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| **Risk Assessment** |
| **Risk Assessment for the activity of** | **Training Sessions** | **Date** | **02/08/18** |
| **Club or Society** | **Southampton University Polo Club (SUPC)** | **Assessor** | **Rosie Cane** |
| **President or Students’ Union staff member** |  | **Signed off** |  |

| ***PART A***  |
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| **(1) Risk identification** | **(2) Risk assessment** | **(3) Risk management** |
| **Hazard** | **Potential Consequences** | **Who might be harmed****(user; those nearby; those in the vicinity; members of the public)** | **Inherent** |  | **Residual** | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Contact with horses on the ground: | Horses may Kick, bite, horse stepping on foot | Person | **2** | **2** | **4** | **4 & 5 Grooms and coaches supervise mounting, students explained not to stand in close proximity to horses back legs. Wearing appropriate footwear for polo.** | **2** | **1** | **2** | Ensuring players are wearing appropriate footwear. Students havding An understanding of the behaviour of animals.  |
| Falling from horse at **low speed** clear of the horse | Stress to player, player impact with the ground, may require catching loose pony on foot | Person | **4** | **1** | **4** | **4 & 5. Players must wear PA05011 hat. Supervision of experience coach at all times when riding.** | **4** | **1** | **4** | Players not allowed to play at higher speed until training allows. Players matched with appropriate horse for their level. |
| Falling from horse at **high speed** clear of the horse | Significant impact with the ground, may require catching loose pony on foot, stress to player | Person | **4** | **3** | **12** | **4 & 5. Players must wear PA05011 hat. Supervision of experience coach at all times when riding.** | **4** | **2** | **8** | Players not entered into match at higher speed when it is beyond their current level. |
| Falling from horse not clear of the horse | Horse may trample player if they fall under horses legs | Person | **2** | **4** | **12** | **4 & 5. Players must wear PA05011 hat. Supervision of experience coach at all times when riding.** | **2** | **4** | **8** | Players advised on how to best avoid this situation and properly matched with horse and level of game play. |
| Playing instructional chukkas | Impact of sticks and balls with player and horses | Person and horse | **4** | **2** | **8** | **4 & 5. Players must wear PA05011 hat and advised to wear face guard. Supervision of experience coach implementing rules of play.** | **4** | **1** | **4** | Ensuring all safety equipment is available to players and the club responsible for ensuring this. |
| Contact with other players while riding:Impact of horses while riding off | Lower leg stuck between horses, contact with another player | Either player involved in contact | **5** | **2** | **10** | **4 & 5. Players must wear polo boots and knee pads at all times. Adequate coaching to explain the proper rules of play.** | **5** | **1** | **5** | Ensuring adequate coaching so that the rules of play are understood by players. |
| Not complying with necessary rules such as crossing the line of play, i.e collisions when playing. | Horse can fall over on top of player | Player and horse | **1** | **5** | **5** | **4 & 5. Players must wear appropriate safety equipment. Adequate coaching to explain the proper rules of play and umpiring that implements the rules at a low level before play reach dangerous speeds.** | **1** | **5** | **5** | Ensuring adequate coaching so that the rules of play are understood by players. Ensuring players without the necessary experience are not entered into a high level of play. |

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| ***PART B – Action Plan*** |
| **Risk Assessment Action Plan** |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | **Review date** | **Outcome at review date** |
| 1 | Ensuring the club provides/gives access to adequate safety equipment: PA05011 Hats, Knee pads | SUPC committee, SUPC Coach/team captain | 01/11/18 |  |  |
| 2 | Ensuring all new and current players have an adequate level of coaching for the level of play they partake in | Team Captain | 01/11/18 |  |  |
| 3 | Making people aware of the risk. Additional explanation of very unlikely high risk event and ensuring no unsupervised play is allowed. Ensuring players understand their full health is necessary and have had adequate food and water before playing. Also notify to wear a coat in the rain / bad weather. No playing when it is icy.  | SUPC President |  |  |  |
| 4 | Warm ups for horses and players such as “stick and balling” in a walk or trot are always part of the lessons but we will encourage members to do a cool down as well after getting the horses back to the stable.  | SUPC President |  |  |  |
| 5 | Ask for pre-existing medical conditions that may impact ability to play including allergies  | SUPC President |  |  |  |
|  | Drivers are expected to drive safely and be aware of the laws of the road. Team captain has passed mini bus test. | SUPC President |  |  |  |
|  |  |  |  |  |  |
| Responsible committee member signature: | Responsible committee member signature: |
| Print name: | Date: | Print name: | Date |

**Assessment Guidance**

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| 1. Eliminate
 | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute
 | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls
 | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls
 | Examples: training, supervision, signage |  |
| 1. Personal protection
 | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** |

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| Impact | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.  |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support.  |
| 4 | Major  | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.  |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |