

University of Southampton Students' Union

A company limited by guarantee

Trustees' report and financial statements

31 July 2018

Company registration number 08034371

Charity registration number 1148683

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University of Southampton Students' Union Reference and Administration Information

Trustees and advisers

Sabbatical Trustees

Emily Dawes (President) (Appointed 1 July 2018)

Isabella Camilleri (Appointed 1 July 2018)

Stephen Gore (Appointed 1 July 2017)

Emily Harrison (Appointed 1 July 2018)

Evie Reilly (Appointed 1 July 2017)

Fleur Elizabeth Walsh (Appointed 1 July 2018)

Flora Noble (President) (Appointed 1 July 2016, term concluded 30 June 2018)

Sam Higman (Appointed 1 July 2017, term concluded 30 June 2018)

Sam Dedman (Appointed 1 July 2017, term concluded 30 June 2018)

Arun Aggarwal (Appointed 1 July 2017, term concluded 30 June 2018)

Student Trustees

Samir Doshi (Appointed 1 July 2018)

Oliver Jackson (Appointed 1 July 2018)

Lucy Stephenson (Appointed 1 July 2018)

Katja Stout (Appointed 1 July 2018)

Ned Williams (Appointed 1 July 2018)

Rebecca James (appointed 1 July 2016, term concluded 30 June 2018)

Hadeeka Taj (appointed 1 July 2016, term concluded 30 June 2018)

Liibaan Mohamed (appointed 1 July 2016, term concluded 30 June 2018)

Katie Duke (appointed 1 July 2017, term concluded 30 June 2018)

Tom Brown (appointed 1 July 2017, term concluded 30 June 2018)

External Trustees

Mark Beattie (appointed 6 February 2012, term concluded 11 June 2018)

Nigel Coopey (appointed 14 May 2012, term concluded 11 June 2018)

Jim Anderson (appointed 30 January 2018)

Andrew Barnes (appointed 30 January 2018)

Registered Office

University of Southampton Students' Union

Southampton

Hampshire

SO17 1BJ

Senior Leadership and Key Management Personnel

Scott McCarthy - Chief Executive and Company Secretary

Anthony Addison - Director of Union Services

Paul Davie - Director of Operations

Sonia Cottrell - Director of Advice & Representation

Chris Small - Director of Activities

Auditors

Crowe U.K. LLP

Aquis House

49-51 Blagrove Street

Reading RG1 1PL

Bankers

Lloyds Group Plc

1st Floor 3 Town Quay

Southampton

SO14 2AQ

University of Southampton Students' Union
Trustees' Report
For the Year Ended 31 July 2018

The board of trustees, who are also Directors of the Union, present their annual report for the year ended 31 July 2018 under the Companies Act 2006 and the Charities Act 2011, together with the audited financial statements for that year. The format and content of the report and financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Statement of Recommended Practice: 'Accounting and Reporting by Charities' SORP (FRS 102).

DIRECTORS' REPORT

Structure, governance and management

a) Constitution

The Union was first established in the Charter of the University of Southampton which specifies that "there shall be a Union of Students of the University". The Union is incorporated as a company limited by guarantee and registered as a charity. The Laws, which previously governed the Union, were replaced by the Memorandum and Articles of Association. Union Senate approves from time to time a set of Rules which replaced the old Standing Orders.

b) Method of appointment or election of Trustees

The management of the Union is the responsibility of the Trustees who are elected and appointed under the terms of the Rules. All of the Sabbatical and Student Trustees are elected by a ballot of all full members of the Union. All of these trustees operate on a 12 month term of office from the 1st of July to the following 30th of June, unless re-elected. They may be re-elected for one additional one-year term.

The Union is grateful for the contributions of our external trustees, who are appointed by Union Senate.

c) Policies adopted for the induction and training of Trustees

All Trustees receive appropriate induction and on-going training to support them in their roles. Their formal induction training programme covers basic knowledge around "Good Governance", "The Responsibilities and Duties of a Trustee", "Developing your Skills", "Finance for Trustees", "Diversity" and "The work of the Trustee Board" and includes a day of team-building and focussing on the Union's strategy. We also provide one to one support to officers alongside access to a wealth of guidance documents and historic information.

d) Organisational structure and decision making

The General Meeting is the governing body of the Union and, subject to the Rules of the Union, has the power to make policy in the name of the Union. Union Senate and students via referendum also have the power to make policy in the name of the Union subject to the Rules.

Eight Zones covering broad areas provide a forum for students with similar interests to work together and organise activities and campaigns. The Zones are: Democracy, Sustainability, Student Communities, Creative Industries, Education, External Engagement, Sport and Student Life.

The Trustee Board is responsible for overseeing the management and administration of the Union. They have ultimate responsibility for the governance, budget and employment issues of the Union and the strategic direction of the Union, much of which is delegated to officers and staff. The Trustee Board also delegates relevant decisions to a subcommittee that covers in more detail between full Trustee Board meetings for the areas of Finance and Staffing.

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e) Key management personnel remuneration policy

The Union follow the University of Southampton pay scale in relation to key management pay rates. Additionally the Trustee Board benchmarks our salaries against other comparable Students' Unions to ensure it remains comparable and competitive. We have a clearly defined Staff Rewards Policy, approved by Trustees, for bonuses and enhanced pay for individuals in addition to our Performance Management Policy.

f) Relationship with the non-charitable subsidiary

The charity has a wholly owned non-charitable subsidiary, SUSU Social Enterprises Limited, which was incorporated to carry out the non-member trading of the Union. Further details are shown on the balance sheet and accompanying notes to the accounts. Net profits from this company are donated to the charity under Gift Aid, to leave no taxable profits in the trading company.

g) Relationship with University of Southampton

The relationship between the University of Southampton and the Union is established in the University Charter and detailed in the constitutions of both organisations. In Summer 2018 the Union President and Vice Chancellor re-signed a Relationship Agreement which outlines the importance of the relationship.

The Union receives both a block grant based on the full time equivalent number of students registered at the University and other funding on a project-by-project basis. All other transactions between the two parties are carried out on a commercial basis.

There is no reason to believe that this or equivalent support from the University will not continue for the foreseeable future. There has been a mutually agreed change in the provision of space in the future. The Union will be provided with space on a no cost basis and block grant will be reduced accordingly starting next year, but that does not have any material financial impact.

STRATEGIC REPORT

Objectives and Activities

a) Policies and objectives

As stated in the Articles of Association, the Union's objectives are the advancement of education of students at the University of Southampton for the public benefit by:

1. promoting the interests and welfare of members at the University of Southampton during their course of study and representing, supporting and advising members;
2. being the recognised representative channel between members and the University and any other relevant external bodies;
3. providing social, cultural, sporting and recreational activities and forums for discussions and debate for the personal development of its members;
4. promoting and facilitating students' involvement in their wider community; and
5. raising funds for other charitable organisations.

The Objects are to be carried out in complete independence of all religious and political groups and in such a manner so as not to discriminate unreasonably between members.

The Trustees confirm that they have complied with the duty in Section 17 (5) of the Charities Act 2011 to have due regard to the guidance issued by the Charity Commission on public benefit.

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b). Strategies for achieving objectives

The Union has continued to deliver against the Vision 2020 Plan in 2017-18. This ambitious strategy is based on enhancing our impact on students' lives and seeks to deliver our mission of unlocking the potential and enriching the life of every student. This approach is increasingly important to ensure their readiness for the challenges after they have left University.

The Union Plan is backed up by individual plans for each Sabbatical Officer (approved by Union Senate), Operational Plans for every staff team and specific strategies developed by the senior leaders and approved by the Trustee Board for key areas of impact. In addition the Trustees approve the Union's yearly focus areas, which identify key priorities for the organisation for the year ahead.

c) Activities for achieving objectives

We provide offers, services, and representation for our members across four main areas:

- 1) Opportunities (Clubs, Societies, Sports, Arts, Funding, Social)
- 2) Support (Advice, Welfare, Safety, Training)
- 3) Places (Entertainment, Consumer, Social, Meeting)
- 4) Representation (Education, Internal, External, Support)

Our strategic intent is to deliver high quality services targeted at the full membership to establish meaningful engagement with each member. We will utilise insight based decision making and focus the vast majority of our resources outward.

Financial review

a. Grant making policies

The Union gives grants to many of its affiliated clubs and societies to help them to pursue their goals. Funding is awarded against key criteria by the relevant Committee.

b. Reserves policy

The reserves policy of the University of Southampton Students' Union is to maintain a level of unrestricted cash funds excluding those committed to or invested in tangible assets, which will enable the Union to maintain the day to day operations of the Union for a period of three months and have the ability to adjust, in a measured way, to any significant changes in resources. This target equates to approximately £600,000 of operating costs. The Union currently has free reserves, as defined by the Charities Commission, of £167,804. The Union target is to achieve this level of reserve funds over the life of Vision 2020.

c. Principal funding

The University of Southampton provides the Union with an unrestricted block grant each year. For the year 2017-18 this amounted to £2,397,149 (2016: £2,637,908 – includes restricted). The University made restricted grants to the Union for the Halls Committees (formerly known as Junior Common Room) of £123,461 (2017: £100,000) and contributions towards the cost of fixed asset purchases of £nil (2017: £nil).

d. Material investments policy

In deciding how and where to invest any surplus funds, it is the Union's policy to take a risk averse stance, give due consideration to current Union Senate directives and maximise returns on investments within the parameters set out therein.

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On a daily basis, surplus operating money will be held in interest bearing bank deposit accounts. Moneys may be held in a range of longer term deposits, limited to a maximum term of 12 months and will be for no more than £250,000 in any single account or institution. Deposits over £100,000 or deposits made for periods longer than 6 months need approval from Trustee Sub Committee. There will always be sufficient money held on call to meet the financial requirements of the Union for a period of one month; this is referenced to internal cash flow forecasting.

Any requests for an overdraft or long term loan facility from banks must be approved by the Trustee Board. There will be no investments in shares, gilts or bonds which are openly traded on the stock markets. Shares, gilts or bonds may be held in companies with a direct connection to the aims of the Charity subject to confirmation of the ability of the invested entity to provide returns on the Union's investments. No money will be deposited outside of the UK. The amounts of deposits are included within the Union's management accounts.

e. Overall performance

The Union's gross income from all sources totalled £7,254,646 (2017: £7,633,919) against total expenditure of £7,102,914 (2017: £7,529,076). We operate a broadly balanced budget to provide a wide range of student benefits and as a result created an overall surplus of £151,732 in 2018 (2017: surplus £104,843). The total of all Union reserves increased from £812,509 to £964,241.

Revenues decreased from the previous year by 5% (2017: decreased by 3%) due to a reduction in the University grant per capita figure of 6.5%, a drop in student numbers, and a drop in commercial sales overall.

The Trustees have agreed that the financial performance for the year 2017-18 was adequate.

PLANS FOR THE FUTURE

The Union has set an ambitious target to be ranked as one of the top five unions in the UK by the year 2020. We will do this by making significant change and improvements as follows;

1. Improving the effectiveness and capacity of the organisation to deliver member services.
2. Shifting our focus outward to reach a significantly higher percentage of our members in a more meaningful engagement pathway.
3. Focusing on personal interactions to create more supporters and advocates.

Specific plans/projects include:

Organisation

1. We are completing a governance review of our structure processes and procedures to ensure we have complete confidence in all systems.
2. We are working closely with the University to create the Union of the future from a facilities standpoint. This will yield a complete refurbishment of B42 and a comprehensive sites strategy in the next number of years.
3. We are continuing to strengthen our financial model (by lowering staff and other support costs) with a view to strengthening our ability to spend more funding directly on students.
4. We are reviewing and automating all systems to increase productivity through innovation.
5. We are working to eliminate the broken windows (mistakes) in our everyday activities.
6. We are launching a formal customer service training programme for all staff.
7. We have a fast developing insight programme to allow us to make better informed decisions in the future.
8. We initiated discussions with the University about upgrading the sports programme in a jointly funded strategy.

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9. We have greatly enhanced our operations at the WSA and continue to build our presence and support there and are now working to duplicate this model in other sites.
10. We are developing clear engagement pathways to ensure our actions and successes are aligned.
11. We are working to perfect the relaunched Hall Committees and expect the new structure to yield a closer engagement with first years to start them on the path.

Annual Review 2017-18

Executive

The past year has been a year of streamlining and the continued consolidation of staff functions. Over the past 24 months we have dropped from 113 to 81 core staff position. We made a significant change to the management structure, changing the Engagement Directorate to the Membership Directorate which is comprised of the Advice & Representation section and the Activities section. These are two critical front facing services and it feels like we are a lot closer to the action at SLT level now. This has been very successful and this will be the area that grows first when we feel that the time is right.

Our financial operations were very strong, and the budget was adaptable and cautious. We achieved a six figure surplus which will be added to reserves. We also put a massive six figure contributions to reserves in the prior year and we are way ahead of our schedule to have £600,000 in free reserves (cash out value) by the end of the academic year 2021.

We also have virtually no risk or bad debt on our books, and we have between 200-300k of potential VAT returns that we may or may not receive – but our VAT advisors are confident. None of this potential upside is reflected in the current accounts. We are in a good place financially – but we will remain diligent due to the potential for an additional drop in student numbers in the January HESES report.

We completed our governance review during the year and this has yielded some very positive proposals such as having one of the External Directors serve as Chair of the Trustee Board (for experience and continuity) and reducing the overall size of the Board from 16 to 12 to make it more efficient. We will also clearly separate business between the four full TB meetings which will be focused on strategy, governance, risk, financial planning and other high level issues and the Finance & Staffing Sub which will handle all of the lower level operational decisions.

We identified two very strong new External Directors, Andrew Barnes and Jim Anderson, during the year and they have had an immediate impact. One of the key findings of the Governance Review was that we should identify External Directors with specific skills, and we identified Finance, Comms, Legal and Academic as the types of skills we need.

We have also been working closely with the University to determine how sport will be delivered in the future. As we are all aware the capital requirement for sport is wearing us down. We estimate the full capital replenishment budget for sport should be in the region of 150-200k and we simply cannot afford to do that. We are compiling a full inventory and working with the University to see what additional support might be available.

We have worked closely with University officials to deliver a whole new level of support in the halls. They have upped their game, and so have we. It would be fair to say that the offer is exponentially better now, and will continue to grow.

Our staff continues to grow in the belief that we need to 'get out there' and make the student population understand that we are there for them. Our Officers need to adopt this approach and lead on this front. At times we are very much understated, and there is no reason to continue in that vein. We have to shake things up and build a larger passionate following. Advocates that will bring others into our world.

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We have an innovative new online HR system, completed a competency framework, almost finished a job evaluation process (to be completed soon), reinvigorated the Staff Forum, and devised a new reward system. This is all great stuff and essential to support our most important resource.

We began a full review of our elected officer structure and rules. This will be completed in the current year and much progress was made.

We have outlined a number of stats and accomplishments below to give you a flavour for the range and quality of our service provision. These are grouped by Membership, Services, and Operations.

Membership - Advice & Representation

Representation

- This year we introduced the new role of Course Rep Co-ordinator, which has allowed much greater direct contact with both the course reps and University staff.
- As a result of our focus on the NSS, our academic representation structure has become much more prominent; this prominence should now have become the norm for SUSU, increasing both our NSS score and our reputation with the University.
- On the subject of the NSS, our score this year was 51%, up from 48% in 2017 and from the 37% predicted by the SSS. We recorded the biggest increase of any Russell Group SU and are now 13th within the Russell Group (the University is 12th).
- As a result of negotiating firmly with the University we have secured student representation (within our structure) on the new Faculty Executive Boards. We will initially have one Undergraduate Rep and one Postgrad Rep, with the potential to expand this to three reps (UG, PGT, PGR) next year.
- Our You Are More Than branded work is becoming increasingly well recognised and appreciated across the student body, with particular progress this year for postgrads who have enjoyed free refreshments and plants.
- Training was delivered to 222 academic reps, including at WSA.
- Having received a petition via the website, we then hosted an All Student Vote in which 2335 students participated. This mandated the Union to challenge the University on the staff cuts relating to the proposed restructure, the lack of student consultation and the level of the Vice Chancellor's pay.
- The spring elections this year were memorable in particular because of the snowstorm that disrupted the last two days of voting and also the count (which was eventually held in a local hotel!). We had a strong field of candidates, however, including 27 candidates for the Sabbatical roles and every role was contested.
- You Make Change continues to grow and become more widely known, partly thanks to the University including it in their student voice posts. The number of submissions has grown as below:

2015-16 -206

2016-17 - 245

2017-18 - 300

Advice Centre

- During the year, the Advice Centre dealt with 2337 cases, with a further 1243 students helped by the Advice Centre reception. The feedback survey showed excellent member satisfaction:
 - 95% satisfied/very satisfied with the level of service
 - 98% found it easy/very easy to understand the information received
 - 95% would recommend to a friend
 - 95% felt we listened well/very well
- In line with the organisational priorities identified by SLT, both the Advice and Representation teams will be developing new ways to measure member satisfaction throughout the coming year.
- Look After Your Mate has been well received this year, although the number of students attending the training sessions has been less than might have been hoped (c.60). After a lot of discussion, we have agreed to deliver LAYM to all first year medics, starting in October. This is a huge logistical undertaking but should allow us to deliver training to 240 students.

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- At the start of the year, we ran Finance drop ins for the first time, to deal with the large number of student finance issues. We ran 7 drop ins (in addition to our normal weekly drop in on Wednesday afternoons) and saw 80 students.
- The Advice Centre worked with FIA in the University to deliver Student Money Week, visiting every site except SGH (and Malaysia) and reaching a total of 261 students, 149 of whom were not at Highfield.
- We also ran a Results Hub in the summer. This was the first year the University had released finalists' and continuers' marks simultaneously but the advisers had planned the Hub very carefully and were able to offer an excellent service to students as a result. The numbers were as follows:

Calls	53
Face-to-face	53
Emails	11
Total	117

- We have lobbied the University for the last couple of years to increase support available for estranged students and, as a result, are delighted that the University has just signed the Standalone pledge.

Activities

This report intends to give an overview of some of the significant successes and developments supported by the Activities Team over the last academic year. The Team have focussed on the development of impact capturing (whether qualitative or quantitative), value for money and on maximising the positive relationships with student volunteers and Clubs and Societies.

This year has also seen significant development of the practical systems and approach to supporting our Clubs and Societies. This work was undertaken in conjunction with colleagues across the Union and the guidance of Sabbatical Officers. The groundwork is now in place to ensure a much more robust support service for our Clubs and Societies going in to the next academic year.

Creative Industries

- Union Films shortlisted for 'Best Student Cinema' in the 'Cinema For All Film Society of the Year Awards'
- SUSUtv win four NaSTA (National Student Television Association) Awards
 - Win – Best Cinematography – 'Live Your Life'
 - Win – Best Documentary and Factual – 'Pollution: Southampton's Dirty Secret'
 - Win – Best On Screen Talent – Lydia Pallot
- February saw a 45th anniversary celebration of Led Zeppelin performing in Garden Court, with Live Music Society and Rock & Metal Music Society performing the Led Zeppelin catalogue. Winner of the Most Creative Campaign / Project at the Union's Excellence in Volunteering Awards.
- Performing Arts Dance committee ran a hugely successful Pure Dance event at Nuffield Theatre, selling out two days in a row with all 16 Dance societies competing and performing.
- Union Films had a very successful year and generated a surplus of £9639 against a re-forecasted target of £6000
- SUSUtv generated over £1k by creating video content for University of Southampton (3 different projects), enabling upgrade of servers and equipment to remain a modern, up-to date video/TV society.
- At the National Societies Awards (held at Cardiff University Students' Union on 09 May), Danny Rickard (SUSUtv Station Manager) was runner-up in the 'Individual Award for Outstanding Contribution' category. SUSUtv were also on the shortlist for 'Best Society' category.
- University of Southampton Student Film Festival took place in The Cube and The Bridge: a collaboration between SUSUtv, The Edge Magazine, Union Films and Wessex Films. With over 200 tickets sold, another sold out event, and 9 awards handed out to various students for their film work.

External Engagement

- Football Beyond Borders were shortlisted for 'Best Volunteering & Charity Society' at this year's National Societies Awards in Cardiff and were awarded runner up in the category.
- RAG - for the 2nd year in a row, a new record for the yearly student fundraising total was set going up from £219,299.14 to £229,354.21

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- Enactus competed and won the Regional Enactus Competition on 15th March where they qualified for and presented at the National competition on 12th April, qualifying for the Semi Finals on day 2.
- The Excellence in Volunteering Awards took place on 11th May – 172 students and Staff attended the evening to celebrate the achievements of our student volunteers from all areas of the Union. Table tickets sold out with 24 hours, individual tickets within 4 days.
- Trinity Homeless Shelter in Winchester was voted in as RAGs Winchester Charity of the Year for 2018/19 academic year. This is the first time in 6 years that WSA has had its own charity of the year under the RAG banner. It is hoped that this positive move forward can help further develop fundraising at the WSA campus
- Big Give Week – Ran from Sunday 22nd April to Sunday 29th April. At the end of a week which hosted 23 events both here on campus and across the city saw RAG raise £3904.83 compared to last year's total of £3595.00
- Charity Football Day in support of Cancer Research UK – The Activities Team supported the planning and arrangement of this charity day after students requested help to run an event in support of a fellow student who had just received a diagnosis for Testicular Cancer. Societies and Union groups from across the zones got involved and helped as well representation from intermural teams and a SUSU staff team. Including gift aid the event has raised £4265.16
- Community Street Party – Sunday 3rd June, saw 5 Union Societies provide entertainment for the afternoon, highlights of the event can be viewed on Facebook.

Sports

- Final BUCS ranking of 27th in the country which is five places better than the prior year. We are one of the top ranking universities without a dedicated university sports department.
- 8 Union affiliated British Universities and Colleges Sport (BUCS) teams were promoted at the end of the 2017/18 season.
- The 10 Year Anniversary Varsity took place on Sunday 11th March. We hosted teams from University of Portsmouth, providing a festival feel to a day that saw over 50 sports represented and over 1700 tickets sold. Team Southampton secured our ninth win against Portsmouth with a score of 176 – 100 on the day.
- We saw further success in BUCS as Ladies Tennis, Futsal, Basketball Men's, Ladies and Men's Squash Teams all won their Conference Cup Finals.
- We held an Alumni Day on Sat 28th April with 200 alumni joining existing students to participate in a variety of sports throughout the day.
- The Union hosted the final BUCS Regional Meeting ahead of the summer conference. Items discussed included regulation changes for the new season. Representatives from the South West region joined us for a BBQ and Sailing experience, which was extremely well received.
- Approximately 550 Sports Students celebrated the end of the academic year and sport season at St Marys at the annual AU Ball and Sports Awards.
- The Union held its annual Summer Sports Tournament. This was a non-competitive day where sports such as Rounders, Mixed Netball, 11 a side and 6 a side Football, 7s Rugby and Touch Rugby were all on offer for students to take part in. We had over 70 teams taking part.

Student Communities

- **Breastfeeding/Expressing spaces at SUSU** – Working closely with the NOC Officer and the Director of Union Services, the Union have installed pull down blinds in five of our meeting spaces at the Students' Union along. The NOC Officer highlighted that on the Highfield campus, there are very limited facilities in which a mother could breastfeed/express in private, and contacted us through the 'You make change' platform to address this. This piece of work gained very positive feedback from both the University and the Early Learning Centre.
- **Halls** - From January through to May, 50 Core Offer events and activities have taken place across all Halls of Residence sites. This included 10 Cinema Screenings (delivered in conjunction with Union Films and RAG, featuring an outdoor screenings) which engaged **1600** Halls of Residence Students. 97% of those who engaged rated these as Excellent. Community Nights engaged **1300** students and Halls Quizzes (working in collaboration with Quiz Soc) took place across all halls of residences. You Are More Than BBQs visited each

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Halls with **1659** unique students attending BBQs across all Halls sites, receiving a **90%** positive rating overall. Following recent feedback from the Rate My Crib Survey, 84% of students in Halls took part in at least one Halls Committee activity.

- **Culture Festival** – Held over a two-week period, we had clubs and societies from across the zones participate in Global Village, International Acoustic Evenings, Swing Dance Sessions, and Community events. In total, the Union supported 15 events over 12 days with Clubs and Societies from across the Union's offer participating.
- **Holi Festival** – Working in collaboration with the Indian Society, the Union again hosted Holi Festival. This was the first year the event has taken place outside Building 40 and proved to be a great success which was also highlighted by the Daily Echo
- **Persian Fire Festival** – This year the Activities Team collaborated with the society to bring more aspects of Persian culture to the event. This included live music and performances throughout. The event not only reached out to students but also attracted members of the Persian Community from across the South Coast.
- **Pre-sessional** - To date, the programme has provided a mixture of advice sessions, sporting sessions and trip across the south of England. This year we have engaged more students on our trips than previous years, with the trip to Bath being a particular highlight with over 200 students attending. In addition, there were two successful cinema screenings with Union Films and two BBQ's in halls. We continued our positive relationship with Southampton Football Club, taking 1330 students to the first Premier League game of the season.
- **Post Grad Calendar of Events** – The Post Graduate committee have successfully facilitated a full year of events to reach PGR's and PGT's across all campuses of the University. The committee hosted their first Christmas Ball event here at the Students' Union, which attracted approximately 250 PG students. The committee have gone on to facilitate games evenings, You Are More Than events, International Women's Day Events and events during the summer.

