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| Work/Activity: SUCC Socials | | | |
| Risk assessment for Southampton University Canoe Club socials. Socials occur once a week on Wednesdays. The social usually involves a group of 10-30 members. The drinking socials usually start at a member’s house and then involves a pub crawl down Portswood Road. The social ends in a nightclub, where the majority of the social is spent. People then walk or get a taxi home. | | | |
| Group: Southampton University Canoe Club | Assessor(s): Rachel Lancaster, Dan Plewman (Social Secs)  Harriet Ridler (Welfare Officer) | | Contact: sucanoeclub@gmail.com |
| Guidance/standards/Reference documents | Competence requirements | | |
| [Please enter any H&S guidance referred to when write this Risk assessment. This could be codes of practice from your NGB or industry body, group policies, instructions, manufacturer’s guidance, advice from HSE, useful websites or copies of qualifications and certificates.]  [e.g]   * http://www.hse.gov.uk/Risk/faq.htm | **Role:** [who has what H&S responsibilities for each task e.g. event stewards] | **Skills, experience or qualifications** [what training/experience has this person had to undertake their H&S responsibilities] | |
| All Social secs have responsibility to ensure socials are safe and enjoyable. And that socials have been planned with the safety of participants in mind.  All other committee members present at the socials also have a responsibility to look out for club members and abide by this risk assessment.  Appointed Welfare Officer to deal with welfare concerns raised by socials, for example bullying, harassment etc. The welfare secretary is made known to all members at the annual safety meeting. | All committee members are aware of the risks that a club social may involve and are aware of how to reduce risks and what to do to ensure the safety of club members at all times. Particular risks are highlighted at club meetings prior to the social.  Current Acting Welfare Secretary to have receive appropriate training including “looking after your mate” workshop. | |
| Risk assessments linked |
| [Identify areas of your activity which will fall under a different risk assessment. For example, fire risk assessments when using a building will have been covered by the premises operator.]  All public premises will have their own fire risk assessments. |

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| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk  /9 | check SA/DM |
| Consuming alcohol on a social | Consuming too much | The drinker - may fall over and hurt themselves or if they drink too much they may need hospitalization. Also disorderly behaviour. | Emergency number (999) known by everyone in case an emergency happens. One sober person per social.  Monitor all members on the social and be sure to sort out sending them home before they’ve had too much/and or monitor and stay with them if they have had too much alcohol. | 4 |  | Social Secs as well as other committee member. |  |  |
| Congregation of everyone on the social | Causing hassle to the public through being noisy | The public may get aggravated by the commotion | Make sure we don’t congregate in the street, if we are outside we are walking from one place to the next and keep noise to a minimum. | 3 |  | Social Secs as well as other committee member. |  |  |
| Walking down the street | Being run over by a car | Person run over may be seriously injured or even suffer death | Give everyone a talk on being sensible when walking down the street. Cross as a group with someone checking before we all cross the road | 3 |  | Social Secs as well as other committee member. |  |  |
| Being in public | Harm or harassment by the public | The people on the social who are in the public could suffer physical or psychological harm | Be aware of where security is for nightclubs/pubs so help can be asked for very quickly if an incident occurred. | 4 |  | Social Secs as well as other committee member. |  |  |
| Drink driving | Driving under the influence of alcohol. | The driver and passengers in the car may be injured as well as other members of the public if a crash occurs. | The whole club, especially the social secs and other committee members ensuring that everyone understand that drink driving is extremely dangerous and against the law, and that all members should ensure that they travel home safely.  Most members walk to and from the socials. If other transport is needed, taxis can be called as well as making use of the SUSU safety bus. | 3 |  | Social Secs as well as other committee member. |  |  |
| Having drink spiked | Drinking a drink that has been spiked. | Anyone with a drink is at risk. | Ensure that everyone understands that you should never leave a drink unattended. And if you do, do not go back and drink it.   Ensure that social secs and other committee members keep an eye out for suspicious behaviour. And remind people to drink safely. Always have one social sec or member of the committee sober. Seeking medical attention if necessary. | 3 |  | Social Secs as well as other committee member. |  |  |
| Getting separated from the group. | Being apart from the group, either being lost and not knowing where you are, or being alone and vulnerable. | Anyone within the group, especially new members and freshers that don’t know the area. | Ensure that everyone has the social secs numbers before the social starts. And that there is at least one sober social sec to make sure phones are answered.  On large socials at the start of the year with lots of new members, do head counts as we leave each place. Make sure there is a committee member at the front and back of the group, so that people stay together. | 2 |  | Social Secs as well as other committee member. |  |  |
| Theft of property. | Misplacing personal items and not being able to relocate them. | Anyone on the social. | Remind people to keep belongings on themselves. Make use of locker rooms and cloakrooms at clubs.  Make sure that at least one member of the social secs or committee are sober to keep an eye on things and help people if belongings have been left behind or stolen. Ensure that people are never left on their own just in case they lose their wallet or phone.  Report lost/stolen items to club/bar security or to police. | 2 |  | Social Secs as well as other committee member. |  |  |
| Damage to property |  |  |  |  |  |  |  |  |
| Psycological damage |  |  |  |  |  |  |  |  |

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| Reviewed By: | | Comments: |
| Responsible person (SA/DM): | Date: |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Likelihood | | | |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
| 1 | 2 | 3 |

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| Likelihood | |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |

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| Impact | |
| Level | **Description** |
| High (3) | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support. |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |