

Risk Assessment

Risk Assessment for the activity of	Chemistry Society Football Club Generic Risk Assessment	Date	<i>01/02/2023</i>
Unit/Faculty/Directorate	SUSU IM	Assessor	<i>Amee Kanegaonkar</i>
President/Captain Name (Second sign off)	President – Amee Kanegaonkar Football Captain – Matthew Russell	Signed off (SUSU Staff)	
Club or Team Information	<p>The University of Southampton Chemistry Society Football Club Team train once a week and compete once a week within the Division Two Intramural League against other intramural teams within the University Division 2. The team occasionally competes against other intermural teams in non-competitive matches. All matches are played at Wide Lane sports ground. The matches are organised between SUSU, other intramural team captains and with Chemistry Society Committee members Matthew Russell (Football Captain) and Daniel Blackledge (Sports Secretary). Training sessions are organised by with Chemistry Society Committee members Matthew Russell (Football Captain) and Daniel Blackledge (Sports Secretary).</p> <p>The SUSU Union takes responsibility of the sites, facilities and general running of the event. No travel is required for matches. The matches and training sessions follow the SUSU regulations. The Captain are briefed by the SUSU union of rules, regulations and health and safety standards, which they pass on to the necessary people (Sports Secretary, players etc.).</p> <p>For further information on risk, please visit - https://www.hse.gov.uk/simple-health-safety/risk/index.htm</p>		

PART A										
(1) Risk identification			(2) Risk assessment				(3) Risk management			
Hazard	Potential Consequences	Who might be harmed (user; those nearby; those in the vicinity; members of the public)	Inherent			Control measures (use the risk hierarchy)	Residual			Further controls (use the risk hierarchy)
			Likelihood	Impact	Score		Likelihood	Impact	Score	
Activity										
Equipment	Cut/abrasion/bruising from sharp edges. Is the equipment safe to be used?	All participants and bystanders.	2	2	4	All equipment is new in October 2023, hence is safe. All equipment is used as intended and properly. Those leading the session to remain vigilant to ensure participants are using the equipment as demonstrated.	1	1	2	Seek medical attention if problem arises There is always a medical professional on site at Wide Lane University of Southampton Sports Ground Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Being hit by a football	Concussion if hit on the head. Otherwise, potential bruising.	All participants and organisers/staff and spectators as well as members of the	2	4	8	Avoid the football being hit, kicked or thrown in the wrong direction/ out of the line of sight.	1	4	4	If the person who has been hit by the Football is showing signs of concussion or is confused, seek medical attention immediately. Call 999 in an emergency.

		public who may be walking past								Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Setting up the equipment – In rare instance that football goals must be moved	Various forms of injuries up to and including possible sprains and breakages	All participants and organisers/staff.	2	3	6	Large or heavy equipment to be carried by at least 2 people. Any equipment not in use that is not fixed should be removed from the activity area.	1	2	3	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Jewellery and other objects in pockets	Entrapment/ things getting stuck, collisions with others that could cause cuts or bruises.	All participants and organisers/staff.	2	2	4	Participants asked to remove jewellery and objects from pockets prior to joining in. Those leading the session must ensure this has been done.	1	2	2	If any injury occurs, seek medical attention. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Participant's over-exerting themselves	Muscle injury – strains and pulls.	All participants and organisers/staff	3	3	9	Those leading the session should ensure a proper and thorough warm up is carried out prior to the session that focuses on the areas that are likely to be used the most i.e., legs, feet.	2	3	6	If any injury occurs, seek medical attention. If severe, call 999 in an emergency (although unlikely for muscular) Any incidents need to be reported as soon as possible ensuring duty manager/health and

										safety officers have been informed. Follow SUSU incident report policy.
Fire	Smoke inhalation, burns and more severe. Risk of extreme harm.	All participants and organisers/staff and spectators	1	5	5	Those leading the session must ensure they are aware of and fully understand the venue or locations fire procedures. Those leading must make sure that all exit routes are clearly highlighted and report any issues immediately to the venue. Highlight to all the participants the nearest emergency exit routes at the start of a session, and the importance of leaving calmly in case of an emergency.	1	4	4	In case of an emergency, please pull nearest fire alarm and ensure all participants leave the venue calmly and safely. Once in a safe position to do so, call the emergency services on 999. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Slips, trips and falls	Soft tissue injury e.g., sprain, bruising. Potential broken ankle or other breaks i.e. wrists etc. Links directly to weather and ground surfaces (see below).	All participants and organisers/staff and spectators	2	3	6	Check ground conditions for holes, lumps, and other obstacles. (Leftover cones or extra balls)	1	3	3	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.

Participant Attire	Injury can occur if people are not wearing attire appropriate to the sport or activity.	All participants and organisers/staff and spectators	2	3	6	Ensure all participants are wearing suitable clothing (nothing in pockets) and appropriate footwear. Make sure that appropriate safety equipment is worn i.e. shin pads, studded trainers/ football boots on grass to avoid slips	1	3	3	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Weather	Heat or sun – risk of sunburn, heat exhaustion and dehydration. Cold – risk of hypothermia. Weather directly influences ground surfaces (see below) and the risk of slips, trips and falls (see above)	All participants and organisers/staff and spectators	3	3	9	Ensure regular drinks breaks are taken, and that each participant and staff member is advised to bring their own drinks bottle. If it is hot or sunny, ensure participants have taken steps to reduce their chance of harm – i.e., use of sun cream, hats and having available shaded area. If it is cold, ensure participants have suitable attire to enable them to keep warm.	1	3	3	If anyone is affected by the heat or cold, seek immediate medical attention. If severe, call 999 in an emergency. Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
Ground surfaces	Hard, uneven or slippery surfaces, usually linked to weather, that can cause slips trips	All participants and organisers/staff and spectators	2	3	6	Check areas for hazards prior to session starting. Ensure participants are wearing suitable clothing (nothing in pockets) and appropriate footwear.	1	3	3	If the injury is serious and participant in a lot of pain or discomfort, seek medical attention immediately. Call 999 in an emergency.

	and falls (see section above)									Any incidents need to be reported as soon as possible ensuring duty manager/health and safety officers have been informed. Follow SUSU incident report policy.
COVID Guidelines	All those in attendance must adhere to the latest COVID guidelines as set out by the UK Government as well as the University.	All participants and organisers/staff and spectators	3	2	6	Always adhere to the latest COVID guidance. Where applicable, ensure areas where people meet is well ventilated i.e. opening windows. Encourage those with symptoms to test and avoid sessions if positive.	2	2	4	Encourage participants or staff who test positive to inform group leaders so they can pass this information on if applicable.
Meetings & Socials										
Slips, trips and falls	Physical injury	Event organisers and attendees	2	4	8	All boxes and equipment to be stored away from main meeting area, e.g., stored under tables	1	4	4	Seek medical attention from SUSU Reception/venue staff if in need

						<p>Any cables to be organised as best as possible</p> <p>Cable ties/to be used if necessary</p> <p>Floors to be kept clear and dry, and visual checks to be maintained throughout the meeting by organizers.</p> <p>Extra vigilance will be paid to make sure that any spilled food products/objects are cleaned up quickly and efficiently in the area.</p> <p>Report any trip hazards to facilities teams/venue staff asap. If cannot be removed mark off with hazard signs</p>				<p>Contact facilities team via SUSU reception/venue staff</p> <p>Contact emergency services if needed</p> <p>All incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed. Follow SUSU incident report policy</p>
Setting up of Equipment. E.g. Table and chairs	Bruising or broken bones from tripping over table and chairs.	Meeting organisers and attendees	2	3	6	<p>Make stall operators aware of the potential risks, follow manual handling guidelines</p> <p>Ensure that at least 2 people carry tables. Setting up tables will be done by organisers.</p> <p>Work in teams when handling other large and bulky items.</p>	1	3	3	<p>Seek assistance if in need of extra help from facilities staff/venue staff if needed</p> <p>Seek medical attention from SUSU Reception if in need</p> <p>Contact emergency services if needed</p> <p>All incidents are to be reported on the as soon as possible ensuring the duty</p>

						<p>Request tools to support with move of heavy objects- SUSU Facilities/venue. E.g., hand truck, dolly, skates</p> <p>Make sure anyone with any pre-existing conditions isn't doing any unnecessary lifting and they are comfortable</p>				<p>manager/health and safety officer have been informed. Follow SUSU incident report policy</p>
Inadequate meeting space- overcrowding, not inclusive to all members	Physical injury, distress, exclusion	Event organisers and attendees	1	3	3	<p>Committee check on room pre-booking, checks on space, lighting, access, tech available</p> <p>Ensure space meets needs of members e.g., considering location & accessibility of space</p> <p>Committee to consult members on needs and make reasonable adjustments where possible</p>	1	3	3	<p>Seek medical attention if problem arises</p> <p>Liaise with SUSU reception/activities team on available spaces for meetings</p> <p>Postpone meetings where space cannot be found</p> <p>Look at remote meeting options for members</p> <p>Committee WIDE training</p>
Activities involving electrical equipment e.g. laptops/ computers	Risk of eye strain, injury, electric shock	Event organisers and attendees	2	4	8	<p>Ensure regular breaks (ideally every 20mins) when using screens</p> <p>Ensure screen is set up to avoid glare, is at eye height where possible</p> <p>Ensure no liquids are placed near electrical equipment</p>	1	4	4	<p>Request support and advice from SUSU IT/Tech teams e.g., via activities team</p> <p>For external venues pre-check equipment and last PAT testing dates</p> <p>Seek medical attention as required</p>

						Ensure all leads are secured with cable ties/mats etc				
Socials: Costumes/Fancy Dress	Props/costumes causing injury or offence	Participants Members of the public	2	2	4	<p>Ask members to only bring small items and use sensibly. Members of the society are responsible for their own possessions and the use of them.</p> <p>Choose a theme unlikely to cause offence. Any participant wearing items deemed offensive asked to remove these.</p> <p>Society to follow and share with members Code of conduct/SUSU Expect Respect policy</p>	1	2	2	<p>SUSU Expect Respect policy to be followed</p> <p>Committee WIDE training</p>
Socials- alcohol consumption	<p>Participants may become at risk as a result of alcohol consumption</p> <p>Members of the public may act violently towards participants.</p>	Event organisers, event attendees,	2	5	10	<p>Members are responsible for their individual safety though and are expected to act sensibly</p> <p>Initiation behaviour not to be tolerated and drinking games to be discouraged</p> <p>For socials at bars/pubs etc bouncers will be present at most venues.</p>	1	3	5	<p>Follow SUSU incident report policy</p> <p>Call emergency services as required 111/999</p> <p>Committee WIDE training</p>

					<p>Bar Security staff will need to be alerted and emergency services called as required.</p> <p>Where possible the consumption of alcohol will take place at licensed premises. The conditions on the license will be adhered to and alcohol will not be served to customers who have drunk to excess</p> <p>Committee to select 'student friendly' bars/clubs and contact them in advance to inform them of the event</p> <p>Society to follow and share with members Code of conduct/SUSU Expect Respect policy</p>					
Socials-Travel	Vehicle's collision -causing serious injury	Event organisers, event attendees, Members of the public	4	3	12	<p>Members are responsible for their individual safety though and are expected to act sensibly</p> <p>Local venues known to University of Southampton (UoS) students chosen</p> <p>Event organisers will be available to direct people between venues.</p>	2	2	4	<p>Where possible venues chosen for socials will be local/known to members and within a short distance from each other.</p> <p>Contact emergency services as required 111/999</p> <p>Incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed.</p> <p>Follow SUSU incident report policy</p>

					<p>Attendees will be encouraged to identify a 'buddy', this will make it easier for people to stay together. They will be encouraged (but not expected) to look out for one another and check in throughout the night where possible.</p> <p>Avoid large groups of people totally blocking the pavement or spilling in to the road.</p> <p>Anybody in the group who is very drunk or appears unwell and therefore not safe should be encouraged to go home ideally with someone else. If required a taxi will be called for them (ideally SUSU safety bus will be used, or radio taxis).</p> <p>Be considerate of other pedestrians & road users, keep disturbance & noise down.</p>					
Socials/Meetings- Medical emergency	Members may sustain injury /become unwell pre-existing medical conditions Sickness	Members	3	5	15	<p>Advise participants; to bring their personal medication</p> <p>Members/Committee to carry out first aid if necessary and <u>only if</u> qualified and confident to do so</p>	2	5	15	<p>Incidents are to be reported on the as soon as possible ensuring the duty manager/health and safety officer have been informed.</p> <p>Follow SUSU incident report policy</p>

	Distress					Contact emergency services as required 111/999 Contact SUSU Reception/Venue staff for first aid support				
Insufficient Fire Safety awareness	If a fire alarm is triggered, people may not know where to go- Crushing, falls, burns and smoke inhalation arising from induced panic, reduced space in buildings and external walkways, obstructed fire exits, build-up of flammable materials i.e. waste cardboard/boxes.	Members	2	10	5	Ensure that members know where the nearest fire exist are and the meeting place is outside, should it be needed Build-up of rubbish is to be kept to a minimum. Excess build up is to be removed promptly and deposited in the designated areas.	1	5	5	All incidents are to be reported as soon as possible ensuring the duty manager/health and safety officer have been informed. Call emergency services and University Security: Emergency contact number for Campus Security: <ul style="list-style-type: none"> Tel: +44 (0)23 8059 3311 (Ext:3311).
Fundraising Events & Cash Handling - For own society or Charity										
Handling & Storing Money- Own Society fundraising	Theft Individuals being mugged/robbed	Members, Participants	3	4	12	Cash to be deposited asap after each event into society bank account or money hub. Nominated person will be tasked with storing cash in	2	3	6	In the event of theft committee members will: <ul style="list-style-type: none"> Highlight the incident to any community police officers in the area/report to 111 Report incident to SUSU duty manager and c HYPERLINK

	Loss/ misplacement leading to financial loss				<p>nominated location when banks not open.</p> <p>Money to be kept in lockable box</p> <p>Avoid giving cash to committee member if they will be travelling by foot alone (request taxis where possible/travel by car. Ensure cash is not visible/advertised when out in public)</p> <p>Where possible offer option to pre-buy tickets to avoid cash purchases E.g., use of SUSU box office, hire/loan of contactless payment machines</p> <p>Money to not be left unattended</p> <p>Collectors will prioritise own safety, advised to not confront any potential thief. If confronted will give up the funds.</p>				"https://www.susu.org/groups/admin/howto/protectionaccident" omplete a SUSU incident report	
Handling & Storing Money- Charity fundraiser	Theft	Members, Participants, Charity	3	4	12	Southampton RAG procedures will be followed:	2	3	6	In the event of theft committee members will:

	<p>Individuals being mugged/robbed</p> <p>Loss/ misplacement leading to financial loss</p>				<ul style="list-style-type: none"> • Charity Event form completed, and RAG approval will be given • All food hygiene certificates and event risk assessment to be approved by activities team • Sealed collection buckets with charity banner to be requested and collected from SUSU activities/RAG office at an agreed time (office hours, Mon-Fri 9-5) • Agree time for return of funds and buckets to activities team who will deposit funds and make payment to the charity. • Collection buckets to remain sealed and to not be left unattended • Collectors will prioritise own safety, advised to not confront any potential thief. If confronted will give up the funds. • Nominated person will be tasked with storing cash in nominated location when SUSU office not open. • Avoid giving cash to committee member if they 			<ul style="list-style-type: none"> • Highlight the incident to any community police officers in the area/report to 111 • Report to SUSU Duty manager and Complete a SUSU incident report
--	--------------------------------------------------------------------------------------------------------	--	--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

						will be travelling by foot alone (request taxis where possible/travel by car. Ensure cash is not visible/advertised when out in public)				
Events involving Food	Allergies Food poisoning Choking	All	3	5	15	Individual event risk assessment to be carried out for events involving members making/serving food. Homemade items to be avoided by those with allergies and should be made by those with appropriate food hygiene training (Level 2 +) Only order/buy food at establishments with appropriate food hygiene rating Food to only be provided/eaten when other activities are stopped Follow good food hygiene practices- no handling food when ill, tie back hair, wash hands and equipment regularly using warm water and cleaning	1	5	5	SUSU food hygiene level 2 course available for completion- requests made to activities team Call for first aid/emergency services as required Report incidents via SUSU incident report procedure

						products, refrigerate necessary products				
Demonstration/Strike/ Awareness Raising Activity										
Adverse Weather	Injury Illness Slipping Burns	All who attend	4	3	12	Lead organiser to check the weather are suitable for activities on the day SUSU/UoS Facilities team checks of buildings and spaces prior to the event	4	1	4	If adverse weather is too extreme to be controlled, the event should ultimately be cancelled or postponed to a different date

						Warn those attending to prepare by wearing appropriate clothing and footwear e.g., via social media posts, email invites In the case of hot weather organisers to advise participants to bring/wear appropriate level sunscreen, hydrate				
Overcrowding	Physical injury	Event organisers and attendees	1	3	3	Do not push/shove If large crowds form, barriers can be requested by SUSU facilities team (if available on the day) to assist with crowd management. Book during quieter times when less activities taking place on Redbrick/book all available space Inform other bookings on the Redbrick/in the area of the event	1	3	3	Seek medical attention if problem arises With support from a SUSU Activities coordinator Inform UoS security team of the event (– on campus 3311, off campus 02380 593311. unisecurity@soton.ac.uk) and liaise with them on need for security teams on the day Security team may inform police of the event if required (e.g. marches)
Disturbance to public, students and staff	Conflict, noise, crowds	Event organisers and attendees, general public	2	2	4	Events planned for redbrick avoiding residential areas UoS Security Teams informed of the event	1	2	2	With support from a SUSU Activities coordinator Inform UoS security team of the event -University Security 24 hours – on campus 3311, off campus 02380 593311. unisecurity@soton.ac.uk

					<p>Everybody will be encouraged to stay together as a group</p> <p>shouting, chants, whistles etc. will be kept to a minimum around busy university buildings and residential areas</p> <p>If applicable book space during quieter times when less activities taking place in local lecture theatres (lunch, Wednesday afternoons)</p>				<p>Inform UoS/SUSU communications team of the event- can brief others via Sussesd</p>
<p>Counter protest, discrimination against the demonstration/Campaign</p>	<p>Assault, Violence or threatening/ Aggressive Behaviour</p>	<p>Event organisers and attendees</p>	<p>2</p>	<p>4</p>	<p>8</p> <p>Event planned for Highfield campus- a route well signposted and known for students</p> <p>Leaders to advise all participants to not engage/respond to any protests, aggressive behaviour- if safe to do so will encourage group to move on and remove themselves from situation- The event will be ended and students advised to return to campus if this continues</p> <p>Prior information about event and what to expect given out so participants know what to expect via Facebook/social media posts</p>	<p>1</p>	<p>4</p>	<p>4</p>	<p>Event organisers to call University Security if necessary.</p> <p>Emergency contact number for Campus Security:</p> <ul style="list-style-type: none"> • Tel: +44 (0)23 8059 3311 • (Ext: 3311) • Building 32, University Road Highfield Campus. <p>Any incidents will be reported via UoS reporting tools</p> <p>Contact emergency services if needed</p> <p>Organisers will, following the event, share relevant information on support/signpost via social media channels etc.</p>

						Participants made aware they could join and leave the event at any time. Ensure that people are aware that this is an open space for discussion to discourage protest.				
Talks/debates - subjects that could be sensitive or personal to some members	The audience feels negative emotions around the topic or becomes distressed by images or events shown/discussed.	Members	2	3	6	Prior information about event and what to expect given out so participants know what to expect. Members made aware they could leave the event at any time. Members referred to enabling/signpost to support organisations (e.g. via presentation slide, or by speakers/committee members) SUSU reporting tool available	1	3	3	Organisers will, following the event, share relevant information on support/signpost-Facebook/email/newsletter Committee Wide Training Seek guidance from activities/SUSU advice centre/UoS enabling team as required Committee WIDE training
Awareness/Promotional Stand e.g. Bunfight *excluding items covered above										
Overcrowding at Stall	Reduced space in walkways and entrances. Risk of Students panicking because of tight spaces /	Members, visitors	2	3	6	A maximum of 3 representatives to be at the stall at any one time Request that orderly ques are formed	1	3	3	Seek medical attention if problem arises Seek support from facilities staff

	confinement. Crushing against fixed structures from pushing and shoving. Aggressive behaviour.					Ensure all items are stored under tables and monitor area in front of stall to ensure this is clear Ensure that organisers /volunteers do not block walkways when engaging with attendees Follow instructions given by support staff/staff on directions and entry and exit points Do not move tables if this has been placed for you by staff.				
Falling Objects e.g. banners	Injury Bruising Damage to equipment	Members, visitors	2	3	6	Tables to be safely secured by staff where possible – ask for support from facilities team Ensure banner is secured and on a flat surface Ensure banners or objects are not obscuring walkways or exits-ideally place behind or to the side of stall where space allows- ensuring distance between stalls/stall holders	1	2	2	Seek medical attention if problem arises Seek support from facilities staff

PART B – Action Plan

Risk Assessment Action Plan

Part no.	Action to be taken, incl. Cost	By whom	Target date	Review date	Outcome at review date
1	Individual risk assessments for individual events with higher risk levels and anything not	Relevant committee members – president to	01/02/2023	01/02/2023	completed

	covered by generic assessment. This includes: <ul style="list-style-type: none"> Trips and Tours Fundraising events e.g. Bake Sales External Speaker Events 	ensure complete.			
2	Committee to read and share SUSU Expect Respect Policy	Relevant committee members - president to ensure complete.	01/02/2023	01/02/2023	completed
Responsible manager's signature: <i>Amee Kanegaonkar</i>				Responsible manager's signature: <i>Matthew Russell</i>	
Print name: <i>AMEE KANEGAONKAR</i>			Date: 01/02/2023	Print name: <i>MATTHEW RUSSELL</i>	
				Date:01/02/2023	

Assessment Guidance

1. Eliminate	Remove the hazard wherever possible which negates the need for further controls	If this is not possible then explain why	
2. Substitute	Replace the hazard with one less hazardous	If not possible then explain why	
3. Physical controls	Examples: enclosure, fume cupboard, glove box	Likely to still require admin controls as well	
4. Admin controls	Examples: training, supervision, signage		
5. Personal protection	Examples: respirators, safety specs, gloves	Last resort as it only protects the individual	

LIKELIHOOD	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		IMPACT				

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red - identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

Impact		Health & Safety
1	Trivial - insignificant	Very minor injuries e.g. slight bruising
2	Minor	Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.
3	Moderate	Injuries or illness e.g. strain or sprain requiring first aid or medical support.
4	Major	Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks.
5	Severe - extremely significant	Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.

Likelihood	
1	Rare e.g. 1 in 100,000 chance or higher
2	Unlikely e.g. 1 in 10,000 chance or higher
3	Possible e.g. 1 in 1,000 chance or higher
4	Likely e.g. 1 in 100 chance or higher
5	Very Likely e.g. 1 in 10 chance or higher