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| Work/Activity: SUCC Socials | | | |
| Risk assessment for Southampton University Canoe Club socials. Socials occur once a week on Wednesdays. The social usually involves a group of 10-30 members. The drinking socials usually start at a member’s house and then involves a pub crawl down Portswood Road. The social usually ends in a nightclub, where the majority of the social is spent. People then walk or get a taxi home.  During socials, all of our members are adults and as such remain solely responsible for their own alcohol consumption and own safety, and when signing up club members agree and acknowledge that they are solely responsible for their own behaviour and exposure to risk at socials unless the club is negligent in the organisation of the social. However, we feel that we still have a moral obligation to look after our members and as such will make reasonable endeavours to follow the following guidance to reduce risks to as low as reasonably possible within the constraints of what is reasonably possible in the circumstances. | | | |
| Group: Southampton University Canoe Club 19/20 | Assessor(s): Megan Thornley, Melody August, Anna Glanville (Social secretaries)  Stephanie Davey (Welfare Officer)  Jack Simmons (Safety Secretary) | | Contact: sucanoeclub@gmail.com |
| Guidance/standards/Reference documents | Competence requirements | | |
| [Please enter any H&S guidance referred to when write this Risk assessment. This could be codes of practice from your NGB or industry body, group policies, instructions, manufacturer’s guidance, advice from HSE, useful websites or copies of qualifications and certificates.]  [e.g]   * <http://www.hse.gov.uk/Risk/faq.htm> | **Role:** [who has what H&S responsibilities for each task e.g. event stewards] | **Skills, experience or qualifications** [what training/experience has this person had to undertake their H&S responsibilities] | |
| All Social secs have responsibility to ensure socials are safe and enjoyable. And that socials have been planned with the safety of participants in mind.  All other committee members present at the socials also have a responsibility to look out for club members and abide by this risk assessment.  Appointed Welfare Officer to deal with welfare concerns raised by socials, for example bullying, harassment etc. The welfare secretary is made known to all members at the annual safety meeting. | All committee members are aware of the risks that a club social may involve and are aware of how to reduce risks and what to do to ensure the safety of club members at all times. Particular risks are highlighted at club meetings prior to the social.  Current Acting Welfare Secretary to have receive appropriate training including “looking after your mate” workshop. | |
| Risk assessments linked |
| [Identify areas of your activity which will fall under a different risk assessment. For example, fire risk assessments when using a building will have been covered by the premises operator.]  All public premises will have their own fire risk assessments. |

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| Task | Hazards | Who might be harmed and how | Current control measures | Current risk /9 | Additional control measures | Action by whom? | Residual risk  /9 | check SA/DM |
| Consuming alcohol on a social | Consuming too much | The drinker - may fall over and hurt themselves  Hospitalisation due to alcohol poisoning  Disorderly behaviour | Emergency number (999) known by everyone in case an emergency happens.  Make reasonable endeavours to ensure there is always a committee member on a social who has the capacity to deal with any issues and take care of anyone who has consumed too much alcohol.  Make reasonable endeavours to monitor all members on the social and be sure to sort out sending them home before they’ve had too much/and or monitor and stay with them if they have had too much alcohol. | 4 |  | Social Secs as well as other committee members. | 2 |  |
| Congregation of everyone on the social | Causing hassle to the public through being noisy | The public may get aggravated by the commotion | Avoid congregation in roads or on pavements  Ensure when walking between locations the time traveling is kept to a minimum to prevent irritancies to the public | 3 |  | Social Secs as well as other committee members. | 3 |  |
| Walking down the street | Being run over by a car | Person run over may be seriously injured or even suffer death | Excessively intoxicated people are as far as reasonably possible in the circumstances not allowed to walk home alone to prevent drunken stumbling into the street, where injury may occur | 3 |  | Social Secs as well as other committee members. | 3 |  |
| Being in public | Harm or harassment by the public | The people on the social who are in the public could suffer physical or psychological harm | Be aware of where security is for nightclubs/pubs so help can be asked for very quickly if an incident occurred.  Emergency police (999) number known by everyone, and to be called in an emergency  People discouraged from walking home alone as far as reasonably possible | 4 |  | Social Secs as well as other committee members. | 2 |  |
| Drink driving | Driving under the influence of alcohol. | The driver and passengers in the car may be injured as well as other members of the public if a crash occurs. | The whole club, especially the social secs and other committee members ensuring that everyone understand that drink driving is extremely dangerous and against the law, and that all members should ensure that they travel home safely.  Most members walk to and from the socials. If other transport is needed, taxis can be called as well as making use of the SUSU safety bus. | 3 |  | Social Secs as well as other committee members. | 3 |  |
| Having drink spiked | Drinking a drink that has been spiked and either sustaining chemical injuries or reduced consciousness during which the drinker may be taken advantage of. | Anyone with a drink is at risk. | Ensure that everyone understands that you should never leave a drink unattended. And if you do, do not go back and drink it- purchasing a new one is far safer.  Ensure that social secs and other committee members keep an eye out for suspicious behaviour. And remind people to drink safely. Make reasonable endeavours to have one social sec or member of the committee with capacity to deal with any issues should they arise.  Seeking medical attention if necessary. | 3 |  | Social Secs as well as other committee members. | 3 |  |
| Getting separated from the group. | Being apart from the group, either being lost and not knowing where you are, or being alone and vulnerable. | Anyone within the group, especially new members and freshers that don’t know the area. | Ensure that everyone has the social secretaries and welfare officer’s phone numbers to contact before the social starts.  Headcounts on large socials to ensure none are lost along the way  Leaders and backers for the walking chain, clearly made known or wearing committee shirts to be identifiable. | 3 |  | Social Secs as well as other committee members. | 2 |  |
| Theft of property. | Misplacing personal items and not being able to relocate them. | Anyone on the social. | Remind people to keep belongings on themselves. Make use of locker rooms and cloakrooms at clubs.  Make sure that at least one member of the social secs or committee are sober to keep an eye on things and help people if belongings have been left behind or stolen. Ensure that people are never left on their own just in case they lose their wallet or phone.  Report lost/stolen items to club/bar security or to police. | 2 |  | Social Secs as well as other committee members. | 2 |  |
| Damage to property | Damage to personal property either through negligence, intoxicated behaviour, or pure happenstance | Anyone on the social and members of the public | All committee members to monitor behaviour and events happening at all socials and preventing accidents from happening. | 2 |  | Social Secs as well as other committee members. | 2 |  |
| Poor behaviour from members on social | Reputational Damage to the Club  Individual members of the club/public feeling harassed/marginalised | Primarily freshers but in rare circumstances can be other members of the club  Members of the public | Committee to make reasonable endeavours to stop any poor behaviour before it happens and contain it if it does.  Any incidents to be dealt with by Welfare rep/ President with an aim to providing support and preventing recurrence. | 2 |  | Social Secs as well as other committee members. | 2 |  |
| Initiation and Hazing Behaviour | Physical and Psychological Damage  Reputational and potentially operational consequences for club | Primarily Freshers | Welfare rep and president to attend training provided by SUSU  Committee to be briefed and discuss what activities are acceptable and which aren’t and how to ensure that we stay on the correct side of the line of what is ok.  Committee to monitor what is going on during the social and deal with any issues before they occur. | 1 |  | Social Secs as well as other committee members. | 1 |  |

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| Reviewed By: | | Comments: |
| Responsible person (SA/DM): | Date: |  |
| SUSU H&S manager (where applicable): | Date: |  |

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| Likelihood | | | |
| Impact | 3 | 6 | 9 |
| 2 | 4 | 6 |
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| Likelihood | |
| Level | **Description** |
| High (3) | Will probably occur in most circumstances |
| Medium (2) | Might occur at some time |
| Low (1) | May occur only in exceptional circumstances |

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| Impact | |
| Level | **Description** |
| High (3) | Major Injury or Death; Loss of limb or life-threatening conditions. In hospital for more than 3 days, and/or subject to extensive prolonged course of medical treatment and support. |
| Medium (2) | Serious injury causing hospitalisation, less than 3 days. Rehabilitation could last for several months. |
| Low (1) | Minor/superficial injuries. Local first aid treatment or absence from work for less than 3 days. |