Sustainability & Student Life

- After consulting with Stand Up to Racism Society, we initiated the Harassment Reporting tool. This is acting as a springboard for a more comprehensive and information based approach to reducing incidents of harassment/increasing reporting.
- The Union has supported passionate students in taking on the facilitation and care of beehives on Highfield Campus. Working with an academic, we have delivered training to student beekeepers with an aim to increase the benefit to the immediate local environment and support an increase in bee numbers.
- In conjunction with the Education Zone, we have facilitated 15 Power Tea events, across a range of different University buildings and sites. These events are specifically aimed at Postgraduate students and have successfully engaged over 450 unique students.
- We delivered a successful Housing Fayre within Refreshers Week in January 2018, increasing engagement to 170 attendees.
- Responding to student feedback in relation to the difficulties in meeting peers to rent with; we developed 'Housemate Meetups'. These sessions saw over 60 students in attendance and will form the basis for a more formal series of events in the next academic year.
- We celebrated and recognised 22 inspirational female students as part of the #WomenofSUSU International Women's Day campaign.
- We have reviewed the impact and contribution of our end of year recycle/re-use campaign 'Shift Your Stuff' and are in advanced discussions with the British Heart Foundation (BHF) to join the national 'Pack for Good' campaign. This will see the local Council, University, Union and BHF working together to considerably increase the engagement of students in donation and re-use activity.

Winchester School of Art

- 98% satisfaction rate at 2017 WSA Big Day, with 236 responses.
- 94% satisfaction rate at the Freshers' Quiz and Curry.
- 60+ students attended the Freshers' Karaoke with a 100% satisfaction rate.

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- There were 59 SUSU events/activities/give-aways at WSA throughout the academic year, averaging 2 per week throughout term time.
- More than 450 WSA students got free fruit on 'Free Fruit Friday' over the course of the academic year.
- 100% satisfaction rate at the first two 'Snack Studio' sessions (students complete sketchbook work together in an informal environment with the Union providing snacks).
- 54 students attended our first WSA Drag Queen Bingo, featuring a student performer.
- More than 180 students attended the WSA Summer Ball. 90% of students gave a positive rating, with 79% of students reporting that they would like to go to more Union events in the future.
- 'Give It a Go' provided an opportunity for students to identify activities they would like to see delivered later in the term.
- 59 students attended the WSA Summer Barbecue compared to around 20 the previous year, with a satisfaction rating of 96%.
- 302 WSA students completed the WSA Printing Survey, which was an initiative led by the WSA President after course reps brought this to their attention through student committee meetings. The WSA Course Reps and Committee members' commitments and insight around printing significantly contributed to the University's decision to roll out a new and improved fleet of printers across all campuses.
- The WSA Events and Social officer and all other WSA Committee members have played a significant and active role in help develop every event and activity within the WSA calendar this academic year.

Union Services

Entertainments

- 88% positive feedback rating from students attending Grad Ball 2018.
- 10,383 tickets were sold in Freshers 2017.
- Over 300 student events facilitated and hosted across our SUSU venues.
- Excellence in Volunteering awards achieved record sell out sales and hosted over 170 students.

Business Development

- Over 75 stalls were displayed at the Freshers fayre & we secured over 110 different marketing bookings throughout the year.
- We have worked on implementing three brand new partnership agreements that are all focused on sustainability and the student purse.
- We had our busiest ever end to the year with more activity on campus over the summer – that is a very positive start to the return to selling our own media package again!
- We managed to finally increase the Dominos partnership to more than £1 per student for the first time ever and have a deal in place guaranteeing increases for the next two years.

H&S

- 496 risk assessments were completed and Cosshh documents collated and checked to ensure the safe working and compliance of the overall organisation.

Facilities and Transport

- From end of Sep 17 to end of Sep 18 we have had 17,226 individual space bookings. That includes vehicles, piano room, snooker tables, etc. Up over 5000 on the previous year.
- The receptionists cover approximately 980 shifts in the course of an academic year.
- Each of our five minibuses covers about 20,000 miles per year on average.
- It takes one person 50 minutes of hard physical work to extend or retract the Cinema seating. This has to be done on average 8 – 10 times per week.
- The market stalls on Mondays/Thursdays bring in over £10,000 per year in space hire fees.
- 954 transport bookings by our student groups plus 3,027 safety bus journeys helping all our students return home safely at night.

University of Southampton Students' Union
Trustees' Report
For the Year Ended 31 July 2018

Lettings

- We have so far housed 268 students this season.
- We have taken on 346 beds of new-to-us accommodation this year.
- We have 153 beds-worth of accommodation still to let (not including all commercial halls e.g. Vita, Fresh etc).
- 59 students who rented through us last year have renewed the same property or chosen another of our properties this year – that's a retention rate of about 22% which is brilliant.
- We're in the process of opening a new office in Mede House just off London Road, to increase our exposure in that area and to enable us to extend our services to include Solent Uni students.

Catering

- 3,000 red basket meals sold in the bridge amongst a total of over 33,139 meals this year.
- More than 50% of the Bridge menu is suitable for vegetarians, and more than 25% is suitable for vegans.
- We sold more than 40,000 cooked breakfasts in the café last year.
- We launched a new range of vegan and vegetarian products in our fresh-to-go range.
- We now have 31 vegetarian products in our fresh-to-go range, 12 of which are suitable for vegans.
- We started a new labelling system in our fresh-to-go range to make it easier for people with dietary requirements.

Bars

- We have sold over 535,172 items in our Bars totalling over 274,524 individual transactions.
- Over 45,000 people have been to karaoke.
- We have hosted over 653 society socials since September in Stag's alone.
- Sold over 1,500 New Karaoke Cocktails with the most popular one being Deep Blue Something.
- 180 people decided drinking a Jalapeno flavoured Vodka shot was a good idea.
- We have sold over 26,000 cups of ethically sourced tea and coffee.
- We have reduced our disposable plastic cup usage by over 70%.
- We have received 97% positive feedback from customers in The Bridge.

Retail

- So far selling 8,492 cups of our new ethical coffee!
- We have sold 1,479,908 items in the shop totalling over 601,360 individual transactions.
- One by One range since its introduction has sold 117 keep cups, 428 metal straws, 262 bamboo toothbrushes and 8,492 cups of our new ethically sourced Coffee.

Operations

Insight

- The 'Rate your crib' survey had an increased response rate for students' in Halls, which will support us with lobbying the University relating to student experience.
- We launched a new harassment reporting tool.
- We successfully trialled the Happy or Not machines, which enabled us to capture positive feedback from students.
- We started the 'How are we doing?' and 'How did we do?' surveys, in order to track the student experience throughout the academic year.
- We now have a large body of insight data over a number of years for comparison purposes and we are working diligently to utilise this data more effectively in everyday decision making.

**University of Southampton Students' Union
Trustees' Report
For the Year Ended 31 July 2018**

Marketing and Communications

- Strong engagement with students for Spring Elections, with a record number of applicants and no uncontested roles.
- We completed substantial progress on the redesign and development of the website.
- We launched multiple successful social media campaigns, such as 'Women of SUSU' and 'Faces of SUSU'.
- We achieved a marked increase in engagement with students via social media
- Improved the Union's marketing sustainability, including creating more brand assets for internal use.
- We purchased the big SUSU letters, which are on display in Bar 3.
- All the staff in the department have been learning new skills and the Graphic Designers being trained in animation.

Finance

- We had an increase in uptake in student groups using Money Hub / Bank of SUSU
- The team has continued to successfully manage day-to-day financial operations with reduced staffing capacity.
- A successful and efficient year end closing and the audit is well advanced.
- We achieved a six figure surplus which was added to reserves due to the streamlined staff structure and careful fiscal management throughout the year.

HR

- Implementation of the Cascade HR system for all core staff, enabling staff and Line Managers to review and manage their own and their team information.
- Reassessment in the Investors in People quality award and initiative plan to support and renew this achievement.
- Improved processes for recruitment and induction of support staff.
- Successful integration of the Learning & Development and HR functions.
- Introduction and initial integration of a competency framework, linked to SUSU values and vision.
- Introduction of staff engagement initiatives, such as Staff Briefings, Wellbeing campaigns.
- Review of reward and recognition offer within the Union, including the recognition scheme and working towards a custom job evaluation scheme & pay policy.

Principal risks and uncertainties and risk management

The two most significant risk areas for the Union would be diminished relevance to our membership and the potential for a reduction in our financial resources in the future. We are a defined membership organisation. This can lead to an ethos of complacency when it comes to delivering our mission – which is to unlock the potential and enrich the life of every student. We must continue to gain a better understanding of our entire membership and make brave decisions for the greater good. To avoid making these hard decisions can lead to a loss of relevance and this is the biggest risk to the Union – irrelevance.

On the financial front, we have two main sources of income. We receive a large support grant from the University each year based on student numbers and we operate a wide range of activities (shop, bars, events, restaurants, etc.) which generate an operating surplus each year. Our financial model is healthy but as a non-profit charity we must utilise the vast majority of our income each year for a direct spend on the membership. That said, we must build our free cash reserves to provide a cushion and also to allow us to respond to opportunities for the benefit of the membership. We are conservative financial planners and have greatly reduced core staff costs to allow for us to build our free cash reserves to the £600,000 level during the

University of Southampton Students' Union
Trustees' Report
For the Year Ended 31 July 2018

Vision 2020 plan. This is prudent and will allow us to handle any potential financial obstacles that may arise, even though anything significant is unlikely to happen on this front due to our core funding model.

The Trustees regularly assess, mitigate and monitor the major risks to which the Union is exposed, in particular those related to the operations, finances and reputation of the Union, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Charitable status

The Union is registered as a charity and as a company limited by guarantee.

Employee involvement

Employees have been consulted on issues of concern to them by means of regular consultative committee and staff meetings regular electronic updates from the senior leaders and have been kept informed on specific matters directly by management. We run a staff survey in December each year. The Union offers exit interviews for all core staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Trustees.

In accordance with the Union's new Equality & Diversity Policy, the Union has a long established fair employment practices in the recruitment, selection, retention and training of staff and we hold the Investors In People Silver award.

Conclusion

The Union is a strong, member led organisation, where students continually develop our activity. As we work through our ambitious plans, we are satisfied with the impact we are having on our students' lives. We are not complacent, and see our strength in continuing to support our members to achieve their goals. We are two years in to our five year Vision 2020 Plan which sets out ambitious plans and targets for the future.

Fundraising Statement

The Union does not work with any external party acting on our behalf to carry out fundraising activity. The Union does hold fundraising events targeted at our members throughout the year in order to raise additional funds. The Trustee Board agrees these events in advance on an annual basis. The Union clearly identifies events run as fundraisers when marketing them, and promotes them in accordance with our brand guidelines. Events are for our members only, and not open to the public, and are held either within our own venues or in external venues. These events run in accordance with HMRC guidelines for their organisation and promotion; we have not subscribed to any other fundraising standards or schemes. We have received no complaints about our fundraising activities.

Trustees' statement

So far as each of the trustees and directors is aware, at the time the report is approved:

- there is no relevant audit information of which the company's auditors are unaware; and
- each trustee has taken all steps that they ought to have taken as trustee in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

University of Southampton Students' Union
Trustees' Report
For the Year Ended 31 July 2018

Auditors

Crowe U.K. LLP have expressed their willingness to continue in office as auditors and a motion proposing their reappointment will be submitted to the forthcoming Annual General Meeting.

The Trustees Report, under the Charities Act 2011 and the Companies Act 2006, was approved by the Board of Trustees on 13 November 2018 including approving, in their capacity as company directors, the Report contained therein and is signed as authorised on its behalf by:



Stephen Gore
Trustee

University of Southampton Students' Union
Statement of Trustees' Responsibilities
For the Year Ended 31 July 2018

The Trustees (who are also directors of University of Southampton Students' Union for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditor's Report to the Members of University of Southampton Students' Union

Opinion

We have audited the financial statements of University of Southampton Students' Union for the year ended 31 July 2018 which comprise the Group Statement of Financial Activities, the Group and Company Balance Sheets, The Group Cash Flow Statement and the related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 July 2018 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Independent Auditor's Report to the Members of University of Southampton Students' Union (continued)

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of our audit

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Annual Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the group and the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

Independent Auditor's Report to the Members of University of Southampton Students' Union (continued)

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 16, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's or the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Alastair Lyon

Senior Statutory Auditor

For and on behalf of

Crowe U.K. LLP

Statutory Auditor

Reading

Date 27 November 2018

University of Southampton Students' Union
Consolidated Statement of Financial Activities
(including Income & Expenditure Account)
for the Year Ended 31 July 2018

	Notes	Unrestricted Income £	Restricted Income £	Total 2018 £	Total 2017 £
Income and endowments from:					
Donations:					
- University Grants		2,397,149	123,461	2,520,610	2,855,104
- Grant in kind from University		322,000	-	322,000	322,000
Other Trading Activities:					
- Rental income		14,022	-	14,022	13,918
- Sponsorship and marketing income		171,225	-	171,225	181,132
Investment income		3,348	-	3,348	2,164
Charitable activities for students:					
- Bars		1,107,280	-	1,107,280	839,150
- Catering		492,191	-	492,191	724,365
- Events		322,888	-	322,888	404,784
- Shops		2,006,742	-	2,006,742	2,025,769
- Lettings		37,757	-	37,757	39,737
- Student Activities		106,928	-	106,928	145,603
- Student Services		88,449	-	88,449	45,611
Other income		61,206	-	61,206	34,582
Total income		<u>7,131,185</u>	<u>123,461</u>	<u>7,254,646</u>	<u>7,633,919</u>
Expenditure on					
Charitable Activities for students:					
- Bars		1,022,721	-	1,022,721	939,528
- Catering		1,057,685	-	1,057,685	1,290,518
- Events		389,804	-	389,804	441,032
- Shops		2,060,228	-	2,060,228	2,065,902
- Lettings		89,554	-	89,554	80,362
- Student Activities		904,759	205,437	1,110,196	1,160,922
- Student Representation		1,255,734	-	1,255,734	1,371,859
- Student Services		108,492	8,500	116,992	178,953
Total expenditure	4-5	<u>6,888,977</u>	<u>213,937</u>	<u>7,102,914</u>	<u>7,529,076</u>
Net income/(expenditure) before transfers		242,208	(90,476)	151,732	104,843
Transfers between funds		-	-	-	-
Net movement in funds		242,208	(90,476)	151,732	104,843
Fund balances brought forward		570,428	242,081	812,509	707,666
Fund balances carried forward	16	<u>812,636</u>	<u>151,605</u>	<u>964,241</u>	<u>812,509</u>

All activities relate to continuing operations

The Consolidated Statement of Financial Activities contains all gains and losses recognised in the year.

The notes on pages 24 to 39 form part of these financial statements

University of Southampton Students' Union
Consolidated Balance Sheet
31 July 2018

	Notes	Total 2018 £	Total 2017 £
Fixed assets			
Tangible assets	10	<u>768,685</u>	<u>920,244</u>
Current assets			
Stocks	12	187,444	118,561
Debtors	13	149,460	190,638
Cash at bank and in hand		<u>1,024,691</u>	<u>819,351</u>
		1,361,595	1,128,550
Creditors: Amounts falling due within one year	14	<u>(650,939)</u>	<u>(685,293)</u>
Net current assets		<u>710,656</u>	<u>443,257</u>
Total assets less current liabilities		<u>1,479,341</u>	<u>1,363,501</u>
Creditors: Amounts falling due in more than one year	15	<u>(515,100)</u>	<u>(550,992)</u>
Total net assets		<u><u>964,241</u></u>	<u><u>812,509</u></u>
Charitable Funds			
Restricted funds	16	151,605	242,081
Unrestricted funds			
General funds	16	<u>812,636</u>	<u>570,428</u>
Total funds		<u><u>964,241</u></u>	<u><u>812,509</u></u>

The surplus for the year in relation to the Union only was £13,523 (2017: surplus £106,695).

These financial statements were approved and authorised for issue by the Trustees and were signed on their behalf on 13/11/2018




Stephen Gore
Trustee

The notes on pages 24 to 39 form part of these financial statements.

University of Southampton Students' Union
 Union Balance Sheet
 31 July 2018
 (company number: 08034371)

	Notes	Total 2018 £	Total 2017 £
Fixed assets			
Tangible assets	10	768,685	920,244
Investments	11	<u>100</u>	<u>100</u>
		<u>768,785</u>	<u>920,344</u>
Current assets			
Stocks	12	187,444	118,561
Debtors	13	154,851	349,918
Cash at bank and in hand		<u>863,860</u>	<u>623,026</u>
		1,206,155	1,091,505
Creditors: Amounts falling due within one year	14	<u>(633,830)</u>	<u>(648,370)</u>
Net current assets		<u>572,325</u>	<u>443,135</u>
Total assets less current liabilities		<u>1,341,110</u>	<u>1,363,479</u>
Creditors: Amounts falling due in more than one year	15	<u>(515,100)</u>	<u>(550,992)</u>
Total net assets		<u>826,010</u>	<u>812,487</u>
Charitable Funds			
Restricted funds	16	151,605	242,081
Unrestricted funds			
General funds	16	<u>674,405</u>	<u>570,406</u>
Total funds		<u>826,010</u>	<u>812,487</u>

These financial statements were approved and authorised for issue by the Trustees and were signed on their behalf on 13/11/2018



Stephen Gore
 Trustee

The notes on pages 24 to 39 form part of these financial statements.

University of Southampton Students' Union
Consolidated Cash Flow Statement
for the year ended 31 July 2018

	Notes	Total 2018 £	Total 2017 £
Cash flows from operating activities			
Net movement in funds		151,732	104,843
Depreciation		204,345	232,242
Loss/(profit) on disposal of fixed assets		894	2,252
Interest received		(3,348)	(2,164)
(Increase)/decrease in stock		(68,883)	1,595
Decrease/(increase) in debtors		41,178	183,950
Increase/(decrease) in creditors		(34,354)	34,472
(Decrease) in pension liability		<u>(35,892)</u>	<u>(57,771)</u>
Net cash provided by operating activities		<u>255,672</u>	<u>499,419</u>
Cash flows from investing activities			
Interest receivable		3,348	2,164
Purchase of tangible fixed assets		(53,680)	(73,011)
Proceeds from sale of fixed assets		<u>-</u>	<u>1,155</u>
Net cash (used in) investing activities		<u>(50,332)</u>	<u>(69,692)</u>
Change in cash and cash equivalents in the year		205,340	429,727
Cash and cash equivalents at the beginning of the year		<u>819,351</u>	<u>389,624</u>
Total cash and cash equivalents at the end of the year		<u>£ 1,024,691</u>	<u>£ 819,351</u>
		2018	2017
		£	£
Cash at bank and in hand		<u>£ 1,024,691</u>	<u>£ 819,351</u>

The notes on pages 24 to 39 form part of these financial statements.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

1. CHARITY INFORMATION

The principal activities is campaigning, representation, provision of social activities and, the organisation of sporting and recreational activities and opportunities. University of Southampton Students' Union is an incorporated charity. (Charity registration no. 1148685, Company number: 08034371) domiciled in the UK. The registered office University of Southampton Students' Union, Southampton, Hampshire, SO17 1BJ.

2. ACCOUNTING POLICIES

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

University of Southampton Students' Union meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

2.2 Basis of consolidation

The consolidated accounts include the trading activities, assets and liabilities of the group subsidiary company in accordance with the Charity SORP. Intra-group transactions and balances have been eliminated on consolidation.

As permitted by section 408 of the Companies Act 2006 and in accordance Charities SORP 2015, no separate Statement of Financial Activities has been presented.

2.3 Going concern

The Trustees consider that there is reasonable expectation that the Union has adequate resources to continue in operational existence for the foreseeable future and, for this reason they continue to adopt the going concern basis in preparing the annual financial statements.

2.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Union and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the Union for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted funds is set out in the notes to the financial statements.

Investment income, gains and losses are allocated in the appropriate fund.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

2 ACCOUNTING POLICIES (continued)

2.5 Income

All incoming resources are included in the Statement of Financial Activities when the Union is legally entitled to the income and the amount can be quantified with reasonable accuracy. Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.6 Expenditure

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the Union and include project management carried out at Headquarters. Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions that have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

2.7 Tangible fixed assets and depreciation

All assets costing more than £1,000 and with an expected useful life of over three years are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, on a straight line basis over their expected useful lives at the following rates:

Leasehold improvements	-	8-10 years
Equipment	-	3-5 years
Motor vehicles	-	5 years

Assets in the course of construction are not depreciated until they are brought into use.

Annually the trustees review the value of the assets recorded by the Union. They are satisfied that no assets require provision for impairment.

2.8 Investments

Investments are stated at the lower of cost and net realisable value.

2.9 Operating leases

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.10 Stocks

Stocks are valued at the lower of the cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

2 ACCOUNTING POLICIES (continued)

2.11 Pensions

The Union operates two defined benefits pension schemes, Universities Superannuation Scheme (USS) and the Pension and Assurance Scheme for Non-Academic Staff (PASNAS). The schemes are both multi-employer schemes where it is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to individual participating employees. Therefore, as required by FRS 102, the Union accounts for these schemes as if they were defined contribution schemes. However the Union also makes deficit contribution payments to PASNAS, as a participating employer, in accordance with FRS 102 these payments have been measured at fair value and included as a liability on the balance sheet.

The amount charged to the Statement of Financial Activities represents contributions payable to the schemes in respect of the accounting period.

2.12 Financial instruments

Basic financial instruments include debtors and creditors. Debtors and creditors are initially recognised at transaction value and subsequently measured at amortised cost. Note 21 provides more information on financial instruments where future cash flows are anticipated, with financial assets referring to trade debtors, amount owed by group undertakings, other debtors and cash equivalents, and financial liabilities referring to all creditor balances excluding deferred income and payments on account.

2.13 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

3 JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Preparation of the financial statements requires management to make judgements and estimates. The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are that of the PASNAS pension scheme deficit. A discount rate of 2.5% has been used in line with industry standards.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

4. Resources expended

	Staff	Depreciation	Other costs	Total 2018	Total 2017
	£	£	£	£	£
Bars	365,734	34,439	622,548	1,022,721	939,528
Catering	526,971	34,973	495,741	1,057,685	1,290,518
Events	82,825	2,272	304,707	389,804	441,032
Shops	492,503	23,933	1,543,792	2,060,228	2,065,902
Lettings	63,215	1,496	24,843	89,554	80,362
Student activities	352,509	77,016	680,671	1,110,196	1,160,922
Student representation	749,088	29,542	477,104	1,255,734	1,371,859
Student services	<u>37,968</u>	<u>674</u>	<u>78,350</u>	<u>116,992</u>	<u>178,953</u>
Total costs	<u>2,670,813</u>	<u>204,345</u>	<u>4,227,756</u>	<u>7,102,914</u>	<u>7,529,076</u>

5. Support costs included in Note 4

	Staff	Premises	Other costs	Marketing	Total	Total 2017
	£	£	£	£	£	£
Bars	52,983	31,850	23,152	3,479	111,464	98,756
Catering	211,048	126,870	92,221	13,856	443,995	436,173
Events	26,491	15,925	11,576	1,739	55,731	65,837
Shops	175,550	105,530	76,710	11,525	369,315	351,243
Lettings	17,661	10,617	7,717	1,160	37,155	32,919
Student activities	123,627	74,317	54,021	8,117	260,082	253,145
Student representation	348,804	209,680	152,416	22,900	733,800	650,145
Student services	<u>7,956</u>	<u>4,783</u>	<u>3,477</u>	<u>522</u>	<u>16,738</u>	<u>14,830</u>
Total costs	<u>964,120</u>	<u>579,572</u>	<u>421,290</u>	<u>63,298</u>	<u>2,028,280</u>	<u>1,903,048</u>

Premises costs include £322,000 (2017: £322,000) notional rent 'grant in kind' charged by the University.

Included within support costs are governance costs of £20,606 (2017: £35,424).

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

6. Net movement in funds

	2018	2017
	£	£
Depreciation of owned tangible fixed assets	204,345	232,242
Loss on disposal of fixed assets	894	2,252
Audit of financial statements - parent company	14,130	13,720
- subsidiary company	1,355	1,315
Other remuneration to auditors- tax compliance	1,825	900
- other services	4,060	8,315

7. Staff costs

	2018	2017
	£	£
Wages and salaries	2,292,875	2,342,065
Social security costs	123,789	149,419
Employer's pension contributions (note 18)	235,216	220,775
Staff restructuring costs	18,933	30,498
Total costs	<u>2,670,813</u>	<u>2,742,757</u>

The average number of employees during the year was:

	2018	2017
	No	No
Core staff	85	98
Support staff	188	208
	<u>273</u>	<u>306</u>

The number of higher paid employees who were paid salaries in excess of £60,000 were:

	2018	2017
	No	No
In the bands:		
£60,001 - £70,000	1	1
£70,001 - £80,000	-	1
£80,001 - £89,999	1	-

The employees are in the University's pension scheme at a cost of £25,774 (2017: £25,241).

The staff restructuring costs of £18,893 (2017: £30,498) are non-statutory/non-contractual payments.

The aggregate employee benefits of key management personnel was £496,602 (2017: £442,014). This relates to the senior leadership team and remunerated trustees.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

8. Trustees' remuneration and expenses

In addition to their role as a trustee of the Union, the sabbatical trustees perform a full-time role for a year to be the voice of the students. They listen to how students want things to be done, work with the Union staff, the volunteers, community groups and the Board of Trustees to put the suggestions into practice. The sabbatical trustees are appointed on the 1st of July and serve until the following 30th June and thus do not serve throughout the financial year.

	Number of trustees	Individual remuneration	Total remuneration
1 August 2017 – 30 June 2018	1	19,786	19,786
1 August 2017 – 31 December 2017	1	9,822	9,822
1 August 2017 – 30 June 2018	2	19,240	38,480
1 August 2017 – 31 July 2018	3	21,039	63,117
1 July 2018 – 31 July 2018	3	2,152	6,456
1 July 2018 – 31 July 2018	1	2,250	<u>2,250</u>
			<u><u>139,911</u></u>

The total trustee remuneration for the year ended 31 July 2017 was £138,308.

During the year retirement benefits were accruing to eight trustees (*2017: six*) in respect of a defined benefit pension scheme. No trustee received any benefits in kind during the year (*2017: none*).

During the year 2 trustees received reimbursement of travel expenses totalling £423 (*2017: 6 trustees, £1,703*).

9. Corporation and capital gain tax

The trustees consider that the Union satisfies the conditions of section 478 and 479 Corporation Tax Act 2010 and accordingly no liability arises to UK corporation tax on its activities.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

10. Tangible fixed assets - group

	Leasehold Improvements	Equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 August 2017	2,464,909	1,124,133	3,935	3,592,977
Additions	53,680	-	-	53,680
Disposals	<u>(2,328)</u>	<u>-</u>	<u>-</u>	<u>(2,328)</u>
At 31 July 2018	<u>2,516,261</u>	<u>1,124,133</u>	<u>3,935</u>	<u>3,644,329</u>
Depreciation				
At 1 August 2017	1,744,491	927,521	721	2,672,733
Charge for the year	132,115	71,443	787	204,345
On disposals	<u>(1,434)</u>	<u>-</u>	<u>-</u>	<u>(1,434)</u>
At 31 July 2018	<u>1,875,172</u>	<u>998,964</u>	<u>1,508</u>	<u>2,875,644</u>
Net book value				
At 31 July 2018	<u>641,089</u>	<u>125,169</u>	<u>2,427</u>	<u>768,685</u>
At 31 July 2017	<u>720,418</u>	<u>196,612</u>	<u>3,214</u>	<u>920,244</u>

Tangible fixed assets - Union

	Leasehold Improvements	Equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 August 2017	2,464,909	1,124,133	3,935	3,592,977
Additions	53,680	-	-	53,680
Disposals	<u>(2,328)</u>	<u>-</u>	<u>-</u>	<u>(2,328)</u>
At 31 July 2018	<u>2,516,261</u>	<u>1,124,133</u>	<u>3,935</u>	<u>3,644,329</u>
Depreciation				
At 1 August 2017	1,744,491	927,521	721	2,672,733
Charge for the year	132,115	71,443	787	204,345
On disposals	<u>(1,434)</u>	<u>-</u>	<u>-</u>	<u>(1,434)</u>
At 31 July 2018	<u>1,875,172</u>	<u>998,964</u>	<u>1,508</u>	<u>2,875,644</u>
Net book value				
At 31 July 2018	<u>641,089</u>	<u>125,169</u>	<u>2,427</u>	<u>768,685</u>
At 31 July 2017	<u>720,418</u>	<u>196,612</u>	<u>3,214</u>	<u>920,244</u>

University of Southampton Students' Union
Notes to the Financial Statements
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11. Investments – Union only

The investment shown in the Union balance sheet relates to the wholly owned subsidiary company, SUSU Social Enterprises Limited (company number: 08837159), whose results are consolidated in these accounts. The subsidiary company was incorporated to carry out the non-member trading of the Union. The company had turnover in the year of £190,669 (2017: £202,492), a profit of £138,212 (2017: loss of £1,851). £Nil (2017: £154,592) this profit was gift aided to the Union. The net assets at the year-end of £138,335 (2017: net assets £124).

12. Stock – group and Union

	2018 £	2017 £
Finished goods and goods for resale	<u>187,444</u>	<u>118,561</u>

13. Debtors

	Group		Union	
	2018 £	2017 £	2018 £	2017 £
Trade debtors	1,517	23,941	235	18,895
Amounts owed by clubs and societies	21,042	23,339	21,042	23,339
Amounts due from University of Southampton	26,810	21,436	26,810	21,436
Amounts due from subsidiary undertaking	-	-	6,673	164,391
Other debtors	761	523	761	458
Prepayments and accrued income	<u>99,330</u>	<u>121,399</u>	<u>99,330</u>	<u>121,399</u>
	<u>149,460</u>	<u>190,638</u>	<u>154,851</u>	<u>349,918</u>

14. Creditors: Amounts falling due within one year

	Group		Union	
	2018 £	2017 £	2018 £	2017 £
Trade creditors	123,567	99,819	123,451	96,344
Amount owed to University of Southampton	72,102	91,573	72,102	91,573
Social security and other taxes	30,774	43,477	30,774	23,217
Pension contributions payable	18,666	22,225	18,666	22,225
Other creditors	46,427	59,839	29,434	46,651
Accruals and deferred income	<u>359,403</u>	<u>368,360</u>	<u>359,403</u>	<u>368,360</u>
	<u>650,939</u>	<u>685,293</u>	<u>633,830</u>	<u>648,370</u>

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

15. Creditors: Amounts falling due after more than one year

	Group		Union	
	2018 £	2017 £	2018 £	2017 £
Pension scheme funding deficit (note 18)	<u>515,100</u>	<u>550,992</u>	<u>515,100</u>	<u>550,992</u>
	<u><u>515,100</u></u>	<u><u>550,992</u></u>	<u><u>515,100</u></u>	<u><u>550,992</u></u>

16. Statement of funds

Consolidated

	Brought forward £	Incoming resources £	Resources expenses £	Carried forward £
Unrestricted funds				
General funds	<u>570,428</u>	<u>7,131,185</u>	<u>(6,888,977)</u>	<u>812,636</u>
Total unrestricted funds	<u>570,428</u>	<u>7,131,185</u>	<u>(6,888,977)</u>	<u>812,636</u>
Restricted funds				
Capital Grant	173,329	-	(49,476)	123,853
RAG	254	47,803	(47,453)	604
Winchester Bus	-	8,500	(8,500)	-
JCR Fund	<u>68,498</u>	<u>67,158</u>	<u>(108,508)</u>	<u>27,148</u>
Total restricted funds	<u>242,081</u>	<u>123,461</u>	<u>(213,937)</u>	<u>151,605</u>
Total funds	<u><u>812,509</u></u>	<u><u>7,254,646</u></u>	<u><u>(7,102,914)</u></u>	<u><u>964,241</u></u>

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

16. Statement of funds (continued)

Union

	Brought forward £	Incoming resources £	Resources expenses £	Carried forward £
Unrestricted funds				
General funds	<u>570,406</u>	<u>6,941,117</u>	<u>(6,837,118)</u>	<u>674,405</u>
Total unrestricted funds	<u>570,406</u>	<u>6,941,117</u>	<u>(6,837,118)</u>	<u>674,405</u>
Restricted funds				
Capital Grant	173,329	-	(49,476)	123,853
RAG	254	47,803	(47,453)	604
Winchester Bus	-	8,500	(8,500)	-
JCR Fund	<u>68,498</u>	<u>67,158</u>	<u>(108,508)</u>	<u>27,148</u>
Total restricted funds	<u>242,081</u>	<u>123,461</u>	<u>(213,937)</u>	<u>151,605</u>
Total funds	<u><u>812,487</u></u>	<u><u>7,064,578</u></u>	<u><u>(7,051,055)</u></u>	<u><u>826,010</u></u>

Fund descriptions

Restricted funds

The trustees believe that grants received for specific purposes should be identified separately within the reserves.

During the year the Union collected £47,803, No cost was incurred to manage the fund and Union also donated £47,453 to nominated external charities on behalf of RAG (Raise And Give).

The University provides specific amounts for the Junior Common room (JCR), subsequently renamed Halls Committee, to be expended on the welfare and benefit of students in halls of residence.

