

Risk Assessment

Risk Assessment for the activity of	Southampton University Lifesaving Club General Activities Risk Assessment. This risk assessment covers: • Meetings • Socials • Bunfight and Refreshers • Dry and wet competition training • Away competitions		Date	19/08/2026
Are you a sports club or society?	Sports club	Assessor	Emma Kippax (President)	
President/Captain Name/2nd Committee Member	Francesca Hamer (Vice President)	Signed off	SUSU USE ONLY	
Risk Assessment Information (What is this risk assessment for? Please provide a summary of the activity or event, including all relevant information)	Generic risk assessment for all regular activities. This includes wet training, dry training, bunfight, socials and away competitions. There is a separate risk assessment for our home competition. <u>Dry training:</u> Location: SUSU training room, or other university rooms Times: Tuesday 18:30-20:00, Thursday 18:30-19:30 Description: Dry training includes the learning of a range of skills, mainly first aid, and practicing SERCS. This involves fake casualties, and a team of first aiders, tasked with identification and treatment of the casualties. We use a range of equipment including props, CPR manikins, tables and chairs, and technology. <u>Wet training:</u>			

	Location: Jubilee Pool Times: Tuesday & Thursday 20:00-21:00, Sunday 18:00-19:00 Description: Wet training includes fitness, SERC practice and skills training. These include diving, and involve the use of equipment including manikins, rescue tubes, rescue ropes, diving blocks and fins. <u>Bunfight:</u> Location: SUSU Times: 14th September 8:30-17:30, Refreshers Fair TBC Description: The clubs participation in bunfight and refreshers fair, run by SUSU. We use a range of merch, equipment and banners to attract students and explain what we do and how we run as a club. <u>Socials:</u> Location: Various locations Times: Any time of day, usually evenings Description: Socials include the meeting or the club in an informal setting, usually involving alcohol. Socials may be themed, organised, or relaxed in a number of locations, often changing throughout the night. <u>Away Competitions & Champs:</u> Locations: Nottingham, Warwick, Birmingham, Oxford, Loughborough, Champs location TBC Description: As the club competes as a part of BULSCA, we attend multiple away competitions each year. This involves travelling to the hosting University on a Saturday morning, competing for a day, attending a results / social event, staying at provided accommodation and then travelling back Sunday morning. Champs involves 2 days of competing with speed races on the Saturday, and a normal competition on the Sunday. We travel on the Friday before, are provided with accommodation for two nights, and travel back Sunday afternoon.
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PART A						
(1) Risk identification			(2) Risk assessment		(3) Risk management	
Hazard	Potential	Who might be	Inherent		Residual	Further controls (use

	Consequences	harmed (user; those nearby; those in the vicinity; members of the public)	Li k e l i h o o d	Im p a c t	Sc o r e	Control measures (use the risk hierarchy)	Li k e l i h o o d	Im p a c t	Sc o r e	the risk hierarchy)
General Considerations (including group meetings)										

Slips, trips and falls	Physical Injury e.g sprain, bruising, broken ankle or other breaks.	Event organisers and attendees	2	3	6	All boxes and equipment to be stored away from main meeting area, e.g., stored under tables Any cables to be organised as best as possible Cable ties/to be used if necessary Floors to be kept clear and dry, and visual checks to be maintained throughout the meeting by organizers. Check ground conditions for holes, lumps, and other obstacles. Extra vigilance will be paid to make sure that any spilled food products/objects are cleaned up quickly and efficiently in the area. Report any trip hazards to facilities teams/venue staff asap. If cannot be removed mark off with hazard signs	1	3	3	Seek medical attention from SUSU Reception/venue staff if in need Contact facilities team via SUSU reception/venue staff Contact emergency services if needed All incidents are to be reported as soon as possible ensuring the duty manager/health and safety officer have been informed. Follow SUSU incident report policy
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Fire	Smoke inhalation and burns. Risk of more extreme harm.	All participants and organisers.	1	5	5	Those leading the session must ensure they are aware of and fully understand the venue or locations fire procedures. Those leading must make sure that all exit routes are clearly highlighted and report any issues immediately to the venue. Highlight to all the participants the nearest emergency exit routes at the start of a session, and the importance of leaving calmly in case of an emergency. Consider accessibility requirements	1	4	5	In case of an emergency, please pull nearest fire alarm and ensure all participants leave the venue calmly and safely. Once in a safe position to do so, call the emergency services on 999. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
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Setting up of Equipment. E.g. Table and chairs	Bruising or broken bones from tripping over table and chairs. Strains or injuries from moving objects	Meeting organisers and attendees	2	3	6	Make stall operators aware of the potential risks, follow manual handling guidelines Ensure that at least 2 people carry tables. Setting up tables will be done by organisers. Work in teams when handling other large and bulky items. Request tools to support with movement of heavy objects- SUSU Facilities/venue. E.g., hand truck, dolly, skates Make sure anyone with any pre-existing conditions isn't doing any unnecessary lifting and they are comfortable	1	3	3	Seek assistance if in need of extra help from facilities staff/venue staff if needed Seek medical attention from SUSU Reception if in need Contact emergency services if needed All incidents are to be reported as soon as possible ensuring the duty manager/health and safety officer have been informed. Follow SUSU incident report policy
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Overcrowding	Physical injury, distress	Event organisers and attendees	1	3	3	Do not push/shove If large crowds form, barriers can be requested by SUSU facilities team (if available on the day) to assist with crowd management. Book during quieter times when less activities taking place on Redbrick/book all available space Inform other bookings on the Redbrick/in the area of the event	1	3	3	Seek medical attention if problem arises With support from a SUSU Activities coordinator Inform UoS security team of the event (– on campus 3311, off campus 02380 593311. unisecurity@soton.ac.uk) and liaise with them on need for security teams on the day Security team may inform police of the event if required (e.g. marches)
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Activities involving electrical equipment e.g. laptops/ computers	Risk of eye strain, injury, electric shock	Event organisers and attendees	2	4	8	Ensure regular breaks (ideally every 20mins) when using screens Ensure screen is set up to avoid glare, is at eye height where possible Ensure no liquids are placed near electrical equipment and keep them away from poolside environment Ensure all leads are secured with cable ties/mats etc	1	4	4	Request support and advice from SUSU IT/Tech teams e.g., via activities team For external venues pre-check equipment and last PAT testing dates Seek medical attention as required
Accessibility: Entrances and Exits to activity rooms and other intended locations.	Participants may be prevented from attending the activity due to a lack of considerations of accessibility needs and requirements. They could also be prevented from leaving the area quickly in an emergency if the correct infrastructure and considerations have not been made.	Participants, committee	1	5	5	All areas chosen for activity will have their suitability checked. Any members that have accessibility considerations will be consulted prior to any events in order to make arrangements with facilities to improve the likelihood that such individuals can participate in the events and have plans in place if an emergency is to arise.	1	5	5	In case of an emergency, call the emergency services on 999. If those with accessibility problems have not been able to exit, make the building manager and emergency services aware. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Reputational Risk: For the club or society, as well as to SUSU and the University	Incidents during club or society activity could pose a reputational risk to the club, Southampton University Students' Union or Southampton University itself. This could be controversial posts, conduct during a game, conduct during a social, or anything else that brings the clubs/societies, SUSU or the University's name into disrepute.	The club, SUSU or the University's reputation	2	1	2	Ensuring all parts of this risk assessment are adhered to. Ensuring that any incidents involving the public or others are recorded and addressed. Ensuring all members are reminded that they are representing the club/society, SUSU and the University in (usually) branded clothing.	1	1	1	Seek further support from SUSU Sports Coordinators if needed.
Financial Risk: For the club or society, or potentially even SUSU if the club/soc finds itself in difficulty.	Club or society activity costing more than planned, weakening their financial position. Incidents with members of the public, participants, staff or members causing lawsuits and financial penalties.	The club or society Members subject to lawsuits SUSU if required to assist.	1	1	1	Clubs and societies required to complete financial forecasting and budget for the year. All encouraged to review membership fees yearly to ensure they are able to comfortably cover costs. SUSU can offer clubs and societies loans – these will need to be agreed and a payment schedule decided upon. Clubs and societies that have to rely on a loan will be subject to development plans to ensure their future is protected.	1	1	1	Seek further support from SUSU Sports Coordinators if needed.

