

About working with SUSU:

Our vision for the future is that: **every student loves their time at Southampton.**

Independent from the University, we are here to represent the voice of students at every level and ultimately make their university experience unforgettable.

As a Sabbatical Officer, you are the key student leader who sets the direction of the Union on a specific area of work. Representing the view of the student body both within the Union and to the University. You will work in partnership with relevant Union and University Staff in all areas of work and will be held accountable to union members for your work and projects.

A Sabbatical Officer role is a **full time, paid position**, where you will hold office **from 1st July for a period of 1 year**. As a figurehead of SUSU you will be expected to be a public face of the Union, this includes but is not limited to online platforms, public speaking at internal and external events, and within the University and wider Southampton community. You will also be required to act as Trustee of the Union.

The main location for your role is on Highfield Campus, however you will be expected to travel to other campuses and sites as part of your role. You will also be expected to work outside of core office hours where the role requires, including some evening and weekend work.

We provide full training and support throughout your term in office. You will gain a wealth of experience through your role with SUSU, experience that you can use to improve your future employability while receiving recognition for the work that you accomplish.

This list of duties is not exhaustive but presents an outline of the core duties and responsibilities of the role.

Main purpose of the role:

- 1) Leading the Union
- 2) Engage with University Governance, advocating for students at the highest level
- 3) Encourage participation with SUSU Democracy
- 4) Lead on high level SUSU campaigns, in line with student priorities

Main responsibilities of the role

Leading the Union

- *Main figurehead of the Union*
- *Act as the primary student spokesperson of the Union, both publicly and managing relations locally*
- *Be the key liaison with the University and the Vice Chancellor on overarching and general matters*

Engage with University Governance, advocating for students at the highest level

- *Attend the highest-level university meetings on behalf of the Union, representing student views and lobbying for student's best interests accordingly*
- *Ensure that the Union is involved with all key decision making within the University community*
- *Feed into the long-term strategy with the University and the Union, ensuring that students are consulted throughout*

Encourage participation with SUSU Democracy

- *Encourage student input and participation in the Union's Elections, and democratic structures*
- *Encourage student input and participation in local and national democracy, lobbying the University or local council where appropriate*
- *Be the key liaison with the Russell Group Students' Unions collective, working together to ensure the student experience at Russell Group universities*

Lead on high level SUSU campaigns, in line with student priorities

- *Champion and take a lead on the key campaigns set by the Union each year*
- *Encourage student input and participation in the key campaigns, and lobby the University accordingly*
- *Work to ensure both the Union and University are delivering on short and long-term goals linked to the high level campaigns, and these are based on student insight and data*

As Union President you will be expected to attend the following meetings and key working groups within the University and SUSU:

- *University Executive Board*
- *University Council*
- *University Senate*
- *Estates and Infrastructure Committee*
- *Student Experience Programme Board*
- *The University's Strategic Major Projects as relevant*

You will also be required to attend other meetings and be involved with projects and campaigns as they arise throughout your term as a sabbatical officer, as deemed appropriate by the Union.

Where can you find guidance?

- *Representation Team:* representation@soton.ac.uk

How to nominate for the role:

In order to stand as a candidate, you will need to submit a short statement letting everyone know why they should vote for you. You don't need to have any previous experience so simply focus on what you will achieve if elected.

Log in to our website at www.susu.org/elections and fill out the nominations form. There is no need to create a new account, just use your University credentials.

For any queries about the election, please contact us at representation@susu.org.

Term of office: 1st July – 30th June

Our Values

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



Stand Strong

We stand up for students and make sure their voices are heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



Join Together

We are an inclusive and diverse community of students and staff.

We join together with each other, the University, and the local community to make a positive difference.



Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenging discrimination and prejudice. We strive to be a force for good for students and wider society.