol. Initiation behaviour not to be tolerated and drinking games to be discouraged. As per the code of conduct all members of the club not to be coerced or pressured.Committee to identify individuals who appear to have drunk too much and suggest they stop drinking, as well as offering them water etc. No alcohol to be consumed at the pitches or in relation to gameplay. | **2** | **4** | **8** | * Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
* Call emergency services as required 111/999
* Committee training
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| Drug (non-medicinal) consumption | Poor decision making. Lack of coordination, leading to increase injury risk to the consuming participant and others. | Tournament attendees Members of the public | **2** | **5** | **10** | Members are responsible for their individual safety and are expected to act sensibly.No drugs permitted to be taken in relation to gameplay in accordance to BCU rules. Any competitor may be checked, at any level of competition. Initiation behaviour not to be tolerated and drinking games to be discouraged. As per the code of conduct all members of the club not to be coerced or pressured. | **1** | **5** | **5** | * Call emergency services as required 111/999
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| Attendee starts to exhibit COVID symptoms whilst at the tournament. | Virus transmission across attending members, further complications due to covid.  | AttendeesPublic observing/in close proximity. | **2** | **2** | **4** | Lateral flow testing encouraged before the event.If member is exhibiting symptoms, mask wearing in cars/indoors encouraged. If the ill attendee wishes, the club can organise transport back to Southampton.  | **2** | **2** | **4** | * Call emergency services as required 111/999