Legal Compliance: Club or society activity going against set law. This includes breaches of the freedom of speech act	Fines imposed upon the student group as well as SUSU. Jail sentences. Reputational risk to the student group, SUSU and the wider University	The club or society, committee and members, SUSU or the Wider University.	1	1	1	All clubs and societies should ensure they are following set law at all times. If ever in doubt, they will contact the Activities team prior to the activity taking place. All who wish to bring in an external speaker must follow due process, available here This will be looked over by the University Legal Services team, and may require security being consulted and an extra risk assessment being submitted.	1	1	1	Seek further support from SUSU Sports Coordinators if needed.
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Medical emergency / pre-existing conditions	Illness, death	Members, committee	3	5	15	All clubs and societies should have a process for if a medical issue occurs. All should know the location of the nearest first aider. Members do not need to disclose medical information to committee (GDPR), but all committee should know how to find a first aider and help quickly. If in a Southampton Sport space, contact reception. If in SUSU, contact reception. If no-one can be found, contact campus Security – 02380 593311 Advise participants; to bring their personal medication. Members/Committee to carry out first aid if necessary and <u>only if</u> qualified and confident to do so	2	5	10	In an emergency, contact 999. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
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First Aid Hygiene	Possible infection	All participants and organisers	2	1	2	First aid equipment is checked on a weekly basis for hygiene & damage. When they are considered unhygienic, they are disposed of.	1	1	1	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
Activity Considerations										
Equipment including: - Props - Manakins - Fins - Ropes - Obs gates	Cut/abrasion/ bruising from sharp edges. Is the equipment safe to be used? Infection from Manikins or other contact equipment	All participants and bystanders.	2	2	4	Committee currently checks equipment before each training to ensure it is still safe/functional for use by members. Those leading the session to remain vigilant to ensure participants are using the equipment as demonstrated. Ensure that manikins are cleaned before and after use, using manikin wipes. Ensure the manikin cleaning guidance is followed.	1	2	2	Seek medical attention if problem arises Formal methods of equipment checking to be overseen by secretary on a regular basis. Several committee members are first aid trained and lifeguards are present at wet training. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Setting up equipment – this includes obstacle gates, manikins, etc.	Various forms of injuries up to and including possible sprains and breakages, cuts and bruises	All participants and organisers/staff.	2	3	6	Large or heavy equipment to be carried by 2 people. Request tools to aid with the moving of heavy objects – SUSU facilities/venue e.g., hand truck, dolly, skates etc. Any equipment not in use that is not fixed should be removed from the activity area. Ensure that those setting up equipment know how to do so, or are being taught by someone experienced Ensure that diving blocks and other heavy items provided by jubilee are set up by staff.	1	4	4	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
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Being hit by an object (first aid kit, rescue aid, etc)	Concussion if hit on the head. Otherwise, potential bruising or cuts / abrasions.	All participants and organisers/staff and spectators as well as members of the public who may be walking past	2	4	8	Members will be told to not throw objects, including first aid kits and will receive warning and subsequent penalties for the throwing of these objects. Where throwing is necessary, such as with a rescue aid, the correct procedure will be taught by committee to members prior to activities requiring the throwing of these objects. During these activities a responsible committee member will observe the members.	1	4	4	If the person who has been hit by the object is showing signs of concussion or is confused, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Jewellery and other objects in pockets	Entrapment/ things getting stuck, collisions with others that could cause cuts or bruises. Serious cases including serious bodily harm and cuts .	All participants and organisers/staff.	2	2	4	Participants asked to remove jewellery and objects from pockets prior to joining in. Those leading the session must ensure this has been done. If jewellery is not able to be removed, attempt to protect it with tape. Also ensure that everyone is aware and that the participant is not placed in a situation where it may be grabbed.	1	2	2	If any injury occurs, seek medical attention. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Participants over-exerting themselves	Muscle injury – strains and pulls.	All participants and organisers/staff	3	3	9	Those leading the session should ensure a proper and thorough warm up is carried out prior to the pool session that focuses on the areas that are likely to be used the most i.e., arms and legs. Cool down implemented at the end of a fitness session. Coach to monitor all members during training and report any issues to senior committee members (President/Vice President) and lifeguards on duty.	2	3	6	If any injury occurs, seek medical attention. If severe, call 999 in an emergency (although unlikely for muscular) Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy. Participants will be asked to bring water bottles and to have eaten suitably before training to reduce fatigue and the implicated risks.
Participant Attire: Is the clothing they are wearing, including shoes, relevant to the sport or activity	Injury can occur if people are not wearing attire appropriate to the sport or activity.	All participants and organisers/staff and spectators	2	3	6	Ensure all participants are wearing suitable clothing. It is up to those leading the session whether a participant can participate in activities, if they do not have the correct attire. This includes appropriate swimwear for vigorous activity.	1	3	3	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Extreme Weather	Heat or sun – risk of sunburn, heat exhaustion and dehydration. Cold – risk of hypothermia. Weather directly influences ground surfaces (see below) and the risk of slips, trips and falls (see above)	All participants and organisers/staff and spectators	1	3	3	Regular drinks breaks will be taken, and each participant and staff member is advised to bring their own drinks bottle. If it is hot or sunny, committee will suggest to participants to take steps to reduce their chance of harm – i.e., use of sun cream, hats and having available shaded area. If it is cold, it will be recommended for participants to have suitable attire to enable them to keep warm.	1	3	3	If anyone is affected by the heat or cold, seek immediate medical attention. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Ground surfaces	Hard, uneven or slippery surfaces, such as poolside, that can cause slips trips and falls (see section above)	All participants and organisers/staff and spectators	2	3	6	Check areas for hazards prior to session starting. Ensure participants are wearing suitable clothing and appropriate footwear. Ensure participants are warned of any unavoidable, uneven or slippery surfaces	1	3	3	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Use of Manikins	Infection and illness	All participants and organisers	2	3	6	Risk of respiratory disease; All manikins are wiped with specific manikin wipes between uses and the lungs are changed on a two-monthly basis. Any faces with cracks in are removed as per RLSS guidelines Ensure that the manikin cleaning guidance is followed, and lungs changed after heavy use	1	3	3	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
Injury from insufficient warmups	Pulled or strained muscles	Participants	3	3	9	Players/participants told the benefits of an effective warm up and encouraged to complete. Warmups led by an appropriately qualified or experienced individual. Appropriate recovery methods also discussed to ensure muscles are more pliable to warm up.	1	3	9	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Qualification of coaches/instructors	Participants could be hurt or hurt each other if the coach does not possess relevant qualifications to be able to deliver the sport or activity safely.	Participants	3	3	9	Instructors will possess the appropriate instructor qualifications for the instruction of lifesaving training. This will be agreed with the student union and SUSU sport. These include RLSS, RLNI, and Swim England qualifications, such as NLA and Swim Coach	1	3	3	Seek further support from SUSU Sports Coordinators and/or NGB if needed.
Incorrect first aid techniques	Various injuries	All participants	1	2	2	All techniques are taught by qualified coaches/ experienced lifeguards to ensure the correct method is used. Within all scenarios, there is always a committee member supervising who can step in if anything incorrect is performed. (e.g. CPR on a live person) Casualties are instructed to speak out if their treatment is dangerous.	1	1	1	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy

Risk of Falling objects in overcrowded storage	Crush injuries, bruises, concussion, cuts, abrasions, damage of equipment	Organisers	2	2	4	Attempt to liaise with other societies and SUSU to organise a sort of the cage and removal of redundant equipment. Be careful when removing equipment. Equipment that is used often should be kept on the shelves that are easiest to access. Heavy items should be kept closer to the floor.	1	2	2	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
Ability of members	Participants could be placed at the wrong level, resulting in potential risk of injury to themselves or others.	Participants, Instructors	3	5	15	During sessions members will be observed and placed in distinct groups of similar skill levels and will be allowed to change groups based on whether they have demonstrated the correct competency. Ensure that coaches watch and listen to participants and change groups accordingly Ensure that members feel comfortable to ask for a change of group.	1	5	5	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Use of fins	Risk of slipping whilst diving in fins and the subsequent injuries that might occur should someone slip from a block or the poolside. Cuts, bruising, concussion, fractures	All participants and organisers	2	4	8	Ensure instructors are happy with members' training before any fins use. Copy of instructors' certificate available on request. Ensure that fins are only used when an NLA sports instructor is present. Participants told to stop using it if pain occurs or they are uncomfortable. Use should be introduced incrementally to build up required strength.	1	4	4	If injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately from lifeguards. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
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Diving (from poolside, from blocks and with fins)	Spinal injury, head injury, risk of slipping, cuts, bruising, concussion, fractures If diving greater than 1.5m damage to hearing may occur.	All participants	2	5	10	RLSS diving checklist should be followed. The participant should be competent at all prior categories before progressing onto the next stage. The participant should be competent diving from the side before progressing to the block. When diving with fins, only those who are competent diving from blocks without fins will be permitted to dive with fins from blocks. The activity should also be limited to those who are required to dive from blocks in competitions. Ensure that an NLA sports instructor is present and happy to continue. The risk of hearing damage should be communicated to participants.	1	4	8	If injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately from lifeguards. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
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Swimming in clothing	Sprains or strains due to extra work required swimming in clothes. Risk of drowning	Participants	1	5	5	Introduce swimming in clothes in the shallow end so participants are used to the additional effort required before entering deep water. Encourage the use of lightweight clothes. Constant supervision provided by an instructor on the poolside.	1	2	2	If injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately from lifeguards. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
Fall in entry	Possible head, neck or spinal injury. Possible damage to hearing at depths below 1.5m.	Participants	1	4	4	Activity will only take place in water deeper than 1.5m. Proper technique to be taught by a lifesaving instructor. The risk of hearing damage should be communicated to participants.	1	2	2	If injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately from lifeguards. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy

Landing and lifting	Strains, sprains and back injuries. Possible head injuries for the casualty being lifted	Those lifting and the casualty being lifted	2	3	6	The people lifting should be properly coached on the techniques. They should be encouraged to say no if they feel uncomfortable doing the lift. The casualty should be selected such that they are a similar size to the person doing the lift. The casualty should be aware of the risks, and remain in control of their head position throughout the lift	2	2	4	If injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately from lifeguards. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
Contamination	Mud and debris on poolside	All participants and organisers, centre staff and public	2	1	2	No outdoor footwear to be worn on the poolside to reduce risk of mud/other coming into the pool sides and pool itself.	1	1	1	Any incidents need to be reported as soon as possible to lifeguards ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Jubilee Pool Considerations										

Pool Design: -Adequate Lighting -Reducing background noise -Length of Pool	Participants unable to see each other and collide. Lifeguards unable to clearly see all swimmers in the pool. Background noise could prevent swimmers from hearing instructions	Participants, members of the public Lifeguards – if required to assist participant	3	3	9	Make sure all lights are on so the pool area is well lit. Report any lighting concerns to Southampton Sport staff. Ensure any background noise such as radios are turned off or down so that swimmers can hear instructions	1	3	3	If any injury occurs, seek medical attention. The nearest first aider will be the lifeguard and Jubilee Reception. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
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Water Quality: -Extreme water temperature causing overheating or hypothermia. -Extreme air temperature causing overheating or hypothermia. -Low water quality -Low water quality affecting visibility.	Swimmers can overheat if pool or air temperature too warm, or suffer from hypothermia if too cold. Sickness resulting from poor water quality Injuries from participants colliding with each other or pool side if water visibility is poor.	Participants Members of the public Lifeguards if required to go in pool for injuries.	3	3	9	Make sure water temperature is within acceptable range between 27- 32. The more intense the set the cooler the pool should ideally be. Pool temp over 30c will mean reducing intensity is appropriate. Make sure air temp is between 20- 35 degrees Celsius Make sure centre staff has tested water quality Make sure water quality allows visibility of the pool bottom at all times Report any concerns to Southampton Sport staff	1	3	3	If any injury occurs, seek medical attention. The nearest first aider will be the lifeguard and Jubilee Reception. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
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Pool Organisation: -Pool can be shared with public. Possibility of non-members entering club lanes by accident. -Swimmers not following pool and/or lane etiquette. -Swimmers hitting head if 5m flags not in place or moved to wrong position.	Varying injuries to participants and members of the public. Race times ruined if participants have to stop. Head injuries if people collide. Head injuries if people hit the pool side.	Participants Members of the public Lifeguards if required to go in pool for injuries.	3	4	12	Make all swimmers aware of pool/lane etiquette via briefing before event and the information sent in advance. Make sure 5m flags are in place before doing backstroke and positioned correctly. Before removing flags, all other parties in the pool will be told of the removal and any queries resolved. Any other parties will be made aware of any club activities that could be disruptive or loud (e.g when conducting SERCs) Be aware of non-members trying to enter club Session in error – advise accordingly	1	4	4	If any injury occurs, seek medical attention. The nearest first aider will be the lifeguard and Jubilee Reception. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
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Human Resources -Lifeguard cover not in place. -Lifeguard cover not within acceptable ratio of 1 : 25	Drowning, even death to swimmers who get into trouble. Multiple incidents happening simultaneously, inadequate lifeguard cover meaning not all can be helped, causing risk of further harm.	Participants Untrained club members who try to help those in difficulty	3	5	15	Lifeguard in place before swimmers enter the water. 1 Lifeguard required for every 25 swimmers. Raise any number concerns with Southampton Sport Stagger participants entering the water so that ratios are never exceeded.	1	5	5	If any injury occurs, seek medical attention. The nearest first aider will be the lifeguard and Jubilee Reception. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
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Participants and Ability: -Participants unable to swim 200m unassisted -Participants unable to comprehend instructions (including language) -Any physical disabilities or learning disabilities -Illness, underlying medical conditions or injury to swimmers.	Drowning, injury to participant, injury to others if not able to follow correct instructions	All participants Lifeguards – if required to assist participant	3	5	15	Lifeguards will be on poolside at all times – arranged with Southampton Sport. Check the level of competence of new swimmers – should be able to complete 200m unassisted front crawl. Appropriate questions will be asked on registration to gauge if there are any physical or learning disabilities that organisers need to be made aware of, and to check relevant communication skills. Appropriate questions will be asked on registration to gauge whether there are any underlying medical conditions.	1	5	5	If any injury occurs, seek medical attention. The nearest first aider will be the lifeguard and Jubilee Reception. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
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Pool Side Equipment: -Moveable items around the outside the pool causing a hazard. -Immovable items around the outside of the pool causing a hazard	Participants and members of the public may trip, fall and hurt themselves. Potential they could even trip into the ball. All could cause head injuries, as well as injuries to limbs	Participants Members of the public Lifeguards – if required to assist participant	2	4	8	Point items out to swimmers and coaches during the safety briefing. Have any unnecessary items removed by centre staff. Make sure no-one runs on poolside. Flag any concerns to Southampton Sport staff. Position a club committee member or coach near immovable items to raise awareness and enforce no running.	1	4	4	If any injury occurs, seek medical attention. The nearest first aider will be the lifeguard and Jubilee Reception. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
Pool Side: -Slippery flooring -Broken pool tiles.	Participants slipping over and causing injury (head or limb injury). Stubbing toes and causing open wounds on damaged floor tiles.	Participants Members of the public	3	4	12	Point items out to swimmers and coaches during the safety briefing. Have any unnecessary items removed by centre staff. Make sure no-one runs on poolside.	1	4	4	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Emergency Evacuation – due to fire or other hazard	Participants, stewards, spectators and club members could get trapped in the building and harmed or lost when trying to leave. All could be subject to tripping and harm.	All inside the Jubilee facility	1	5	5	All to be briefed on the Jubilee Pool emergency procedures prior to the event starting. Emergency exits to be highlighted and the need to remain calm and walk towards the nearest fire exit at the sound of the alarm reminded. Jubilee staff on site at all times to lead and assist with fire and evacuation procedures.	1	5	5	Press the nearest fire alarm in case of emergency. Notify Jubilee staff if you notice anything strange or unusual or smell any burning. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy, available here
Southampton Sport Facilities Considerations										