Where third parties have helped to create assets for the Union, the value of their contribution to these assets is recorded as a capital grant fund. Each individual such contribution is amortised over the economic life of the funded asset by allocating depreciation charges against this fund. During the year no grants were received and depreciation of £49,476 on underlying assets was charged to this fund.

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

17. Analysis of net assets between funds

2018

Consolidated	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	123,853	644,832	768,685
Net current assets	27,752	682,904	710,656
Long term liabilities	-	<u>(515,100)</u>	<u>(515,100)</u>
	<u>151,605</u>	<u>812,636</u>	<u>964,241</u>

Union	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	123,853	644,832	768,685
Investments	-	100	100
Net current assets	27,752	544,573	572,325
Long term liabilities	-	<u>(515,100)</u>	<u>(515,100)</u>
	<u>151,605</u>	<u>674,405</u>	<u>826,010</u>

University of Southampton Students' Union
Notes to the Financial Statements
for the year ended 31 July 2018

17. Analysis of net assets between funds (continued)

2017

Consolidated	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	173,329	746,915	920,244
Net current assets	68,752	374,505	443,257
Long term liabilities	<u>-</u>	<u>(550,992)</u>	<u>(550,992)</u>
	<u>242,081</u>	<u>570,428</u>	<u>812,509</u>
Union	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	173,329	746,915	920,244
Investments	-	100	100
Net current assets	68,752	374,383	443,135
Long term liabilities	<u>-</u>	<u>(550,992)</u>	<u>(550,992)</u>
	<u>242,081</u>	<u>570,406</u>	<u>812,487</u>

18. Pension costs

The Union has two separate pension arrangements; the Universities Superannuation Scheme (USS) and the pension and assurance scheme for non-academic staff (PASNAS).

USS

The pension charge for the year includes £87,782 (2017 - £83,546) in relation to the USS.

The USS employer contribution rate has been 18% of salaries from 1 April 2016. The total employer contributions include provisions for the cost of future accrual of defined benefits (DB) (net of member contributions to the DB section), deficit contributions, administrative expenses of 0.4% of salaries and from the implementation of the salary threshold the employer contribution towards defined contribution benefits including employer matching contributions and certain investment management costs relating to the DC section.

The latest formal actuarial valuation of the USS is being carried out as at 31 March 2017 to meet the requirements of the Pensions Act 2004. The final publication of this valuation has been delayed beyond the statutory deadline of 30 June 2018 so that the completion of the valuation can run in parallel to the Joint Expert Panel ('JEP') which is reviewing the valuation to provide assurances that the trustee is, ultimately, in a position to address its statutory obligations. Currently, based on a future average annual returns forecast of CPI + 0.71%, the draft valuation shows that the scheme assets are sufficient to cover 89% of the liabilities with a funding deficit of £7.5bn as at 31 March 2017. The valuation also shows that maintaining the current level of benefits would, in turn, require a combined contribution rate of 37.4% of pay, including increasing deficit recovery contributions from 2.1% of pay as currently to 6% of pay.

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Notes to the Financial Statements
for the year ended 31 July 2018

18. Pension costs (continued)

The USS has subsequently reported that the estimated funding deficit increased to £8.4 bn (88% funded) as at 31 March 2018.

The JEP is tasked with agreeing key principles to underpin the future approach of the University and College Union (UCU) and Universities UK (UUK) to the USS valuation. The JEP published their first report on 13 September 2018 and has recommended four areas where adjustments to the valuation should be considered. It is the JEP belief, based on independent actuarial analysis, that the full implementation of these adjustments could mean total required contributions estimated at 29.2% to fund current benefits (minus the 1% match). This compares to the current rate of 26% (18% of salary paid by employers as above, 8% by employees) and the rate of 36.6% from April 2020 which has been proposed by USS based on the valuation as it stands.

Details on the 2017 actuarial valuation of the scheme and the implications to the employers and employees are available on the USS website www.uss.co.uk.

PASNAS

The Union contributes to a self-administered pension and assurance scheme for non-academic staff (PASNAS) which is underwritten by the University of Southampton. This is a defined benefit scheme, funded by contributions made in accordance with the recommendations of the scheme's actuaries.

The assets of the scheme are held and managed separately from those of the Union. It is not possible to identify readily or cost effectively, its share of the overall surplus or deficit for the year or the underlying assets and liabilities of the scheme. Accordingly it accounts for contributions as if it was a defined contribution scheme. The last full valuation on 31 July 2015 indicated that the scheme's assets represented 81% of the technical provisions.

Contributions are at a rate of 17.25% for the employer.

The total pension cost due for the Union in relation to the PASNAS scheme (including the movement on the pension scheme funding deficit was £147,434 (2017: £137,229).

University of Southampton Students' Union
Notes to the Financial Statements
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19. Capital commitments

	2018	2017
	£	£
At 31 July the Union had capital commitments as follows:		
Authorised and contracted	<u>3,246</u>	<u>-</u>

20 Related party transactions

University of Southampton

The Union is in receipt of grants from the University of £2,520,610 (2017: £2,855,104). Transactions throughout the year resulted in a trading balance as at 31 July 2018 of £45,292 (2017: £70,137) owed to the University.

SUSU Social Enterprises Limited

The Union had transactions with the SUSU Social Enterprises Limited a 100% owned subsidiary of £Nil (2017: £154,592) being gift aid payable, and as at 31 July 2018 the Union had a debtor balance of £6,673 (2017 £164,391) owed by the subsidiary.

University of Southampton Students' Union
Notes to the Financial Statements
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21. Financial instruments

Group	2018	2017
	£	£
Financial assets measured at amortised cost	1,053,779	<i>888,590</i>
Financial liabilities measured at amortised cost	(610,972)	<i>(632,581)</i>
Financial liabilities measured at fair value	<u>(515,100)</u>	<i><u>(550,992)</u></i>
Union	2018	2017
	£	£
Financial assets measured at amortised cost	898,339	<i>851,545</i>
Financial liabilities measured at amortised cost	(601,461)	<i>(603,298)</i>
Financial liabilities measured at fair value	<u>(515,100)</u>	<i><u>(550,992)</u></i>

Financial assets measured at amortised cost comprise trade debtors, amount owed by group undertakings, other debtors and cash equivalents.

Financial liabilities measured at amortised cost comprise trade creditors, other creditors and accruals excluding deferred income.

Financial liabilities measured at fair value comprise the pension scheme funding deficit.

22. Operating lease commitments

At 31 July 2018 the Union had future minimum lease payments under non-cancellable operating leases as follows:

	2018	2017
	£	£
Operating lease payments due within 1 year	30,938	<i>47,614</i>
Operating lease payments due between 2 and 5 years	<u>61,876</u>	<i><u>92,814</u></i>
	<u>92,814</u>	<i><u>140,428</u></i>

University of Southampton Students' Union
Notes to the Financial Statements
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23. Comparative Statement of Financial Activities

	Unrestricted Income £	Restricted Income £	Total 2017 £
Income and endowments from:			
Donations:			
- University Grants	2,637,908	217,196	2,855,104
- Grant in kind from University	322,000	-	322,000
- External Grants	-	-	-
Other Trading Activities:			
- Rental income	13,918	-	13,918
- Sponsorship and marketing income	181,132	-	181,132
Investment income	2,164	-	2,164
Charitable activities for students:			
- Bars	839,150	-	839,150
- Catering	724,365	-	724,365
- Events	404,784	-	404,784
- Shops	2,025,769	-	2,025,769
- Lettings	39,737	-	39,737
- Student Activities	145,603	-	145,603
- Student Services	45,611	-	45,611
Other income	<u>34,582</u>	-	<u>34,582</u>
Total income	<u>7,416,723</u>	<u>217,196</u>	<u>7,633,919</u>
Expenditure on			
Charitable Activities for students:			
- Bars	939,528	-	939,528
- Catering	1,290,518	-	1,290,518
- Events	441,032	-	441,032
- Shops	2,065,902	-	2,065,902
- Lettings	80,362	-	80,362
- Student Activities	924,574	236,348	1,160,922
- Student Representation	1,371,859	-	1,371,859
- Student Services	<u>120,920</u>	<u>58,033</u>	<u>178,953</u>
Total expenditure	<u>7,234,695</u>	<u>294,381</u>	<u>7,529,076</u>
Net income/(expenditure) before transfers	182,028	(77,185)	104,843
Transfers between funds	<u>21,503</u>	<u>(21,503)</u>	-
Net movement in funds	203,531	(98,688)	104,843
Fund balances brought forward	<u>366,897</u>	<u>340,769</u>	<u>707,666</u>
Fund balances carried forward	<u>570,428</u>	<u>242,081</u>	<u>812,509</u>

