

About working with SUSU:

Our vision for the future is that every student loves their time at Southampton. We are here to represent the voice of students at every level and ultimately make their university experience unforgettable. Independent from the University, we're run by students, for students!

As a student-led organisation, the hard work and dedication of our student volunteers is vital to our mission.

As a Sabbatical Officer, you will lead the direction of the Union on a specific area of work, representing the view of the student body both within the Union and to the University. You will work in partnership with relevant Union and University Staff in all areas of work and will be held accountable to union members for your work and projects.

A Sabbatical Officer role is a **full time, paid position**, where you will hold office from 1st July for a period of 1 year. This list of duties is not exhaustive but presents an outline of the core duties and responsibilities of the role.

We provide full training throughout your term in office. You will gain a wealth of experience through your role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work that you accomplish.

Main purpose of the role:

- 1) Leading the Union
- 2) Ensuring a Union presence at sites
- 3) Creating a more sustainable environment
- 4) Acting as a Trustee of the Union

Main responsibilities of the role

Leading the Union

- *Act as the figurehead of the Union, being the public spokesperson and managing relations locally*
- *Provide leadership to the Sabbatical Team*
- *Be the key liaison with the University and the Vice Chancellor on overarching and general matters*

Ensuring a Union presence at sites

- *Ensure that the Union has a strong presence at all University campuses, and develop and support activities there*
- *Lead halls representation, ensuring students have a voice in their halls, and lobby the University accordingly*
- *Work on long-term strategy with the University surrounding sites and halls to benefit students and improve their representation there*

Creating a more sustainable environment

- *Encourage student input and participation in sustainability matters, and lobby the University accordingly*
- *Work to ensure both the short and long-term sustainability of the Union and University*
- *Be responsible for all feedback on Commercial Services via 'You Make Change', and ensure that there is appropriate student input into the Union's commercial offering*

Key meetings you will need to attend: (this list is not exhaustive)

- *University Executive Board*
- *University Council*
- *University Senate*
- *Student Experience Programme Board*
- *Tackling Harassment Board*
- *Sustainability Strategy Group and Sustainability Implementation Group*

Officers who will report to you:

- *Sites Officers*
- *Sustainability Officer*
- *Sustainability Faculty Representatives*
- *Halls Officer*

Where can you find guidance?

- *Sabbatical Officer: president@soton.ac.uk*
- *Representation Team: representation@soton.ac.uk*

How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at www.susu.org/elections and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at representation@susu.org.

Term of office: 1st July – 30th June

Our Values

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



Stand Strong

We stand up for students and make sure their voices are heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



Join Together

We are an inclusive and diverse community of students and staff.

We join together with each other, the University, and the local community to make a positive difference.



Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenging discrimination and prejudice. We strive to be a force for good for students and wider society.