# Joint Honours Officer Role Profile



### **About volunteering with SUSU**

As the Joint Honours Officer, you will be responsible for representing all Joint Honours students. Your role will be to be a key point of contact between Joint Honours students and the Union. This might mean seeking out their feedback on issues that might affect them, promoting relevant events or activities, or just being a visible point of contact for Joint Honours students.

In order to apply for the role, you must be a Joint Honours student. When applying for this role you are confirming that you meet the eligibility criteria for the role.

We provide full training at the beginning of the year as well as advice and support as you continue in your role. You will gain a wealth of experience through your voluntary role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work you accomplish.

While volunteering with the Union as Joint Honours Officer, your role in this mission is described below.

### **Main Purpose of Role:**

- 1) Represent Joint Honours students across the University
- 2) Lobby the University for improvements to Joint Honours courses

#### Main Responsibilities of the Role

### Represent Joint Honours students across the University

- To represent the views and issues of Joint-Honours Students in the Union and University, by working with VP Education & Democracy, faculty staff members, and Academic Reps.
- Does not sit formally in the Academic Rep Structure or have responsibilities for changing or managing Course Reps, but would advise Academic Reps.

### Lobby the University for improvements to Joint Honours courses

- To lead on JH representation through being involved with relevant Working Groups.
- Responsible for ensuring consistency in Representation between Faculties.

### Where can you find guidance?

Sabbatical Officer: <u>vpeddem@soton.ac.uk</u>

Representation Team: representation@susu.org

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### How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at www.susu.org/elections and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at <a href="mailto:representation@susu.org">representation@susu.org</a>

## **Time Commitment and Expectations:**

There will be times throughout the year where you may be called on to help promote and spread awareness for SUSU campaigns. There will be key meetings that you must attend and you must attend relevant SUSU meetings.

If at any point you find that you are struggling to balance voluntary work with your studies we understand that your degree must come first. Please, come and speak to us and we will always try our best to make things easier.

#### **Our Values**

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



## **Stand Strong**

We stand up for students and make sure their voice is heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



## Join Together

We are an inclusive and diverse community of students and staff

We join together with each other, the University, and the local community to make a positive difference.



## Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenge discrimination and prejudice. We strive to be a force for good for students and wider society.

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