Facility defects, including, Lighting, Heating, Fire, Bomb Treat (unidentified package), fire exit blocked Wet floors, uneven surfaces or defects. Extreme heat, fire exits blocked Uneven surfaces or defects	Causing Slip, trip or Falls. Minor bruising, sprain, fracture, dislocation, concussion, dehydration, entrapment. Person or persons falling over or into objects and/or each other, due to fire exit blocked	Participants involved in the activity, referees, spectators and customers of the facility	2	3	6	Everyone to ensure they do visual checks of the facility / pitch/ court before the session starts and report anything to the Southampton Sport Staff. If playing surface is deemed unsafe then the session is not to go ahead. If the area can be sectioned off then play can continue avoiding this area, this will be determined by the club. Excessive Heat Ensure participants take on enough water in extreme heat. Report heat to Southampton Sport Staff. Fire exit blocked Everyone to ensure they do not put anything in front of fire exits. Everyone to ensure they remove anything put in front of fire exits. Clear walkways are maintained in all areas accessing the fire exits.	2	2	4	QR codes to report any defects to the Southampton Sport Staff. Injuries to be reported to the Southampton Sport Staff and via the SUSU reporting system.
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Equipment provided by Southampton Sport failure	Minor bruising, sprain, fracture, dislocation, concussion,	Participants in the activity, referees, spectators	2	3	6	Everyone to report equipment failure to the Southampton Sport Staff. If equipment is unsafe, take it out of action.	2	2	4	QR code to report any equipment failure to the Southampton Sport Staff. Injuries to be reported to the Southampton Sport Staff and via the SUSU reporting system.
Violent or aggressive behaviour or actions towards staff or other customers	Inflicting physical injury, vandalising property, financial loss or reputation	Staff, customers, members	3	3	9	Abiding by facility rules, everyone should treat people with respect. In serious circumstances seek assistance.	2	2	4	Make Southampton Sport Staff aware, call security. Injuries to be reported to the Southampton Sport Staff ad via the SUSU reporting system. Contact Report and Support Report + Support - University of Southampton
Socials										

Costumes/Fancy Dress	Props/costumes causing injury or offence	Participants Members of the public	2	2	4	Ask members to only bring small items and use sensibly. Members of the society are responsible for their own possessions and the use of them. Choose a theme unlikely to cause offence. Any participant wearing items deemed offensive asked to remove these. Society to follow and share with members Code of conduct/SUSU Expect Respect policy	1	2	2	SUSU Expect Respect policy to be followed Committee WIDE training
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Alcohol consumption	Participants may become at risk as a result of alcohol consumption Members of the public may act violently towards participants.	Event organisers, event attendees,	2	5	10	Members are responsible for their individual safety though and are expected to act sensibly Initiation behaviour not to be tolerated and drinking games to be discouraged For socials at bars/pubs etc bouncers will be present at most venues. Bar Security staff will need to be alerted and emergency services called as required. Where possible the consumption of alcohol will take place at licensed premises. The conditions on the license will be adhered to and alcohol will not be served to customers who have drunk to excess Committee to select 'student friendly' bars/clubs. Society to follow and share with members Code of conduct/SUSU Expect Respect policy	1	3	3	Follow SUSU incident report policy Call emergency services as required 111/999 Committee WIDE training
Socials-Travel	Vehicle's collision -causing serious injury	Event organisers, event attendees,	4	3	12	Members are responsible for their individual safety though	2	2	4	Where possible venues chosen for socials will be

