



Southampton University Mountaineering Club

Risk Assessment: Welcome Presentation (In-Person)

Activity or Task	Welcome Presentation on 6th October on Campus
Assessor (Position)	Ellie Tang (President)
Date	31/8/2022
Activity Description	In-person welcome presentation on Highfield Campus. Will include a powerpoint presentation and meeting the committee.
Additional Notes	
Checked by (Position)	Ellie Tang (President)
Date	31/8/2022
Checked by (Position)	Josie Meredith (Vice President)
Date	31/8/2022

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Hazard	Effect	Inherent Risk			Controls	Residual Risk		
		Likelihood	Severity	Risk		Likelihood	Severity	Risk
SARS-CoV-2 (Novel Coronavirus)	COVID-19 (Flu-like symptoms, death in those who are at risk, transmission to those at risk, transmission to those not at risk leading to an epidemic)	5	2	Medium	Persons must sanitise before entering the building. Capacity is limited to 227 people, which will not be exceeded. Any person displaying symptoms of COVID-19 (a new, continuous cough, loss or change to their sense of smell or taste, or a fever) should not attend the welcome presentation.	2	3	Low
Fire	Burns and death	1	5	Low	In addition to standard operating procedures, attendees shall be briefed by the person running the presentation to avoid congregating and leaving personal items in the way of the fire exit.	1	2	Low
Slips, trips and falls	Obstructions. Build-up of rubbish/debris. Risk of Minor Injuries: Grazes, cuts and bruising. Major injury: Fractures	3	3	Medium	Bags and personal items should be tidied out of the way. Cables/ leads must not cross walkways and must be secured down to avoid trips or falls. Fire exits and walkways must be kept clear at all times.	3	2	Low
Manual handling	Risk of musculoskeletal injuries, cuts, bruises and crushing.	4	3	Medium	Ensure that tables are carried by at least 2 people. Work in teams when handling other large and bulky items.	3	2	Low
Serving food and drink	Choking, allergic reactions, anaphylaxis, COVID-19 transmission	2	5	Medium	Food and drink served at the event must be clearly labelled and contain a list of ingredients. Individual cups will be provided, so there is no sharing of drinks and reduced chance of COVID-19 transmission.	1	5	Low