If case confirmed, testing on return from the tournament to help control the spread through the club can be recommended/suggested.Personal kit can also be assigned from our stock for the remainder of the tournament, such that it is returned following cleaning and a time gap. |
| Weather | Hypothermia or overheating. Dampness, affecting attendees kit and sleep and therefore preparedness for the rest of the day. | Attendees | **2** | **4** | **8** | Wind: additional club/shared cags to be sourced. Temperature: attendees advised to bring sufficient clothing.Foil blanket and spare kit to be taken by committee members.Precipitation: shelter found under bridge near pitches if needed. This is also a very good bag store point. | **1** | **3** | **3** | - Call emergency services as required 111/999- Forewarning shall be given on the forecast closer to the date. |
| Food | Food poisoning IllnessAllergic reaction and associated consequences. | The consumer | **3** | **2** | **6** | Where possible, food to be prepared by a professional provider (i.e. a takeaway or restaurant). Trusted/relevant committee members to be notified of any allergies that attendees may have, and attendees advised to not bring pertinent foodstuff where relevant. Affected attendee to make sure they do not consume relevant foodstuff. | **1** | **3** | **3** | * Call emergency services as required 111/999
* There are a range of takeaways, shops, restaurants and pubs within walking and driving distance.
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| Sharp objects | Cuts/injury | AttendeesOfficialsPublic | **2** | **5** | **10** | Attendees advised not to bring sharp objects unless necessary and if brought not to carry around.Sharp objects not allowed on the pitch.  | **1** | **4** | **8** | * Call emergency services as required 111/999
* Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
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| Lack of sufficient nutrition/hydration | FaintingDizzinessHeadachesMore serious conditions | Attendees | **2** | **3** | **6** | Attendees to be informed of potential sources of food and water prior to/on travel to the venue and be encouraged to bring (more than) sufficient snacks and drinks. | **1** | **3** | **3** | * Call emergency services as required 111/999
* There are a range of takeaways, shops, restaurants and pubs within driving if not walking distance known to many members of the team.
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| **Tournament / Training/ Event** |  |  |  |  |  |  |  |  |  |  |
| Injury due to gameplay and/or training | Severe injury | Players | **4** | **5** | **20** | All players to be aware of the rules and their necessity in reducing the risk of game play.All players to abide by the rules and be supervised by the referees during gameplay to ensure the rules are followed.Removal from the tournament of players who fail to do this to a punishable (deliberate, dangerous, repeated) extent.Correct kit to be worn at all times during gameplay and on the water. | **2** | **4** | **8** | * First aid kits to be available pitch side
* Committee trained in first aid available at the event and known to the attendees.
* Call emergency services as required 111/999
* Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
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| Long standing injury or minor severe injuries with no open wounds. | Repetitive strain Aggravation of prior injuriesSprains/strains or similar minor injuries. | players | **4** | **3** | **12** | Awareness of relevant prior injuries on entrance to club, and continuing injuries through the course of membership and training.Potential removal from the water for the remainder of the event, on medical suggestion or in regards to player’s wellbeing. | **2** | **3** | **6** | * Transport to close minor injuries as needed to be arranged by committee. Address: First page of RA.
* First aid kits to be available pitch side
* Committee trained in first aid available at the event and known to the attendees.
* Call emergency services as required 111/999
* Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
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| Open wounds | Diseases and infections | players | **3** | **4** | **12** | Affected player to ensure the dressing and disinfecting of open wounds prior to gameplay and when appropriate. Suggesting no/limited gameplay to those with larger open wounds.Water bacteria monitored at these pitches, and attendees advised prior to the trip of the possibility of illness and infection. | **1** | **3** | **3** | * First aid kits to be available pitch side
* Transport to close minor injuries as needed to be arranged by committee. Address: first page of RA.
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| Water | Drowning, due to possible head injury of inability to swim sufficiently or being trapped or pinned. Similar injury/hazardous condition due to inhalation of water or lack of oxygen. | PlayersReferees Attendees | **2** | **5** | **10** | All players to be aware of the rules and their necessity in reducing the risk of game play, and to abide by them in order to prevent disabling injuries.Referees to mind their own safety pitch side foremost, and control gameplay to ensure safety of player and themselves.Attendees (non-players) to keep clear of gameplay and referees in accordance to the rules of gameplay.Approved buoyancy aids and kit to be worn on the water and pitch side. Players ensured capable of swimming normally due to swim and safe capsize test on entry to the club.Players to be capable of both signalling for a ‘T-rescue’ and both giving one and receiving one as per training through the club.Players to be aware or signal if teammate or competitor is in distress.**Freshers** who are unable to T rescue to be identified and team members to be ready to help them to empty and get back in their boat.All freshers to have done a deck test and be able to leave their boat safely. | **1** | **5** | **10** | * Kit must pass scrutineer in order to adhere to regulations set by the BCU before gameplay with said kit is allowed.
* Staff trained in first aid available at the event.
* Call emergency services as required 111/999
* Follow [SUSU incident report policy](https://www.susu.org/groups/admin/howto/protectionaccident)
* Transport to close minor injuries as needed to be arranged by committee. Address: on first page of RA.
* In the Freshers league binning is banned. Therefore the likelihood of them going over is reduced.
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| Dehydration/Lack of sufficient food. | Fainting, DizzinessHeadachesMore serious conditions | Attendees | **2** | **3** | **6** | Attendees to be informed of potential sources of food and water pitch side and prior to/on travel to the venue. Attendees to be advised prior to the event what meals will be provided and what will not, and be encouraged to bring (more than) sufficient snacks and drinks. | **1** | **3** | **3** | * additional food/drink can be ordered for takeaway or shared between attendees.
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| High bank/walkway for refereeing  | Injury due to tripping, slipping and collisions with other attendees.Further danger of drowning or water inhalation. | AttendeesRefereesCoachesOfficialsMarshals | **2** | **4** | **8** | Attendees to keep the walkways clear as much as possible and obey marshal/official’s instructions to vacate them.Only referees and coaches to use the walkways for prolonged periods of time.Buoyancy aids to be worn on the walkways at all times.Referees to mind their own safety first and foremost. | **1** | **3** | **3** |  |

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| ***PART B – Action Plan*** |
| **Risk Assessment Action Plan** |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | **Review date** | **Outcome at review date** |
| 01 | Confirmation of scenario 2 or scenario 1 (separate RA). | Daniel Hibbins | ASAP | 20/10/22 |  |
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| Responsible manager’s signature: Hollie Jackson | Responsible manager’s signature:**Rowan Kettle** |
| Print name: Hollie Jackson | Date:18/10/22 | Print name: **Rowan Kettle** | Date: 18/10/2022 |

**Assessment Guidance**

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| 1. Eliminate
 | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute
 | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls
 | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls
 | Examples: training, supervision, signage |  |
| 1. Personal protection
 | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** |

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| Impact | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.  |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support.  |
| 4 | Major  | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.  |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |