

Risk Assessment

Risk Assessment for the activity of	The Freshers' Bun Fight	Date	24/08/2021
Club or Society	Law Society	Assessor	
President or Students' Union staff member	Julianna Brown	Signed off	

PART A



(1) Risk identification			(2) Risk assessment				(3) Risk management			
Hazard	Potential Consequences	Who might be harmed (user; those nearby; those in the vicinity; members of the public)	Inherent			Control measures (use the risk hierarchy)	Residual			Further controls (use the risk hierarchy)
			Likelihood	Impact	Score		Likelihood	Impact	Score	
Slips, trips and falls	Minor injuries	Students and people attending the Bun Fight	2	2	4	Tuck any loose wires away or duct tape to ground.				
Manual Handling: lifting tables or equipment when setting up	Minor injuries	Committee Members setting up	3	3	9	At the start of the day when setting up, ensure Committee Members are briefed and aware of how to lift equipment correctly	2	2	4	

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Overcrowding	Reduced space in walkways and entrances. Risk of Students panicking because of tight spaces/ confinement. Crushing against fixed structures from pushing and shoving.	Students and people attending the Bun Fight	5	2	10	Committee Members will not block walkways when engaging with attendees.	3	2	6	Committee Members will keep walkways as clear as possible by keeping the crowd flowing and moving along.
Equipment or display falling over	Minor injuries caused	Students and people attending the Bun Fight	2	1	2					

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Covid-19	Contracting Covid-19 and becoming unwell. Potential to spread across the University.	Students and people attending the Bun Fight	3	4	12	Students will: -Wear face coverings when moving around inside our buildings or in crowded spaces -Practise good personal and hand hygiene -Continue to practise physical distancing Committee members will: - -Ensure they clean their own areas on common spaces.	2	4	8	Students and committee members will use a one way system and bring hand sanitiser to the event. People will be told not to attend the event if they have symptoms.

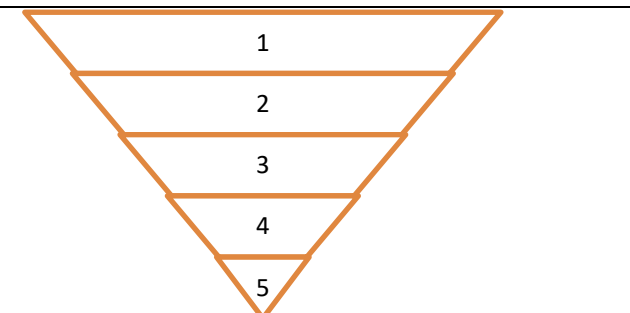
PART B - Action Plan

Risk Assessment Action Plan

Part no.	Action to be taken, incl. Cost	By whom	Target date	Review date	Outcome at review date
Responsible committee member signature:  Print name: Julianna Brown				Responsible committee member signature:  Print name: Beste Bektas	
Date: 24/08/21				Date: 24/08/21	

Assessment Guidance

1. Eliminate	Remove the hazard wherever possible which negates the need for further controls	If this is not possible then explain why
2. Substitute	Replace the hazard with one less hazardous	If not possible then explain why
3. Physical controls	Examples: enclosure, fume cupboard, glove box	Likely to still require admin controls as well
4. Admin controls	Examples: training, supervision, signage	
5. Personal protection	Examples: respirators, safety specs, gloves	Last resort as it only protects the individual



LIKELIHOOD	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		IMPACT				

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

Impact		Health & Safety
1	Trivial - insignificant	Very minor injuries e.g. slight bruising
2	Minor	Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.
3	Moderate	Injuries or illness e.g. strain or sprain requiring first aid or medical support.
4	Major	Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks.
5	Severe - extremely significant	Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.

Likelihood	
1	Rare e.g. 1 in 100,000 chance or higher
2	Unlikely e.g. 1 in 10,000 chance or higher
3	Possible e.g. 1 in 1,000 chance or higher
4	Likely e.g. 1 in 100 chance or higher
5	Very Likely e.g. 1 in 10 chance or higher