	Slips trips and falls, causing injuries such as breaks, sprains, abrasions, cuts	Members of the public				and are expected to act sensibly Local venues known to University of Southampton (UoS) students chosen Event organisers will be available to direct people between venues. Attendees will be encouraged to identify a 'buddy', this will make it easier for people to stay together. They will be encouraged (but not expected) to look out for one another and check in throughout the night where possible. Avoid large groups of people totally blocking the pavement or spilling in to the road. Anybody in the group who is very drunk or appears unwell and therefore not safe should be encouraged to go home ideally with someone else. If required a taxi will be called for them (ideally SUSU safety bus will be used, or radio taxis). Be considerate of other pedestrians & road users,			local/known to members and within a short distance from each other. Contact emergency services as required 111/999 Incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed. Follow SUSU incident report policy
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Socials - Medical emergency	Members may sustain injury /become unwell pre-existing medical conditions Sickness Distress	Members	3	5	15	keep disturbance & noise down. Advise participants; to bring their personal medication Members/Committee to carry out first aid if necessary and <u>only if</u> qualified and confident to do so Contact emergency services as required 111/999	2	5	10	Incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed. Follow SUSU incident report policy
Spiked Drinks/Alcohol Poisoning	Members experiencing nausea, disorientation and loss of awareness, potentially leading to them falling unconscious. This can be the result of either spiking or excessive drinking	Members	2	5	10	Contact SUSU Reception/Venue staff for first aid support Supervision, if the event will be run by the society committee, they will attend the event. Ideally, they will not drink to excess during the event Bouncers/trained staff in Pubs should watch for excessive drinking and watch people who are believed to have consumed a lot of alcohol. Report any suspicious behaviour to staff. Participants encouraged to stay with a nominated 'buddy' where possible. he organizers have confirmed	2	3	6	Members are responsible for their individual safety though and are expected to act sensibly when walking around. For anyone who is too inebriated it will be suggested to them that they should return home rather than continue on the social. Taxis will be called if required (look at SUSU safety Bus, Radio Taxis options) If they need to go to the hospital they will also be accompanied there.

						the premise is licensed. Action organizers (b).				Participants advised to avoid leaving drinks
						The consumption of alcohol will take place at licensed premises. The conditions on the license will be adhered to and alcohol will not be served to customers who have drunk to excess. Action licensee.				unattended and if you think anything has been added to a drink; report it; try and retain the drink for testing. All incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed. Follow SUSU incident report policy
						<u>Games involving binge drinking or the consumption of excessive amounts of alcohol are not to be undertaken.- Society to follow Code of conduct/Expect Respect policy</u>				

Members getting lost or separated. Members leaving an event/activity alone or without notifying others	Members may get lost or suffer injury while unable to get support. This is more likely to occur if an individual is inebriated.	Members	3	3	9	Members will be discouraged from exiting a social alone, instead remaining in groups. Any individuals that wish to leave separately will have to report in during their journey and only be allowed if they are in a state in which they can travel safely to their accommodation. Attendees will be encouraged to identify a 'buddy', this will make it easier for people to stay together. They will be encouraged (but not expected) to look out for one another and check in throughout the night where possible. Anybody in the group who is very drunk or appears unwell and therefore not safe should be encouraged to go home ideally with someone else. If required a taxi will be called for them (ideally SUSU safety bus will be used, or radio taxis). Encourage location sharing between trusted individuals	1	3	3	If an individual is not heard from after being contacted several times, committee will attempt to check on them through other avenues (e.g contacting housemates). With no further confirmation, the emergency services will be called at 111/999 Follow SUSU incident report policy
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Violent or offensive behaviour	Participants may become violent or offensive due to the consumption of too much alcohol. Members of the public may act violently towards participants.	Event organisers, event attendees,	2	5	10	Bouncers will be present at most venues. Bar Security staff will need to be alerted and emergency services called as required. The consumption of alcohol will take place at licensed premises. The conditions on the license will be adhered to and alcohol will not be served to customers who have drunk to excess Committee to select 'student friendly' bars/clubs and contact them in advance to inform them of the event Society to follow and share with members Code of conduct/SUSU Expect Respect policy	1	3	5	If the situation becomes very serious and results in the participant being arrested then it will be made clear that they cannot be accompanied to the police station. Follow SUSU incident report policy Call emergency services as required
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Adverse Weather	Injury, Illness, Slipping, Burns	Event organisers, event attendees,	4	3	12	Lead organiser to check the weather are suitable for activities on the day Warn those attending to prepare by wearing appropriate clothing and footwear e.g. via social media posts, email invites In the case of hot weather organisers to advice participants to bring/wear appropriate level sunscreen, hydrate	4	1	4	If adverse weather is too extreme to be controlled, the event should ultimately be cancelled or postponed to a different date
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Slips, trips and falls as a result of alcohol	Consumption of too much alcohol may result in participants falling and subsequently injuring themselves.	Event organisers and attendees	3	2	6	Committee to check that chosen venues meet the following requirements: • Venue is in good condition with no major trip hazards. • Bar staff monitor the condition of the floors & mop up split drinks. • Security staff & Bar Staff provide first aid cover. DJ's or bands equipment placed so as not to form a trip hazard. Power supply leads taped down.	3	1	3	If necessary, emergency services will be called Request first aid at venue Follow SUSU incident report policy
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Food allergies	Risk of allergic reaction to ingredients in food.	Members, visitors	3	5	15	A list of ingredients of the food items to be kept with all food provided. Representatives to ask attendees if they have any allergies. If the food items may contain or do contain any common allergens, e.g. nuts, signs will be displayed to notify attendees of this: 'Products may contain nuts or nut extract...'	1	5	5	Seek medical attention if problem arises Seek support from facilities staff
Manual handling	Risk of Musculoskeletal injuries, cuts, bruises and crushing.	Members, visitors	2	3	6	Work in teams when handling other large, heavy or bulky items. Before lifting a large or heavy item a person should assess the route and make sure they're comfortable lifting the item. Ensure that 2 or more people are used when carrying tables and other large or heavy objects	1	3	3	Seek medical attention if problem arises Seek support from facilities staff
Handling & Storing Money- Own Society fundraising	Theft Individuals being mugged/robbed Loss/ misplacement	Members, Participants	3	4	12	Avoid using cash if possible. Card readers for charity available from the activities team. Cash to be deposited asap	2	3	6	In the event of theft committee members will: Highlight the incident to any community police officers in the area/report to 111

	leading to financial loss					after each event into money hub. Nominated person will be tasked with storing cash in nominated location that is not available Money to be kept in lockable box Avoid giving cash to committee member if they will be travelling by foot alone (request taxis where possible/travel by car. Ensure cash is not visible/advertised when out in public) Where possible offer option to pre-buy tickets to avoid cash purchases E.g., use of SUSU box office, hire/loan of contactless payment machines Money to not be left unattended Collectors will prioritise own safety, advised to not confront any potential thief. If confronted will give up the funds.				Report to SUSU Duty manager and Complete a SUSU incident report
Handling & Storing Money- Charity	Theft	Members, Participants,	3	4	12	Southampton RAG procedures will be followed:	2	3	6	In the event of theft committee members will.

fundraiser	Individuals being mugged/robbed Loss/ misplacement leading to financial loss	Charity				• Charity Event form completed, and RAG approval will be given • All food hygiene certificates and event risk assessment to be approved by activities team • Sealed collection buckets with charity banner to be requested and collected from SUSU activities/RAG office at an agreed time (office hours, Mon-Fri 9-5) • Avoid using cash where possible and use card reader. • Agree time for return of funds and buckets to activities team who will deposit funds and make payment to the charity. • Collection buckets to remain sealed and to not be left unattended • Collectors will prioritise own safety, advised to not confront any potential thief. If confronted will give up the funds. • Nominated person will be tasked with storing cash				• Highlight the incident to any community police officers in the area/report to 111 • Report to SUSU Duty manager and Complete a SUSU incident report
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- in nominated location when SUSU office not open.
- Avoid giving cash to committee member if they will be travelling by foot alone (request taxis where possible/travel by car. Ensure cash is not visible/advertised when out in public)

Away Competitions

Travel	Risk of serious injury, even death, from the result of a collision	All travellers and those in the vicinity	3	5	15	Ensure that all drivers are competent (have driven similar lengths with people before) and happy to drive Passengers to check that drivers are not under the influence of alcohol or drugs. Individuals who are driving the next day, will be limited to having 2 drinks before 23:00 and will not start driving until 8am the next day. Each driver must obey all traffic laws and the highway code. If it is found that a driver has driven in an unsafe, dangerous, or unsuitable manner, they shall receive a	1	4	8	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy
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					warning. The club will consider all warnings when choosing drivers for a competition Ensure that all drivers have valid insurance, tax and MOT, this includes for SUSU hires and insurance. Any driver of SUSU vehicles must have passed the SUSU test.				
Is it the drivers responsibility									
					to ensure that their car is roadworthy, and an inventory of the car has been taken, in the case of damage. If any car is deemed not suitable, the car cannot be used and attendance to the comp shall be cancelled				

Travel by public transport to other venues	Injury, collision, individuals getting lost or separated	All those attending	2	4	8	Ensure a buddy system is in operation Ensure that each member on the transport knows of the start and end location (should be sent to group chats) and knows where to get off. Ensure that each participant has the correct amount of money / the correct ticket.	1	3	3	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Competitive behaviour	Substance abuse in order to impact performance (Alcohol, Drugs etc.)	Competitors	2	3	6	Club committee to check the awareness of competitors and if any of them are under influence of any substances, they will be barred from competing. If any member is to suspect a participant's use of alcohol or drugs, they must speak to a member of the committee immediately.	1	3	3	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Competitive behaviour	Injury due to over exertion. Illness/injury due to pre-existing medical conditions	Competitors	2	4	8	When signing in at a competition, details of our members are provided to the host club, with permission, to ensure any accommodations for medical conditions are met. Our committee members supervise members and encourage sensible behaviour to minimise risk of injury. Competitors are told to bring their medication and inform someone of its location in case of injury. Swimming pool at competitions will be lifeguarded.	2	2	4	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Diving and fins use	Injury due to improper practice	Competitors	3	5	15	All club members are assessed before competitions to ensure that they are competent in diving and fins use. If a competitor is not confident, they are barred from doing what they are not confident in	1	5	5	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Food	Allergies	Attendees	2	5	10	All competitors are informed of food choices before attending a competition. We pass on all allergy information to the host club, with permission. Ensure that members with allergies have medication with them.	1	5	5	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Social	Alcohol	Attendees	2	4	8	Committee members have the responsibility for the wellbeing of attendees. In the case they have had too much alcohol, they will be taken home/ to accommodation as required. Individuals who are driving the next day, will be limited to having 2 drinks before 23:00 and will not start driving until 8am the next day.	1	4	4	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Sleeping	Lack of sleep	Attendees	4	2	8	The host club is responsible for ensuring there is enough space and warmth to house all competitors. In the case of disagreements about accommodation, alternatives will be found, such as a nearby hotel / driving home.	3	2	6	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Individuals getting separated or lost	Distress, potential injury	All attendees	2	4	8	Encourage all members to use a “buddy” system when at the comp, looking out for their buddy and alerting committee when they are missing Encourage location sharing between trusted members. If someone is, or suspected to be missing, the committee to be informed immediately. The committee of the hosting clubs should also be informed. No person is to go off in search of the missing member alone. The welfare of other attendees must be checked.	1	3	6	Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy. In the worst case, ensure that the rest of the club is together and transported back to accommodation, with everyone accounted for (except the missing person) Allow Police to search, not members.
Awareness/Promotional Stand e.g. Bunfight *excluding items covered above										

Overcrowding at Stall	Reduced space in walkways and entrances. Risk of Students panicking because of tight spaces / confinement. Crushing against fixed structures from pushing and shoving. Aggressive behaviour.	Members, visitors	2	3	6	A maximum of 2 representatives to be at the stall at any one time Request that orderly queues are formed Ensure all items are stored under tables and monitor area in front of stall to ensure this is clear Ensure that organisers /volunteers do not block walkways when engaging with attendees Follow instructions given by support staff/staff on directions and entry and exit points Do not move tables if this has been placed for you by staff.	1	3	3	Seek medical attention if problem arises Seek support from facilities staff
Falling Objects e.g. banners	Injury Bruising Damage to equipment	Members, visitors	2	3	6	Tables to be safely secured by staff where possible – ask for support from facilities team Ensure banner is secured and on a flat surface Ensure banners or objects are not obscuring walkways or exits-ideally place behind or to the side of stall where space allows- ensuring distance between stalls/stall holders	1	2	2	Seek medical attention if problem arises Seek support from facilities staff

Slips, trips, and falls	Obstructions. Build-up of rubbish/debris. Risk of Minor Injuries: Grazes, cuts and bruising. Major injury: Fractures	Members, visitors	2	4	8	No items to be on the floor at the front of the stall. Rear/sides of stall to be kept tidy. Ropes from torpedo buoys will be kept tidy and, on the stand, not on the floor	1	4	4	Seek medical attention if problem arises Seek support from facilities staff
Manual handling	Risk of Musculoskeletal injuries, cuts, bruises and crushing.	Members, visitors	2	3	6	Ensure that 2 people carry tables and only if necessary. Work in teams when handling other large and bulky items.	1	3	3	Seek medical attention if problem arises Seek support from facilities staff
Food allergies	Risk of allergic reaction to ingredients in food.	Members, visitors	3	5	15	A list of ingredients of the food items to be kept at the stall and only prepackaged food used with the ingredients list. Representatives ask attendees if they have any allergies. If the food items may contain or do contain any common allergens, e.g. nuts, signs will be displayed to notify attendees of this: 'Products may contain nuts or nut extract...'	1	5	5	Seek medical attention if problem arises Seek support from facilities staff

PART B – Action Plan

Risk Assessment Action Plan

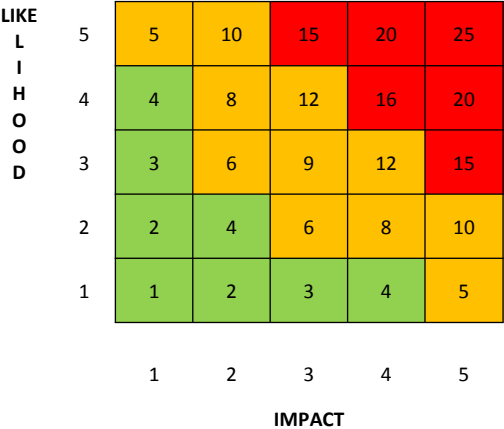
Part	Action to be taken, incl. Cost	By whom	Target date	Review	Outcome at review date
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no.				date	
1	Individual risk assessments for individual events with higher risk levels and anything not covered by generic assessment. This includes: Trips and Tours, Fundraising events e.g. Bake Sales, External Speaker Events	Relevant committee members – president to ensure complete.	6 weeks before each event	5 weeks before each event	
2	Committee to read and share SUSU Expect Respect Policy	Relevant committee members – president to ensure complete.	30/09/26	01/10/26	
3	Ensure that each committee member has read and understood this document, particularly the relevant section to them.	Relevant committee members and President	30/09/26	01/10/26	

Responsible committee member signature:  Print name: Emma Kippax Date: 19/08/2026	Responsible committee member signature:  Print name: Francesca Hamer Date 19/08/2026
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Assessment Guidance

1. Eliminate	Remove the hazard wherever possible which negates the need for further controls	If this is not possible then explain why	
2. Substitute	Replace the hazard with one less hazardous	If not possible then explain why	
3. Physical controls	Examples: enclosure, fume cupboard, glove box	Likely to still require admin controls as well	
4. Admin controls	Examples: training, supervision, signage		
5. Personal protection	Examples: respirators, safety specs, gloves	Last resort as it only protects the individual	



Impact		Health & Safety
1	Trivial - insignificant	Very minor injuries e.g. slight bruising
2	Minor	Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.
3	Moderate	Injuries or illness e.g. strain or sprain requiring first aid or medical support.
4	Major	Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks.
5	Severe – extremely significant	Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.

Likelihood		Risk process
1	Rare e.g. 1 in 100,000 chance or higher	Identify the impact and likelihood of the hazard occurring using the coloured matrix. If the risk is amber or red, the risk is not as low as is reasonably practicable. If the residual risk is amber or red, identify and implement further controls to reduce the risk to as low as is reasonably practicable. If the residual risk is red, additional controls have been identified and implemented. Control measures should be appropriate as per the pyramid. The cost of implementing controls should be taken into account but should be proportionate to the risk. Low risk may not need to be controlled.
2	Unlikely e.g. 1 in 10,000 chance or higher	
3	Possible e.g. 1 in 1,000 chance or higher	
4	Likely e.g. 1 in 100 chance or higher	
5	Very Likely e.g. 1 in 10 chance or higher	

