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| **Risk Assessment** |
| **Risk Assessment for the activity of** | **RAG Charity Fight Night 2019**  | **Date** | **28/11/2019** |
| **Unit/Faculty/Directorate** | **Southampton RAG & SUABC**  | **Assessor** | **Siobhan La Roche-Seeley (RAG President & Hayley Shepherd Activities Coordinator External Engagement)** |
| **Line Manager/Supervisor** | ***Siobhan La Roche-Seeley (RAG President), Hugo Flint (SUABC President)***  | **Signed off** | ***Scott McCarthy (SUSU Chief Executive)*** |

| ***PART A***  |
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| **(1) Risk identification** | **(2) Risk assessment** | **(3) Risk management** |
| **Hazard** | **Potential Consequences** | **Who might be harmed****(user; those nearby; those in the vicinity; members of the public)** | **Inherent** |  | **Residual** | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Setting up – Boxing Ring  | Injury Slipping Stress Damage to equipment  | Those setting up | **3** | **3** | **9** | Boxing Ring booked by Unibox Boxing Rings Limited 10/10/2019. Hire and Installation paid for and confirmed. Only those trained and qualified to assemble/dissemble the boxing ring from Unibox will do so.  | **1** | **2** | **2** |  |
| Collecting Money – Theft & Storage  | Loss of moneyInjury to those in possession of moneyReputational  | Fundraisers/RAG committee  | **1** | **4** | **4** | Collection money will be collected in sealed RAG buckets so as to make theft difficult. Bucket collectors remain visible at all times of eventBucket collectors will not confront any potential thief. If confronted will give up the bucket. Buckets monitored and not left unsupervised at any time.RAG committee will be responsible for collecting all buckets and will need to keep securely until they can be returned to activities office safe 02/12/2019 | **1** | **3** | **3** | In the event of theft committee members will: 1. Highlight the incident to any community police officers in the area/report to 111
2. Alert Oceana security
3. [Complete a SUSU incident report](https://www.susu.org/groups/admin/howto/protectionaccident)
 |
| Insufficient preparation and Training- Amateur Fighters  | Injury- Muscle/joint strainImpact InjuryBruisesCutsConcussion/head injury Burst Eardrum, Detached Retina, Fractures to face, hands, ribs | Fighters | **4** | **4** | **16** | Fighters have undertaken 6 weeks training with SUABC at Glen Eyre halls, trained by coaches from Golden Ring Boxing. Sessions have been 2hours long with fighters training up to 4 days a week. Fighters have been required to purchase either yearly or pay as you go membership through SUABC.Supervision of all fitness training observed by SUABC committee | **2** | **4** | **8** | [SUABC Training Risk assessment followed and in place](https://www.susu.org/groups/admin/files.php?id=195) |
| Matching of Fighters- unfair/unbalanced in terms of skill level and weight  | Injury- Muscle/joint strainImpact InjuryBruisesCutsConcussion/head injury Burst Eardrum, Detached Retina, Fractures to face, hands, ribs | Fighters  | **3** | **4** | **12** | SUABC Committee with guidance from Golden Ring Coaching have matched fighters in weight categories.Final weigh in will take place 6pm 29/11/2019 and is compulsory for all fighters Any fighters who have been deemed by SUABC committee and Golden Ring coaches as unfit, unprepared for the fights during training have been withdrawn for contention  | **1** | **4** | **4** | [SUABC/Golden Ring Coaching Fight Card issued. Matched by weight](file:///%5C%5Csu-vmfileserver%5Cresource%5CMembership%20and%20Community%20Engagement%5CStudent%20Activities%5CExternal%20Engagement%20Zone%5C2019-2020%5CRAG%5CFight%20Night%202019%5CRAG%20x%20SUABC%20Fight%20Night%20Card.docx)  |
| Warm Up- Injury  | Muscle/joint strainImpact InjuryBruisesCutsConcussion/head injury Burst Eardrum, Detached Retina, Fractures to face, hands, ribs | Fighters | **4** | **4** | **16** | Fighters have undertaken 6 weeks training with SUABC at Glen Eyre halls, trained by coaches from Golden Ring Boxing. Adequate space will be provided at Oceana (Disco Room) for warm up. Only Cornerman and Fighters allowed in this spaceFighters required to be warming up at least two fights prior to their fight under supervision of team captain and vice-captainEquipment checks by Golden ring boxing coaches and SUABCBoxers are matched suitably according to age, experience, ability, weight and height | **2** | **2** | **4** | Ambulance on standby outside the event & Paramedics to be ringside-Medical cover provided by [Medics 1](file:///%5C%5Csu-vmfileserver%5Cresource%5CMembership%20and%20Community%20Engagement%5CStudent%20Activities%5CExternal%20Engagement%20Zone%5C2019-2020%5CRAG%5CFight%20Night%202019%5CMedical%20Cover%20Fight%20Night.pdf) |
| During the Fight– injury  | Muscle/joint strainImpact InjuryBruisesCutsConcussion/head injury  Burst Eardrum, Detached Retina, Fractures to face, hands, ribsExisting medical conditions may be triggered or worsened by sport. It may make a player more vulnerable to injury or make any injury worse. | Fighters  | **4** | **4** | **16** | Fighters have undertaken 6 weeks training with SUABC at Glen Eyre halls, trained by coaches from Golden Ring BoxingCompetitors to wear 16oz gloves and head guards.Fighters matched in [weight categories](file:///%5C%5Csu-vmfileserver%5Cresource%5CMembership%20and%20Community%20Engagement%5CStudent%20Activities%5CExternal%20Engagement%20Zone%5C2019-2020%5CRAG%5CFight%20Night%202019%5CRAG%20x%20SUABC%20Fight%20Night%20Card.docx) Players will be advised to bring all medication such as asthma inhalers and for it to be on the pitch/court side with corner man All players with existing medical conditions must inform medical team to ensure appropriate action to be taken. Provide space for warm ups, ensure all participants take part in these warm ups- Disco Room- fighters will be required to be warming up at least two fights priorEnsure that all participants make event coordinators and medical team aware of any potential injury they may have picked upPre-and post-fight medicals to be conducted by Medics 1 medical team – fighters required to arrive at 3pm (2horrs pre-fights) to allow time for this.Qualified referee to stop any dangerous bout from continuing to avoid injury to competitorsBoxers are matched suitably according to age, experience, ability, weight and heightFighters will fight 3minuite rounds, with 1min intervals for rest, coaching and rehydration | **2** | **2** | **4** | Ambulance on standby outside the event & Paramedics to be ringside-Medical cover provided by [Medics 1](file:///%5C%5Csu-vmfileserver%5Cresource%5CMembership%20and%20Community%20Engagement%5CStudent%20Activities%5CExternal%20Engagement%20Zone%5C2019-2020%5CRAG%5CFight%20Night%202019%5CMedical%20Cover%20Fight%20Night.pdf)Qualified referee to stop any dangerous bout from continuing to avoid injury to competitors (Golden Ring Boxing)Each fighter will have a cornerman and a coach from Golden Ring Boxing at their corner during the fight. |
| Insufficient First aid  | If there is an insufficient first aid kit this could result in the injured party may not receive appropriate first aid without a reasonably complete first aid provision  | Fighters and attendees  | **2** | **2** | **4** | First Aid provision booked and provided by Medics 1All staff will be identifiable in ambulance uniform and will have Medic 1 Identification badge visible at all times. | **1** | **2** | **2** | [See Medics 1 agreement](%5C%5C%5C%5Csu-vmfileserver%5C%5Cresource%5C%5CMembership%20and%20Community%20Engagement%5C%5CStudent%20Activities%5C%5CExternal%20Engagement%20Zone%5C%5C2019-2020%5C%5CRAG%5C%5CFight%20Night%202019%5C%5CMedical%20Cover%20Fight%20Night.pdf)  |
| During the match – disorderly behaviour  | Injury to Fighters or spectators | All  | **1** | **4** | **4** | Make fighters aware of expected sporting behaviour prior to eventUse of officials to reinforce these measures and diffuse any potential conflict before it happensEstablish clear boundaries between fighters and spectators to help prevent potential conflicts | **1** | **3** | **3** | Qualified referee to stop any dangerous bout from continuing to avoid injury to competitors (Golden Ring Boxing) Each fighter will have a cornerman and a coach from Golden Ring Boxing at their corner during the fight. |
| Before each fight – foreign objects on the ground/in the ring/ spillages/slippery ring (sweat/fluid)  | Slip/Trip hazard Potential injuryDisruption of event | FightersOfficialsSpectators | **1** | **3** | **3** | Allocate clear space away from any area in which physical activity is taking place for any foreign objects to be leftAny fluid on ring will be mopped up/cleared asap during intervals and breaks in fights.  | **1** | **3** | **3** | Qualified referee to undertake checks prior to each fight (Golden Ring Boxing) |
| Inappropriate dress  | Personal injuryInjury of other participantsDamage to facilityDamage to equipment | Fighters | **3** | **2** | **6** | SUABC will brief fighters on clothing. [Facebook post](file:///%5C%5Csu-vmfileserver%5Cresource%5CMembership%20and%20Community%20Engagement%5CStudent%20Activities%5CExternal%20Engagement%20Zone%5C2019-2020%5CRAG%5CFight%20Night%202019%5CFighters%20Briefings-%20FB%20post.docx) also issued advising all fighters to wear shorts, vests, boxing boots or clean indoor trainers  | **1** | **1** | **1** | SUABC/Referee to check clothing pre-match to ensure appropriate  |
| Safety equipment – damaged  | Potential injuryDisruption of event | Fighters  | **1** | **2** | **2** | SUABC to check equipment (16oz gloves and head guards.) before and during the eventSpare on hand in case equipment damaged beyond immediate repair  | **1** | **2** | **2** | Qualified referee to stop any dangerous bout from continuing to avoid injury to competitors (Golden Ring Boxing) |
| Conduct of spectators | Damage to facilityPersonal injuryInjury to others | Fighters/Spectators | **1** | **4** | **4** | Event coordinators/Referee will reinforce the positive sportsmanship expected of all those at the eventClear boundary between boxing area and where the spectators will be | **1** | **3** | **3** | Report issues/incidents to Oceana security teams-Removal of any spectators from event who do not adhere to expectations of conduct at event after multiple warnings from event coordinators |
| Crowd Control -Spectators walking into boxing ring area or interfering with fights | Fighters may be injured by spectators disrupting games by getting in their way resulting in injurySpectators may be injured as a result of getting to close to ring | Fighters and spectators in the vicinity of the ring/fight | **2** | **3** | **6** | Spectators will be advised by the RAG Committee members, announcer and referees to be a safe distance away from matches. Referees will ensure ultimately that spectators are in their judgement far enough away.Maximum number of tickets agreed with Oceana to manage crowds- (700). Tickets will be scanned on the Oceana door security will monitor the capacity of the venue itself to prevent overcrowding impinging on the ring- will be scanning IDsEvent times 5-9 reducing likelihood of pre-drinking, Oceana free after party follows the event  | **1** | **2** | **4** | Medics 1 medical team present should an injury arise. If a spectator enters onto the ring or comes too close then referees will stop the game until the spectator removes themselves. RAG committee to support with directing spectators Qualified referee (Golden Ring Boxing) |
| Dehydration/Exhaustion | Personal injury | Fighters  | **3** | **5** | **15** | Fighters have access to water and hydration on site- will have corner man on hand to support/provide alongside a coach from Golden Ring Boxing Ample opportunity for fighters to rest/rehydrate will be given during fightsOfficials will make conscious effort to observe the wellbeing of participants and intervene if they deem it necessaryFighters will fight 3minuite rounds, with 1min intervals for rest, coaching and rehydration  | **2** | **2** | **4** | Medics 1 medical team present should an injury arise.Ambulance on standby Qualified referee (Golden Ring Boxing) |
| Alcohol consumption  | Intoxication  | Fighters, spectators  | **2** | **3** | **6** | Eventual check outs from the Oceana security staff on the attendants that might present drunk symptoms. Oceana Bar staff to spot when limits have been reachedOceana Bars risk assessments in placeFighters briefing- no alcohol consumption pre or during fight Event times 5-9 reducing likelihood of pre-drinking, Oceana free after party follows the eventCoaches and Team captains will do a final check before each fight to ensure no fighter has been drinking alcohol  | **1** | **3** | **3** | Report incidents to Oceana Security- provide  |
| Overcrowding  | Spectators might suffer risk of crushing if the capacity of the venue is exceeded | Fighters, spectators  | **1** | **3** | **3** | Maximum number of tickets agreed with Oceana to manage crowds- (700). Tickets will be scanned on the door | **1** | **3** | **3** | Use mobiles/Scanners to count numbers & scan QR codesTicket limit set via box office |
| Slips, trips and falls  | Physical injury | Fighters, spectators  | **1** | **4** | **4** | All boxes and equipment to be stored away from boxing area/area with spectators- Unibox boxing ltd responsible for own equipment and storage of equipment not in use Floors to be kept clear and dry, and visual checks to be maintained throughout the event by organizers. Extra vigilance will be paid to make sure that any spilled food products are cleaned up quickly and efficiently in both areas- reporting to Oceana staff Spillages to be reported and mopped up-hazard signs will be used as required  | **1** | **4** | **4** | Seek medical attention from medical team if in needReport any issues to Oceana staff.  |
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| ***PART B – Action Plan*** |
| **Risk Assessment Action Plan** |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | **Review date** | **Outcome at review date** |
| 1 | Book Boxing Ring Hire and installation -£480 | Siobhan La Roche & Hugo Flint | 01/11/2019 | 01/11/2019 | Boxing Ring booked by Unibox Boxing Rings Limited 10/10/2019. Hire and Installation paid for and confirmed  |
| 2 | Confirm Contract- responsibilities/ ratios with Oceana  | Siobhan La Roche | 28/11/2019 | 29/11/2019 | Confirmed Max attendance 700. Minimum required 300 |
| 3 | Book and Confirm Medical Cover £1600 | Hugo Flint | 18/11/2019 | 28/11/2019 | Booked Medical Cover through Medic 1. Paid 28/11/2019 |
| 4 | Send Public Liability insurance copy and questionnaire to Oceana | Siobhan La Roche/Hayley Shepherd | 01/11/2019 | 28/11/2019 | Confirmed sent 15/11/2019  |
| 5 | Fighters Training undertaken with SUABC with Golden Ring Boxing - minimum 6 weeks  | Hugo Flint  | 01/10/2019 | 29/11/2019 | Training confirmed and been run by SUABC dates: W/B 21st October  |
| 6 | Final weigh in undertaken all fighters  | Hugo Flint | 29/11/2019 | 30/11/2019 | Weigh in will be done at 6pm on Friday 29th Nov at Glen Eyre halls main building (normal training time).  |
| 7 | Pre-fight medicals and admin conducted with SUABC and medical team  | SUABC + Medics 1 | 30/11/2019 | 30/11/2019 | pre-fight medicals and admin scheduled for 4pm 30/11/2019 |
| Responsible manager’s signature: | Responsible manager’s signature: |
| Print name: Siobhan La Roche | Date: | Print name: Hayley Shepherd | Date: 28/11/2019 |

**Assessment Guidance**

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| 1. Eliminate
 | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute
 | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls
 | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls
 | Examples: training, supervision, signage |  |
| 1. Personal protection
 | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** |

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| Impact | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.  |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support.  |
| 4 | Major  | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.  |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |